

ANNUAL REPORT

2001-2002



CITY OF ALBANY

2001-2002 ANNUAL REPORT

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MAYOR'S MESSAGE



ANNUAL REPORT 2002

It is with much pleasure that I present the Annual Report for the City of Albany for the 2001/2002 financial year.

During the year, we witnessed some significant achievements around Albany in which the City of Albany was very proud to have been involved. The Windfarm opened in October 2001, followed closely by the sinking of the former HMAS Perth to become a dive wreck. The University of Western Australia's Albany Centre relocated to the Old Post Office Building in February and the woodchip mill and Albany Port extensions were completed in March. On top of this we were successful in securing grant funding to pursue the development of the boat harbour and foreshore, build the Wellstead Community Resource Centre, investigate the erosion problem at Emu Point and for many other environmental, cultural and economic projects.

The City of Albany again played a major role in a broad range of community activities. A bigger and brighter Christmas Pageant and New Year fireworks display kicked off the Christmas and New Year festivities and the Australia Day celebrations at the Forts was once again well attended. In recognition of the hard work and efforts put in by the City's volunteers, a special Volunteers Recognition Day was held at Eyre Park where a commemorative plaque and water fountain was unveiled. The annual Albany Classic Motor Event and of course the inaugural and hugely popular Celebrate Albany and ANZAC Festival in April continues to grow from strength to strength and acts as a vital draw card for visitors to Albany.

Through the City of Albany's Community Funding Grants we were also pleased to support many other community organisations in their efforts to provide for the essential needs of our growing, diversified population.

Internally, the City of Albany focused on improving customer service with the upgrading of the information technology system, the development of an asset preservation model to assist with long term financial planning, road priority planning and changes to the organisational structure to ensure that we can efficiently and effectively respond to the increasing needs of the community.

In closing, I would like to thank the Councillors and staff who contributed so much to the City of Albany throughout the year, their commitment, passion and pride in our City is commendable. I am confident of our future embracing a unified vision for Albany.

Thank you.

A handwritten signature in black ink that reads "Alison Goode". The signature is written in a cursive, flowing style.

*Alison Goode JP
Mayor*

CHIEF EXECUTIVE OFFICER'S REPORT



Welcome to the 2001/2002 City of Albany Annual Report. Albany 2020, Charting Our Course, the City's strategic plan continues to provide the organisation with direction and focus and I am delighted to see the total commitment of our elected representatives and staff to the mission, values and most importantly the vision that we hold for our wonderful city.

The City's financial performance in the 2001/2002 financial year was a positive one by managing to effectively limit rate increases to 2.9% and at the same time undertake a very large construction and works program together with maintaining planned levels of service delivery.

This year saw the completion of a fully prioritised inventory of the City's entire road network. The inventory not only provides Council with details of the current state of play of our road network but has also identified appropriate standards for the future. These are based on a range of social, environmental, economic and technical criteria that have been prioritised after intensive community negotiation and consultation. Council's integrated fifteen-year financial plan will be the outcome of these vitally important planning and prioritisation processes.

The adoption of the asset management program for roads also paves the way for the completion of plans relating to municipal buildings, parks, reserves and drainage systems. I look forward to undertaking a detailed analysis of these areas that will assess the future revenues needed to effectively manage our municipal assets and deliver Council services in line with contemporary community expectation.

The City continues to be on the lookout for economic development opportunities that will bolster the local economy and provide sustainable and worthwhile employment opportunities for our communities.

Council has this year embraced the concept of sustainability and will pursue the establishment of a range of policies and procedures that demonstrate a commitment to social and economic development with environmental accountability.

Many positive outcomes have been achieved throughout our organisation this year and I look forward to our continued growth and development. I thank Her Worship the Mayor, Council Members and our outstanding staff, for their dedication and loyalty to the City of Albany.

Thank you.

A handwritten signature in black ink, appearing to read 'Andrew Hammond', written over a white background.

Andrew Hammond
Chief Executive Officer



Vision Statement

The superbly located rural city of Albany will be a safe, caring community in harmony with its natural environment, historic past, prosperous hinterland and unique sense of place.

Future generations will enjoy a quality lifestyle and benefit from a range of educational, recreational and cultural experiences, sustainably managed environments and a diverse robust economy.

Mission Statement

As trustees for Albany's future on behalf of our diverse communities, your council will be a customer driven organisation committed to service and on-going communication in order to evaluate and respond to changing community needs and expectations. We will...

- ❖ *Provide decisive leadership.*
- ❖ *Advocate strongly to maximise opportunities offered by external influences and to minimise any adverse impacts.*
- ❖ *Establish and encourage a culture of innovation and enterprise.*
- ❖ *Responsibly manage Council's services and assets.*
- ❖ *Promote the development of dynamic, diverse and sustainable rural and urban communities.*
- ❖ *Promote a positive attitude towards the sustainable management and use of all resources.*

- ❖ *Encourage a diverse range of industry, business and investment throughout our region.*
- ❖ *Advocate and provide for strong, sound and accessible infrastructure.*

Values

We are proud of Albany. We work towards the City of Albany vision in the knowledge that Albany is the best place. Our other values are...

Trust

- ◆ Council is honest, open and accountable

Respect.

- ◆ We treat each other with respect at all times. We are courteous and value other opinions

Teamwork

- ◆ We work together to achieve positive outcomes and respect the democratic decision making process

Responsiveness

- ◆ We respond to issues promptly and encourage community involvement

Service

- ◆ We exist to serve our customers and seek to continually improve all that we do

Best Practice

- ◆ We conduct ourselves professionally at all time. We expect and reward innovation. We develop and resource our people to achieve the City's Mission.



City of Albany Council

Top Row Left to Right:

Tony Demarteau, Gwen Sankey, Ian Wilson, Merryn Bojcun, Des Wolfe, Judith Williams, Elizabeth Barton, Dennis Wellington and Bob Emery.

Bottom Row Left to Right: Judy Cecil, John Walker, Alison Goode (Mayor), Milton Evans (Deputy Mayor) and Diane Evers.



Absent:
Ian West.

City Features

The City of Albany, the first European settlement in Western Australia, is located 409kms south of Perth and covers an area approximately 4,315 square kms. With a diverse range of rural and urban land uses, Albany's features include a spectacular natural landscape with its distinct granite ridges, hills and pristine coastline. Other primary features such as its heritage buildings, watercourses and vegetation combine to give Albany its unique visual character.

The regional centre of the Great Southern, Albany has a population of approximately 30,279, which is projected to increase to 36,500 by the year 2016.

The City, after four years of strategic planning - both organisational and fiscal, is now starting to reap the benefits of the amalgamation of the former Town and Shire of Albany.

Council in its budget for 2001/2002 and current financial year, dedicated a combined total of \$33.9 million on the capital works program, with \$17.7 million committed for the construction and preservation of the City's local road network.

The City is now in a much better position, to concentrate on special projects such as the Roads Program, Waste Minimisation Strategy and completion of Stage One of the Library Redevelopment whilst maintaining a balanced budget.

This has all been carefully achieved without reducing the level of services to the community.

City of Albany Council

The City of Albany consists of a Mayor and 14 Councillors who are elected for a four-year term to fill two positions in each of the seven wards that exist within the municipality. The current members of Council and the wards they represent are:

- **Mayor**
Alison Goode JP
- **Yakamia Ward**
Milton Evans JP (Deputy Mayor)
Judith Williams
- **Hassell Ward**
Ian West
Elizabeth Barton
- **Kalgan Ward**
Merryn Bojcun
Bob Emery
- **West Ward**
Des Wolfe
Diane Evers
- **Frederickstown Ward**
Judy Cecil
Dennis Wellington
- **Breaksea Ward**
John Walker
Tony Demarteau
- **Vancouver Ward**
Ian Wilson
Gwen Sankey



Elections are held every two years on the first Saturday in May and are subject to electoral procedures governed by the Local Government Act.

Although voting at Council elections is not compulsory, participation by residents in elections is greatly encouraged as it is fundamental to the effectiveness of local government. Residents not included on the State Electoral Roll should contact the Australian Electoral Commission.

Council meetings are held every third Tuesday of each month at the City of Albany's Mercer Road office with the exception of the March and September meetings, which is held at a rural venue. This initiative was introduced this year to encourage members of the community who lived outside of the centre of Albany and who would normally not be able to attend a Council meeting the opportunity to view and see their local government at work. The first meeting by Council to be held at a rural venue was at the Greenrange Country Club in September 2002.

Council meetings commence at 7:30pm and are open to the public. Council minutes are available for viewing from the City of Albany's York Street office, the Albany Public Library and on the City's website at www.albany.wa.gov.au

An Annual General Meeting of electors is held each financial year, notice of which is published in the local newspaper. Additional information about elections and the Council process is available from the City's York Street administration office.

The City of Albany is one of 144 Western Australian local councils, and in 2001/2002 had an operational budget of \$34 million. Employing around 205 full-time and part-time staff the City delivers a broad range of services to the community.

The services provided by the City include children, youth, aged and disability services; recreation and leisure facilities; events, arts and cultural activities; health and local laws; Council information and publications; citizenship, building and planning services; environmental programs; waste services; maintenance of roads, drains, gardens, parks and other physical assets; support to business and industry; and many more.



ORGANISATIONAL STRUCTURE



Andrew Hammond
Chief Executive Officer

- General Management Services
- Economic Development
- Corporate Planning & Development
- Community & Media Liaison
- Strategic Projects
- Human Resource Management



Robert Fenn
Executive Director
Development Services

- Land, Buildings & Property Development & Approvals
- Environmental Health
- Ranger Services
- Inspection Services
- Dog Licensing
- Bushfire Prevention



Peter Madigan
Executive Director
Corporate & Community
Services

- Finance
- Administration
- Customer Service
- Rates, Payments & Accounts
- Community Development
- Information Technology
- Albany Leisure & Aquatic Centre
- Albany Town Hall
- Albany Public Library
- Princess Royal Fortress
- Perth Dive Wreck



Brett Joynes
Executive Director
Works & Services

- Design, Survey & Engineering
- Asset Management
- Parks & Reserves
- Roads
- Paths
- Drainage
- Waste Management & Recycling
- Harry Riggs Regional Airport

Budget Overview



2001/2002

The City of Albany allocated an additional \$4 million for a comprehensive road program in its 2001/2002 budget.

The budget of \$34 million, with a capital works program of more than \$15 million reflected Council's commitment to the Road Asset Management Strategy, with \$8.8 million allocated for the construction and preservation of the City's local road network.

2001/2002 saw the inequities of the two rates system, resulting from the amalgamation of the former Shire and Town, become aligned. With the City's strategic plan *Albany 2020* firmly in place, Council was now in a position to focus on investing in capital projects to the benefit of the whole community.

Projects such as the City's Roads Program, Waste Minimisation Strategy, and completion of Stage 1 of the Library Redevelopment could now be undertaken whilst maintaining a balanced budget.

More importantly, the City has been able to carefully achieve this without having to reduce the level of services provided to the community, whilst containing the level of increase to the rates to within the CPI, with only a minimal increase of 2.9% to landowners.

Although the 2001/2002 Budget's key focus was on fixing the City's roads, smaller budget items including support for community groups like the Albany Hospice were also catered for, with Council contributing \$35,000 towards the relocation of the Hospice project.

A brief breakdown of some of the major projects for 2001/2002 included:

- Work commenced on Stage 1 on the much needed redevelopment of Albany Public Library, at a cost of \$1.32 million. The provision of an additional 200 square metres of floor space when finished, will create room for the City's shared-use of the library with UWA, with the additional study areas. Also included in the plans a meeting room, public toilet and extra space for children activities;
- \$786,000 upgrading the City's parks and reserves with approximately \$1.1 million maintaining their feature status;
- The construction and sealing of roads \$3.2 million; final seal and reseal program \$885,000;
- The continuation of Lockyer Avenue upgrade \$275,000;
- Major maintenance including drainage and stabilisation of rural roads (with funding sought from the Regional Road Group) for the reconstruction of Nanarup Road (between Lower Kalgan Bridge to Hunton Road) \$615,000;
- Final seal of Two Peoples Bay Road \$60,000;
- Widening and resealing of Ulster Road \$201,000;
- The commencement on the upgrade of Lower Denmark Road \$200,000;
- To provide the City with an environmental and sustainable solution for the disposal of liquid waste, a septic waste plant will be constructed as a joint venture with the Water Corporation at a cost of \$650,000;
- The City also looked at ways to reduce the amount of waste produced with \$30,000 allocated towards the completion of a Waste Minimisation Strategy;
- Roundabouts will be constructed at Rufus and Adelaide Streets (\$76,000), Sandford and Stead Roads (\$120,000), that will help to address these road blackspot areas;
- Safety was also a consideration in this year's Budget with \$100,000 allocated for the implementation of 40km per hour zones at Emu Point, Middleton Beach and Goode Beach. The completion of the pathways associated with school crossings in Beaufort and Chester Pass Road now provide a safer route to and from the schools in the area.

The Year Ahead 2002/2003 Overview



The 2002/2003 budget of \$37.4 million has a capital works program of \$17.9 million.

Council allocated almost \$9 million in the 2002/2003 Budget, as a continuation of the City's focus on its comprehensive road program.

Some of the major road upgrades to be undertaken include:

- The widening and reconstruction of Lower Denmark Road from George Street to Elleker \$1,237,500;
- Construction and sealing of Prescottvale Road \$126,000, Home Road \$155,000, and Dempster Road (Stage One) \$126,000; and the
- Sealing of Le Grande Avenue \$90,000.

The 2002/2003 Budget not only prioritises for improvements to the City's local roads but has also earmarked the City's pathways, parks and other basic infrastructure and amenities around the City for major works.

The City of Albany has been working towards reducing the amount of waste produced within the City that will provide a service to the community that is both environmentally and economically sustainable.

The City recognises that it cannot sustain the current practice of disposing waste into landfills, especially at the Hanrahan Road and Bakers Junction sites. To address this issue, Council resolved to invest in the area of waste management in the 2002/2003 Budget.

The City will spend almost half a million dollars in the establishment of transfer stations which will, under the new waste strategy scheme, replace the use of rural landfills with a further \$500,000 to be spent on the ground work and revegetation of the Hanrahan Road site in preparation of its eventual closure. A focus on recycling will be undertaken that will in the long term, benefit the community and generations that follow.

Other major budget initiatives include the implementation of the Pathway Master Plan with \$414,000 allocated towards a network of pathways

from Bayonet Head to Lower King (Brewster to Griffiths Street, Lower King Road to Rycraft Drive as well as extensions to Chester Pass Road (from the creek to Hudson and Dunn to Newbey).

Just over \$500,000 will be spent on parks and reserves within the City. Work will commence on the Management Plans for Lange Park (with the construction of the playground and pathways); Sandpatch, Cosy Corner West (new toilet and car park facilitating the picnic area), Lake Seppings (new car park), Mt Adelaide (upgrading of walk trails) and Mt Clarence will commence implementation. In addition, \$100,000 will be spent on playground equipment and safety surface for Middleton Beach and Becker Park in Lower King.

The City will be contributing \$50,000 towards the \$270,000 that will be spent on planning studies, to enable the construction of a \$12.6 million small boat harbour. The project will commence within 2 years and be funded by the State Government.

The City has also allocated \$43,000 for the construction of the \$400,000 Community Resource Centre at Wellstead, with funding received through various grant programs by the State and Commonwealth Government. The proposed centre will house a number of community groups at Wellstead, including the telecentre, library, historical and heritage group, landcare, community room, visiting medical staff and rural transactions centre.



In accordance with the City's *Strategic Bush Fire Plan* \$500,000 will be spent on the replacement of three fire appliances and maintenance of regular funding for the Volunteer Bush Fire Brigades. The City of Albany and Fire and Emergency Services of Western Australia equally fund vehicles that are replaced.

Divisional Reports

Key Achievements and Projects for 2001/2002

Development Services

Lower Great Southern Regional Strategy

Shortly after the City released the first draft of the Local Planning Strategy, the Minister for Planning and Infrastructure initiated work on a Planning Strategy for this region. That work is reasonably well progressed and a draft document will be presented to the regional community in early 2003.

The major implications of this work for the City include:

- The need to do extensive traffic modelling for Albany;
- The drawing together of all planning knowledge across the region to produce various position papers;
- Delays in the preparation of the City's Local Planning Strategy to ensure it is consistent with the regional strategy.

Albany Local Planning Strategy

Despite delays in the process, a number of important components of the Local Planning Strategy have been progressed:

- The Public submissions have been analysed;
- Albany's Commercial Strategy was reviewed;
- Greenways Plan;
- Buffer Reports for the Port, Speedway and Airport; and the
- Rural Planning Issue Review.

This work was supported by an extensive community consultation process. As part of this process, every household was sent a brochure outlining the key issues and as a result the City received a very high level of response from the Community.

The Albany Local Planning Strategy Steering Committee is currently considering the submissions. The next stage of this process is the appointment of consultants to prepare a:

- Detailed Yakamia Structure Plan; and
- CBD and Heritage Precincts Plan

These detailed studies will complete the picture on the next decade of growth and allow the preparation of the City's new Town Planning Scheme.

Draft Albany Local Planning Strategy

The draft Albany Local Planning Strategy sets the direction and creates a framework for future land use in the City over the next 20 years. The draft Local Planning Strategy (Strategy) will form the basis of the City's first consolidated Town Planning Scheme.

Community workshops were held last year to assist consultants, ERM to develop the Strategy. The workshops were well attended with over 250 people providing input on key issues relating to residential, commercial, industrial and rural land uses.

A Technical Committee and a Steering Committee also made contributions to the development of the Strategy.

The Strategy identified key issues and provided solutions for the areas: Environment; Cultural Heritage; Rural; Tourism; Population and Housing; Economy and Employment; Industry; Transport; Utilities; and Community Facilities.

Rural Planning Issues Review



The rural hinterland surrounding Albany is of significant economic, social and environmental value to the City's urban area, the region and the State of Western Australia. It is also the most complex land use planning area within the City. Many residents wish to experience a semi-rural lifestyle or establish new business or tourism opportunities alongside land that is used for agricultural purposes.

The City of Albany sought resident comments on the draft Albany Local Planning Strategy and rural landowners have provided a range of opinions on how the rural area should be planned. The City then prepared a *Rural Planning Issues Review* paper to progress the debate on the long term planning for the rural areas and to replace the City's Local Rural Strategy (1996).

The Rural Planning Issues Review for the City was the first detailed work completed in preparation of the City's first consolidated Town Planning Scheme.

The Town Planning Scheme will put in place a new system for planning approvals and outline the development requirements for Council. Whereas the recently drafted Albany Local Planning Strategy will set out the long term planning vision for the future of Albany's development including the future of the rural areas.

The findings of the Review will then be incorporated into the final versions of both the Albany Local Planning Strategy and the new Town Planning Scheme. A Discussion Paper that formed part of the Review was prepared to assist the community in considering the issues and provide relevant feedback.

The Discussion Paper discussed the following issues:

- Rural Town sites
- Planning for Rural Residential Development
- Rural Tourism
- Protecting Agricultural Land
- Land Use Conflicts
- Managing Natural resources
- Remnant Vegetation
- Drinking Water Supplies
- Landscape Protection
- Farm Forestry for Commercial Purposes
- Extractive Industries

Council engaged Consultants, Landvision to carry out the Rural Planning Issues Review who used the Local Rural Strategy (1996) to formulate the Review together with the findings of the Local Planning Strategy workshops, the draft Local Planning Strategy and other planning strategies

The City received a high community response with 235 public submissions received at the end of the advertising period.

In addition, two community workshops were held in January over two nights - one at the Elleker Hall and the other at the Green Range Country Club. These workshops focused on the eleven issues raised in the Review and provided attendees with the opportunity to raise other issues. They were widely publicised and many groups and individuals were invited to attend.

Over 150 people attended the workshops. Principal concerns related to the retention of rural populations, support for rural townsites and creation of homestead lots around existing farm infrastructure. Also evident was the wide-ranging views that demonstrated the difficulties in finding common ground on some issues.

A key stakeholder workshop attended by 28 representatives from government agencies, industry and community groups also provided valuable contribution to the process.

New Town Planning Scheme

Planning staff has commenced work on the City's first consolidated Town Planning Scheme (TPS).

The process of developing a new Town Planning Scheme is not simple and this is compounded by governmental rule changes. Four years after the amalgamation, the City is still required by law to use the former Town and Shire Town Planning Schemes, with different rules applying for development in different areas.

Bayonet Head Outline Development Plan

The Bayonet Head Outline Development Plan area was first identified as a future residential area for Albany in 1982 and after many years the Plan was finalised in June 2001. The Bayonet Head Outline Development Plan area comprises approximately 280 hectares of land and is situated on Lower King Road, approximately 7 kilometres northeast of the Albany Central Area and generally includes the undeveloped land between Bayonet Head Road and Elizabeth Street.

The Bayonet Plan serves the same purpose as a structure plan that provides a planning framework for the coordinated provision of land use, development, infrastructure and allocation of services. It is estimated that the Plan will cater for approximately 3,753 new homes for approximately 11,000 people over a 30-35 year timeframe.

This protracted process was initiated over 20 years ago by the Shire and was finalised last year through the dedication of City staff.

Planning

The City's Development Services team have had a busy year with external factors beyond Council's control impacting heavily upon their workload. In particular, the First Home Loan Grants and then the collapse of the insurance industry (HIH) played a major role.

During the year, some of the customer-focused projects undertaken by the Development Team included:

- Regular contribution of articles to the monthly Master Builders Association newsletter;
- The review and revamping of the Municipal Heritage Inventory
- The City's IT Planning Module was moulded into a functional program, with staff assisting in the development of IT Vision's program.
- Customer Service Standards were developed in conjunction with the new IT system and will now be used to measure performance.
- Regular meetings with the Housing Industry Association and Master Builders Association covering topical issues and the exchange of information on changes in the industry. This process saw a notable improvement in the flow of communication between all parties.
- The review of all development policies resulted in the disparity between former Town and Shire controls reduced.

1999-2000	2000-2001	2001-2002
Wind farm project	No big projects	Albany Plaza Redevelopment
Homeowners Grant in place	HIH collapse	Increase to Homeowners Grant introduced
GST due in July 2000 and people scrambled to get their houses built before hand.	GST put in place.	\$2,000,000 Nursing Home in Spencer Park approved
		Dexta Indemnity Insurance withdrawal from the market

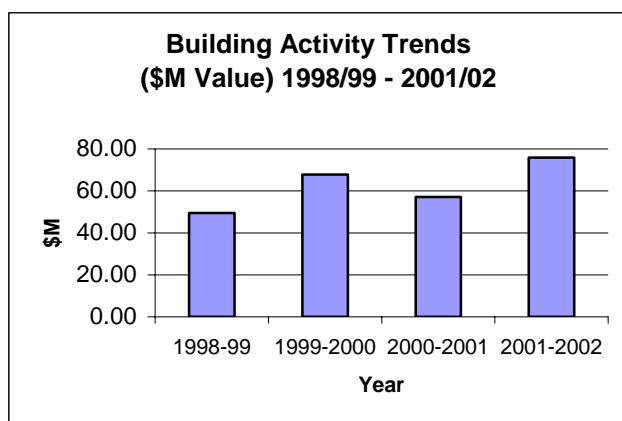
Building

Inspection and Compliance

In line with community and Council expectations, the City increased its focus on inspection and compliance activities during the year.

The City now has a dedicated Building Inspector fully committed to on-site inspections. This has allowed the first time, the City's Planning staff to proactively tackle non-compliance issues such as illegal signage and notably, absorbing these duties without increasing staffing levels.

2001/2002 was still a big year for building activity that was largely due to the Homeowner's Grant from the Federal Government, the Albany Plaza Redevelopment and a nursing home in Spencer Park being developed. Activity slowed towards the end of the year due to the withdrawal of indemnity insurance cover from the market by a major insurer.



Heritage

The City takes a cross organisation approach to looking after and promoting Albany's valuable heritage assets. A few key achievements during the financial year included the:

- Preparation and adoption of the municipal inventory;

- Preparation of a master plan to ensure the development of Conservation Plans for all City managed heritage buildings;
- Expansion of operating hours for the Local Studies Service at the Bond Store;
- Refurbishment of Brig Amity, and the Rotunda and heritage railings along Stirling Terrace;
- Major maintenance and conservation works to the exterior of the Town Hall Theatre and Vancouver Arts Centre;
- Upgrading of the Point Possession Heritage Trail with the assistance of the Work for the Dole project;
- Facilitation by the City in consultation with The University of Western Australia in obtaining major grants to completely refurbish the Old Post Office;
- The establishment of the Atatürk Memorial along Marine Drive Boardwalk;
- Total refurbishment of Old Railway Building, from the Visitor Centre to Bond Store along Proudlove Parade;
- The continued upgrading of facilities and exhibits at the Princess Royal Forts; and
- Securing of a Heritage Advisor.

Albany has a local Heritage Advisor co-funded equally by the City and Heritage Council of Western Australia. Funded by the City since 1998, the position's role is to advise the City, local property owners and other local interests on matters relating to heritage conservation.

In regional areas, specialist expertise in heritage conservation is generally not readily available, and heritage advisors help fill that gap.

The Albany Heritage Advisor fulfils an important "early intervention" role, enabling heritage issues to be addressed before inappropriate or insensitive redevelopment proposals are committed to, or the landowner invests in unsuitable building designs.

The two advisors who have worked in Albany in the last 3 years have brought with them valuable skills and knowledge. They have provided a more open and receptive point-of-contact for owners of heritage places, on behalf of the City. Those skills have greatly assisted the City in the retention of significant buildings, and provided a personalised and cost effective extension to the City's Planning team.

More importantly, the specialist knowledge that the Advisor brings to the City's development services team has expanded the skill base and understanding of heritage matters amongst the City's planners and Councillors and provided the public with a valuable service.

Through the assistance of the Heritage Advisor, Albany has made a number of achievements in heritage conservation and contributed significantly to the following:

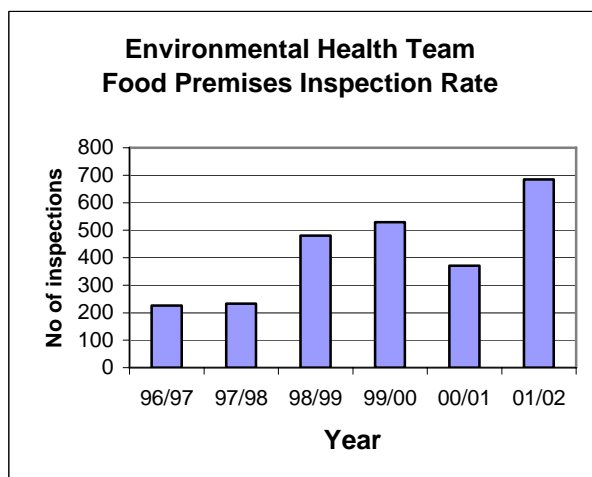
- Council policies (e.g. Commercial Verandah Reinstatement Program, Building infill guidelines)
- Pursuing on-site Renovation, the re-use and adaptation of key heritage buildings: (e.g. Old Post Office building converted to a University of WA campus, former St Joseph's convent converted into offices, Pymont House converted into function centre then into offices)
- Assisted the City in reviewing and expanding its Municipal Inventory with modifications to existing planning scheme heritage provisions and possible provisions for the new District Planning Scheme.
- Planning staff assisted with development assessments affecting heritage places, at the rate of four to ten projects per month.
- Provided a direct conduit to the WA Heritage Council on projects that may be under consideration for funding.
- Promoted the development of conservation plans for several key places prior to the development being contemplated.
- Assisting in sourcing external funding for investment in heritage properties.

Health

The City's Environmental Health Team operates with three full time staff, a reduction of two full time staff from pre-amalgamation days and have worked extensively during the year to:

- Review their program of work;
- Shed non-core business; and
- Refine their processes.

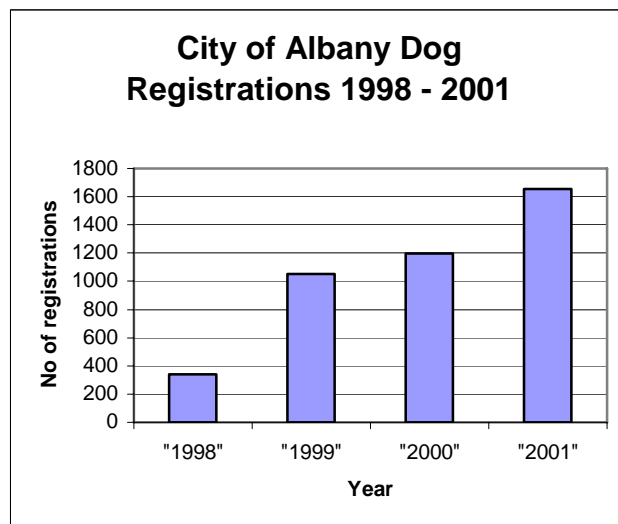
The flow on effect has seen a sharp increase in the number of food premises across the City that is now being inspected.



Ranger Services

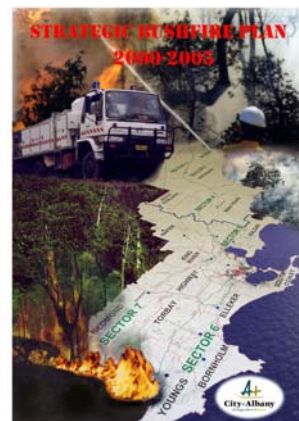
The City's Ranger services now extend to seven days a week.

Dog Control takes up a significant amount of resources and the number of registered dogs across the City is steadily climbing. The City has commenced planning on activities for an education campaign targeting primary school aged children on owning and how to handle a dog safely.



The Rangers in their role as Fire Control Officers continue to achieve compliance with firebreak notices across the entire District and that all property related Local Laws have been reviewed.

The Bushfire Strategy that was chiefly prepared by the late Trevor Howarth, has assisted to achieve a highly rational and well planned approach to the coordination of Bushfire facilities, and this has resulted in unprecedented levels of Bushfire Brigade satisfaction with Council. The City's quarterly newsletter to all the Volunteer Fire Brigades continues to ensure that brigades are kept informed of changes so that any arising issues are quickly addressed.



The next focus will be the development of a 'Bushfire Prevention' Plan to make fire management more environmentally acceptable.

Works and Services

Asset and Client Services

The Works and Services team were faced with some of the biggest challenges on the creation of the City. High expectations about the standard of roads and other key infrastructure needed to be addressed with almost no rational asset management plans, systems or procedures to guide them.

Over the past two years, the Works and Services team have commenced the monumental task of preparing rational master plans, including long-term expenditure plans. In the last financial year, the Road Management Strategy was completed with work still underway for:

- Pathways;
- Reserves;
- The Airport; and
- Waste.

Preparation of these plans will include an extensive public consultation process.

During the year ahead, work will start on master plans for the City's drainage systems and facilities, and for the City's Buildings and Streetscapes.

Work on the City's infrastructure account for almost 60% of our normal expenditure and it is critical that sensible planning is in place, rather than relying on an ad hoc reactive approach to looking after the City's major assets.

With the completion of the Asset Management Strategy, for the first time, City staff is in a position to answer and elaborate on customer enquiries relating to about future developments.

Albany Regional Airport



The quality and range of our transport systems are important factors in the present and future well being of our community. Roads, paths, maritime and aviation facilities improve our working, social and recreational lives and a sensible, well-planned

transport system is a key ingredient in the development of our economic future.

The City of Albany's Harry Riggs Regional Airport, services and provides access to Albany and the Great Southern Region. Located 10km north of the city centre, it provides airline services to and from Perth, general aviation, flight training, RAAF operations and airfreight requirements.



The City of Albany commissioned Connell Wagner to prepare the Albany Airport Master Plan in accordance with the following Terms of Reference:

- The current need for the airport's operations to fulfill a role regionally and locally.
- The targeted role for the airport's operations based on future usage projections, and the Development Strategy.
- The financial impact and funding basis for future development.
- The infrastructure required to enable the airport to develop.
- That a life cycle Asset Management approach is needed to ensure appropriate budget is set aside for capital and operational expenditure over a rolling 5-year program.

The Master Plan is to form the basis of a business plan for the airport, which would direct both economic development and operational procedures.

The City of Albany will be seeking community input on the Master Plan prior to final adoption.

Trades and Buildings

Rotunda Renovations

The Rotunda in Stirling Terrace has been a landmark of Albany for over 100 years and represents an example of the excellent craftsmanship of that era.

As with many old wooden structures, there eventually comes a time when major structural maintenance is required. The historic Rotunda is no exception, with the discovery that rot had affected it, causing it to sag and become uneven. If urgent works were not carried out to rectify this problem then there was a possibility

that Albany could lose this significant piece of Stirling Terrace history.

The City allocated a budget of \$60,000 for the major structural repairs and the restoration was completed successfully and under budget.

Stirling Terrace Railing

The railing along Stirling Terrace has also been a part of this area's history for the last 40 or more years and is another recognisable landmark of Albany. The fence was also suffering the same problem as the Rotunda, with rot setting in to the posts and rails which had to be totally replaced, due to its age and state of disrepair. These works were completed early in the 2001/2002, with the assistance of a Work for the Dole Scheme crew whose first job was to paint the entire fence, providing significant budget savings.

Barbeque Upgrades

In the weeks leading up to Christmas 2001, the Trades and Building Team undertook a major upgrade of barbecue facilities throughout the City's recreational reserves.

The former Shire of Albany had installed some extremely well built and robust barbecues that had served the community well. However, due to their age, higher maintenance costs, increasing vandalism and changes in gas regulation requirements, the City upgraded the aging units with more cost-effective and efficient barbecues

These barbecues are easier to use and require less maintenance. The barbecues were fitted before the Christmas holidays and have been well used by both local residents and visitors.

Outdoor Seat Upgrade

An outdoor seat maintenance program has been undertaken as part of the Work for the Dole Scheme. More than 50 seats were refurbished, which included re-painting them in appropriate colours, proving to be aesthetically pleasing in both the City streetscape and parks alike.

Line Marking Program

The City of Albany is committed to providing and improving parking facilities for people with disabilities.

In consultation with Council's Disability Services Advisory Committee, it became evident that many of the disabled parking bays were not available for use due to illegal parking.

A publicity campaign combined with the promotion of the new line markings system was embarked on to advise the community that key disabled bays throughout the central business district and suburbs around the City, would be enhanced to clearly make them identifiable.

The new line marking requirements for parallel parking bays requires the bays to be fully hatched with

the distinctly recognisable ACROD symbol and double blue lines on the perimeter. The City is intending to undertake a program to paint all disabled parking bays to match the parallel parking bays to avoid confusion for drivers.

The City performs all its own line marking as it has proven to be more cost effective, allowing flexibility to carry out the program on an as-required basis.

Street Signage

Over the last couple of years, the City has become aware of the deficiencies in street signage and will be carrying out a signage upgrade program over the next few years.

It is the City's aim to adhere to the Australian Standards minimum to ensure acceptable signage and to achieve uniformity throughout the City.

Due to the City's expansive area, it is almost impossible to know which signs require maintenance or have been vandalised. Therefore, residents will be encouraged through future campaigns to advise Council of any signs requiring maintenance. This will facilitate the speed at which the City is able to fix the problems, keeping signage in an acceptable condition and looking its best.

Streetlights

Streetlights were upgraded in Bethal Way at \$26,349.

The City was also instrumental in working together with Western Power to implement an agreement to manage and maintain the City's 3,000 streetlights. The Street Vision Contract with Western Power on completion, would see every globe replaced and upgraded from 50 watts to 80 watts over the next 12 months and the "dusk to dawn" operation of lights commenced. The benefits of the initiative should make the streets of Albany much brighter and a safer place to travel.

Parks and Reserves



Reticulation has been a major area of work for the Parks and Reserves Teams during this past year. Automated reticulation systems have been installed at Emu Point (adjacent to the boat pens), Eyre Park playground and the Airport grounds. Stage 2 of the

Central Reticulation Control System was also installed bringing a further 6 parks on line, giving a total of 11 sites being managed by the system.

Bore spears at North Road, which supply water to the Turf Wickets and to Albany Leisure and Aquatic Centre, have been upgraded after 20 years service to ensure future supplies.

A Biofilter was constructed at the aeration ponds to improve water quality and reduce excavation maintenance costs. Water from the ponds is used to reticulate the North Road Sporting Complex.

Battery powered reticulation controllers used in areas such as roundabouts, median strips and areas difficult to achieve a power connection also received an upgrade to ensure their reliability.

Parks and Reserves were also busy with their regular maintenance programs, including:

- Street tree pruning under power lines
- Playground inspections
- Turf wicket preparation
- Mowing of parks and sporting fields
- Reticulation maintenance
- Annual garden bed displays
- Responding to Service Requests - Parks and Reserves have actioned 624 service requests during the 12 month period from 31 May 2001 to 2002. The majority of these requests were tree related.

Parks and Reserves have also managed a 6-month 'Work for the Dole' program, which upgraded and maintained walking trails at Point Possession, Kalgan River and Mount Martin.

Sanitation and Litter

Residents and visitors to Albany often enjoy the City's public facilities such as the outdoor barbecues at many of the City's picnic sites, as well as the convenience of having access to footpaths and public toilets. The care of these facilities are handled by the Sanitation and Litter Team who also empty the public rubbish bins, as well as assist the Waste Team by picking up Mobile Garbage Bins and recycling for residents with disabilities who are unable to place their bins on the road verge for collection.

Over the past couple of years, the number of barbecues placed in public recreation areas has increased. The City has provided additional rubbish bins at popular locations, such as Middleton Beach, Eyre Park and Emu Point, as well as Youngs Siding and Nanarup Road, to cater for the increase in tourist and recreational activity.

The Sanitation and Litter team has a total of 233 bins which must be emptied at least once each week, most of them at least twice weekly. 54 bins are located in the York Street precinct, which are emptied daily,

equalling a total of 378 waste collections per week in that area alone.

The Team also has a continuing litter pick up program in place, which helps to keep the road verges clean. This is occasionally assisted by a team from the Ministry of Justice Community Based Corrections program, which sees members of their teams also working towards a cleaner community.

Vandalism and graffiti can be a battle for any local government. Although the incident rate is not high in comparison to other municipalities, the City's still has to deal the issue, with public toilets often targeted. The work and cost involved in cleaning, repairing and replacing these facilities is high, and often requires the involvement of the Trades and Building Team, plumbers and electricians to carry out the work necessary to make the facilities available and acceptable for public use again.

Waste and Recycling

This year, some waste sites were identified as being suitable for upgrading to transfer stations over the next few months. Manypeaks, Wellstead, Cheyne Beach and Cape Riche, will all be included. The Manypeaks Transfer Station construction is close to completion, however, will not be opened until the others are also completed.

This will allow for revegetation programs to commence on the existing sites, allowing for clay capping followed by planting programs, which will be carried out to maximise plant growth during the wetter winter months.

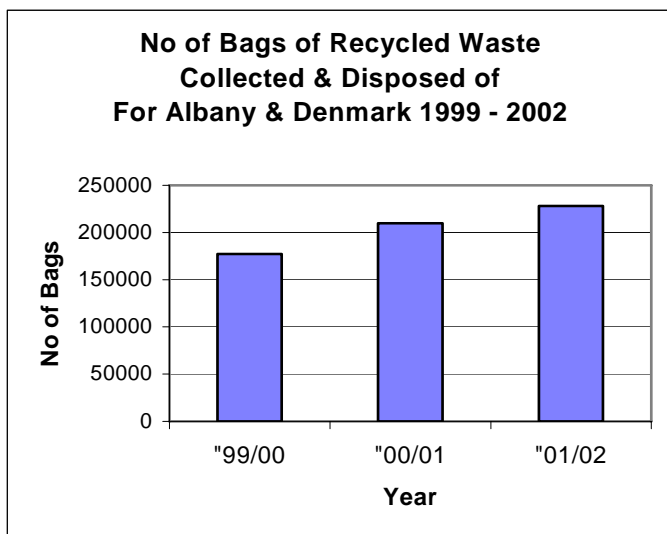
The Former Waste Site at Redmond is in the second year of rehabilitation, with previously planted species growing well. Final planting is planned to take place in August 2002, after a weed control program is completed.

Hanrahan Road Waste Site Stage 1 has been prepared for clay capping prior to covering with top soil and revegetation. The south west corner of the Bakers Junction Waste Site and the old Tyre Site at Lower King are also programmed for rehabilitation to commence during the next few months.

This year saw the signing of a contract to run drumMUSTER campaigns in the Wellstead and South Stirling farming communities. Specially fenced compounds were erected using drumMUSTER funding, and regular collections are planned to fit in with the communities seeding and harvesting seasons. DrumMUSTER is a nation wide campaign to assist farming communities and to avoid contamination of landfill sites by returning chemical drums for recycling.

The City of Albany, with the assistance of Department of Environmental Protection grant funding, has commenced a Waste Education Recycling Program in some primary schools. This program was considered successful by the participating schools, and as a result, a teaching kit is currently being developed with information for teachers and activities for children. The kit will include a CD-ROM, developed with the

assistance of North Albany Senior High School students, as well as posters, story books and magazines pertaining to the three "R's" - *Reduce, Reuse, Recycle*.



The City's annual waste services calendar was also upgraded this year to include information about what can and cannot be recycled, information regarding the weekly domestic refuse collection and waste site information. This was designed in response to residents by supplying information, which answers many of the most frequently asked questions.

Urban Maintenance

State Blackspot funding was secured to part fund the roundabouts at the following intersections:

- Sanford and Stead Roads
- Rufus and Adelaide Streets

Improvement works have been carried out on the following roads:

Sanford and Stead Road Roundabout

The installation of this roundabout has improved the traffic flow, particularly to and from the post office

Middleton Road and Adelaide Crescent Roundabout

Traffic flow has increased at this intersection resulting from the installation of this roundabout. Upgraded footpaths and crossing points will assist pedestrian traffic.

Emu Point Marina

This area has been improved with new asphalt surface and better parking and launching facilities.

Marine Drive Lookout

The new kerbing design has improved accessibility and parking. The carpark has also been asphalted and footpaths recently paved.

Ulster Road

Ulster Road has been enhanced by a new layer of asphalt, new drainage, widening of the road and kerbing.

Minna Street

Box culverts have been continued from Minna Street to the Railways Sporting grounds to enclose open drains and create a healthier environment.

Chester Pass Road

A new footpath and school crossing have improved safety for children and pedestrians using the Chester Pass Road area. Works were carried out in conjunction with Main Roads WA.

Footpaths

Various footpaths have been upgraded, including maintenance on old slab paths with uneven and broken slabs relayed or replaced.

Beaufort Road

The construction of a new footpath and crossing has made it safer for children to cross the road to Yakamia Primary School and for residents of the area to gain pedestrian access to the North Road Shopping Centre.

Rural Maintenance

Bridges

The City of Albany has taken over the maintenance of all Council controlled bridges from Main Roads WA. The developed maintenance program includes regular inspections for termites, timber and metal deterioration and any other factors which may impact on the safety of the public using the bridges. The clearing of debris from around the bridge environs, weed spraying, checking of appropriate signage and ensuring traffic visibility standards are maintained are also part of the program.

Gravel Road Resheets

The following roads have undergone gravel resheeting during the past financial year. Some roads have only required relatively minor works, whilst others have had major works carried out to bring them back to an acceptable standard. It is intended that these works will result in routine maintenance with a long-term sustainable outcome enabling staff to target other areas for major upgrades to be carried out in the next 12 months.

In conjunction with gravel sheeting, works carried out on the following roads consisted of drainage work, clearing, forming up and pruning of vegetation for driver visibility and safety.

- Perkins Beach Road
- Hazzard Road
- East Bank Road
- Bornholm South Road
- Tennessee North Road
- Redmond West Road
- Lake Sadie North Road
- Timewell Road
- Torndirrup Road
- Thompson Road
- Beaudon Road
- Stanley Road

Preservation works for the following have been undertaken:

- Gravel resheets on rural roads totalled \$1,143,549
- Final seals/reseals on rural roads totalled \$721,314
- Asphalt/final seals on urban roads totalled \$361,189

Workshop

This year, the Mechanics Team at the City's workshop introduced some new initiatives to better organise and maintain control of stock and work situations. Improvements in organising filter stocks were implemented, along with labelling spare parts, including a parts inventory. An improved storage system was introduced for greater accessibility of parts when required. The development and organisation of service manuals has also led to greater efficiency.

Some multi-skilling incentives were carried out which has created the possibility for more work to be carried out in house, therefore creating a cost saving to Council.

Proactive service scheduling has been introduced, with equipment being serviced when service is due, rather than waiting until repairs are necessary. This enables staff on other teams to work around the knowledge of servicing schedules, creating less 'down time' for equipment requiring repairs.

Additional responsibility has been taken on by the inclusion of servicing and maintaining 35 fire units for volunteer bushfire brigades. This work is scheduled into the 'off season' to enable units to be ready and on standby during the summer months. The workshop now also has the potential to work towards regaining the maintenance program for the light vehicle fleet which will reduce maintenance costs to Council.

Clean and well organised work areas, with staff members assigned to look after specific areas have created 'job ownership' and better scheduling has allowed team members to function in a better-organised environment.

The set up of the fuel bay has created a more professional internal customer service by supplying top up oils and tyre checking equipment at the bowsers which in turn avoids workshop interruptions, once again increasing time and cost efficiencies.

CONSTRUCTION OF MAJOR ROADS

The initial construction of any major carrying capacity road involves a considerable amount of pre planning and work from other Works and Services Teams before the commencement of works. Initially, the Asset Team works to identify high use roads using data collected by the Survey Team from the placement of traffic counters. The traffic counters record vehicle types and quantities, which provides valuable

information to the Engineering Design Team who then produce appropriate plans to cater for the specified road use, which work crews then initiate. The building of a major road requires work to be scheduled over a considerable period, with the final seal of bitumen being laid during the second year of construction. This second seal is imperative for the longevity of the road.

Mutton Bird Road

This is a high use recreational tourist road, and as such, has received a major upgrade, which was constructed well within budget. A Roads to Recovery grant was obtained for this upgrade. Associated road drainage has been carried out and the road bitumised with the first primer seal.

Marbellup Road

A clearly defined community link road running between South Coast Highway and Lower Denmark Road, Marbellup Road received a major upgrade of road surface and drainage, which was constructed well within budget. A Roads to Recovery grant was obtained for this upgrade. Some severe corners were removed for better alignment and improved safety and the road bitumised with the first primer seal.

East Bank Road

A short section from the end of the existing bitumen to the Moonlight Road intersection has had a minor upgrade including bitumising with a first primer seal. The remaining gravel section, up to the Ski Club grounds, has been refurbished including drainage improvements.

Bennett Road

Drain cleaning, tree trimming and gravel sheeting have been carried out on the full length of the road.

Corrimup Road

Drain cleaning and gravel sheeting has been carried out from Palmdale Road to Cumming Road.

Marbellup North Road

Box culverts have been installed across the road at Marbellup Creek, which will provide a safer road width across this watercourse.

Cape Road

Box Culverts installed across the road at Pendernup Creek should assist to minimise the flooding experienced at this particular watercourse.

Warriup Road

Gravel resheeting and road refurbishment of most of the road ready for the tree harvesting to commence in the Cordinup district.

Car Parks

The construction of car parks at Cosy Corner East, Cosy Corner West, and Mount Martin has commenced, with Stage 1 nearing completion. Further works on these projects are designed to be carried out over the next two to three years.

Other Works

As part of the City of Albany's continual improvement program, several projects were required to be put out to contract. Whilst the initial works and some follow up works have been and will be carried out by the firms awarded the contracts, the results will be absorbed back into the City's normal maintenance programs.

Roads which required major construction works to be carried out were: Ulster Road, Robinson Road and Nanarup Road, while streets which were put out to contract were Katoomba, Grove Street West, Gordon Street and Anzac Road. The Rufus and Adelaide Street Roundabout/Entry Statement were also put out to contract.

Roads that underwent a road rehabilitation program using cement stabilization were: Lower Denmark Road, Rutherford Road and some sections of Chillinup Road. Also put out to contract were various maintenance and sealing works.

Work was contracted out for the construction of the Centennial Oval Gravity Sewer, the erection of an ablution block for the comfort of visitors to the town of Wellstead, and the first of several rural Waste Transfer Stations was put to contract. It is anticipated that other transfer stations will be constructed over the next few months.

The commencement of works to the Princess Royal Foreshore Lakes began before the end of the 2001/02 financial year. This project will provide for a nutrient stripping wetland to enhance the central lake, this is part of the City's Strategy for cleaner harbours.

All the contracts listed above will impact in the future on the City of Albany Works and Services teams. Works maintenance crews will pick up the road maintenance programs. Trades and Buildings will maintain the Wellstead Ablution Block, Waste Services will manage transfer stations, and Parks and Reserves will take on the role of maintaining the Foreshore Lakes.

Remarkable Reserves Master Planning...

Did you know that the within the City there is 200,000 hectares of reserve land of which we are responsible for managing 12,068 hectares.

4000 hectares of the City's reserves have been developed for either active or passive recreation, leisure and community use purposes, with the rest being natural bush.

The City has prepared a Reserves Master Plan that identifies:

- How many reserves we have and their size;
- The current use, state and management requirements of the reserves;
- Desired standards for each reserve; and

- A prioritised program of works for the next 20 years or so to bring the reserves up to the desired standards.

The next step in this process is the implement the Master Plan.

Weed Busters



The Weed Strategy has truly mobilised a cross section of our community into weed busting action and on average Community Busy Bees are held monthly.

Active Friends Group in the City of Albany include:

- Friends of Mt Clarence and Mt Adelaide
- Friends of Lake Seppings
- Torbay Hills Residents Association
- South Coast Progress association
- Frenchman Bay Association
- Friends of Gledhow
- Lower King and Bayonet Head Progress Association
- Friends of Emu Point
- Manypeaks Progress Association
- Wellstead Progress Association.

Environmental Weeds Strategy

Weed infestations in Albany continue to increase and so does the cost of controlling them. The Environmental Weeds Strategy Council adopted, provides the City with a framework and tools to effectively control environmental weeds in areas for which it is responsible. The City of Albany has both a statutory and civic responsibility to protect and manage the natural bushland on land managed by and vested in the City. This includes parks, road reserves and bushland reserves.

It takes between 20 - 50 years for most weeds to become a significant problem. Experience has shown that the earlier a weed control program is started in the weed invasion, the most cost effective it is. The City recognises that the program should also be ongoing with failure to follow up on last year's work would result in the all the time, energy and costs in initially combating the problem largely wasted.

The City's Environmental Weed strategy identifies priority environmental weeds for Albany.

In order to address the priority and issues the City of Albany has developed a number of objectives to reduce the impact of weeds in our environment:

The implementation of the strategy not only depends on funding but also support from the community.

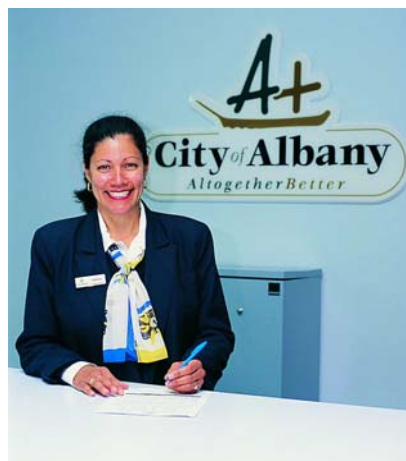
There are many active community groups in Albany who are willing to eradicate weeds and regenerate local bushland on Council land. Many have made great progress and already have contributed to the City with approximately \$16,000 worth of labour support.

The following areas have been selected as priority sites for weed control where Council can work with local community groups:

- Site 1: Mounts Adelaide and Clarence Reserve.
- Site 2: Lake Seppings Reserve.
- Site 3: William Gibb Reserve and roadsides in Lower King.
- Site 4: Foreshore reserve in Lower King area.
- Site 5: 1010 Reserve, Wellstead.
- Site 6: Torbay Catchment.
- Site 7: Cosy Corner.
- Site 8: Swarbrick St and Apex Reserve, Emu Point.
- Site 9: Bayonet Head Reserve, Warangoo Road.
- Site 10: Little Grove and Progress Park.
- Site 11: Karakatta Reserve and other roadsides at Frenchman Bay.

The City of Albany does not have the resources at present to carry out the planning and implementation of weed control on all land vested with the City. However, this strategy will result in at least a 20% decrease of priority weeds at the identified priority areas during the first financial year. Weed control in bushland and bush regeneration is still a new service for many Councils in Western Australia. It is difficult to calculate the amount of weed control that will be achieved at the 11 priority sites. However it is envisaged that for subsequent years weed infestations will decrease by the following percentages:

- Year 2 - 20%
- Year 3 - 35%
- Year 4 - 50%
- Year 5 - 70%



Corporate Services

The Corporate Services Division provides services in accounting, finance, administration, and information technology to the City. It is also responsible for the overall management of the City's community resources such as the Vancouver Arts Centre, Albany Leisure and Aquatic Centre Albany Regional Library, Albany Town Hall Theatre and the Forts.

Customer Service

The appointment of Sarah Langford our new Customer Service Manager, and the establishment of the team, demonstrates the City's commitment to Customer Service, which is one of the City's core values.

The City is building on our existing high standard of customer service by ensuring that our systems and processes support staff and provide good data that can be used to proactively manage customer service delivery across the organisation. The Customer Service Manager will also be responsible for ensuring that the Synergy Soft Customer Service module is effectively implemented and managed, and that it is functionally integrated with our records system, thus providing a streamline service regardless of whether service requests are via correspondence, over the telephone or in person.

Community Development

Seniors Advisory Committee

The City of Albany Seniors Advisory Committee continues to represent the interest of the seniors' community and was instrumental, in conjunction with the Disability Services Advisory Committee, in the development of a pedestrian crossing on Albany Highway, adjacent to the ANZ Bank. Other initiatives of the Committee include the acknowledgment of local centenarians through the planting of commemorative trees in Eyre Park and the Albany Seniors Expo.

Disability Services Advisory Committee

The Disability Services Advisory Committee has been a strong advocate for people with a disability, providing advice and direction to Council in relation to issues such as parking for ACROD permit holders, streetscape design and parks and reserves design. The provision of Disability Awareness training for Council staff and the conduct of a Disability and Discrimination Audit of Council buildings and facilities are just two initiatives of the Committee. As a contribution to Disability Awareness Week, the Committee hosted a successful awareness-raising day that included a free community sausage sizzle and main street performance by local band, the Screaming Banshees.



Our Commitment to Disability Services

The City of Albany continues to provide an ongoing commitment to address issues relating to the provision of disabled access to its buildings, services and facilities. Guided by the Disability Services Advisory Committee, which comprises of representatives of agencies that deal with disability, in addition to community members with disability, the City has made significant progress towards its goal of total access equity.

The conduct of a comprehensive access audit involving all Council's building and facilities in June 2000, has laid the foundation for addressing access issues by enabling Council to plan, prioritise and budget for the necessary works.

The City's Town Hall Theatre is one example, despite being located in a building that is 120 years old, of how provisions can be made to allow equity of access. An access ramp, unisex toilet, lift, handrails, removable seating and designated wheelchair areas all make for an accessible venue.

The Vancouver Arts Centre continues in its commitment to promote and raise awareness through involvement in the arts for people with a disability as well as the general community and by encouraging participation in the annual 'Unhiding' project.

Council is also endeavouring to improve access to the many parks and reserve areas throughout the City. This involves ensuring that paths, walkways, lookouts are accessible and safe for people with a disability, as well as for the young and elderly.

Initial work on the Reserve Master Plan to incorporate disabled access has commenced, and it is recognised that there is still much more work ahead before completion. The City will continue to work closely with the Disability Services Advisory Committee and relevant stakeholders over the next year.

Disabled Parking has been addressed within the total review of all parking in our CBD area. Based on advice from the Disability Services Advisory Committee, the number of disabled parking bays has increased slightly, as well as others being relocated to more strategic positions.

A tour of the Albany Highway, Lockyer Avenue, St Emillie Way area by the Disability Services Advisory Committee, accompanied by representatives of Council will result in the development of pedestrian crossings within that locality during the current financial year. Continuing improvement to our dual use paths network is also making it easier for people with gophers and electric wheelchairs, as well as those with mobility problems.

Wheelchair access has been vastly improved at the popular tourist spot at Middleton Beach with the sealing of an access ramp to the outdoor eating area of Middleton Beach Café, the provision of an access ramp to the beach and the placement of Aussie Beach Access Wheelchairs at both Middleton Beach and Emu Point. These are available at no cost to the public, thanks to the generous support of AMP Society, Travel Inn Motel, Commonwealth Bank, The Castlereagh and Great Southern Regional College.

While the recent installation of a lift has provided access to the mezzanine floor of our library, works will soon commence on a major renovation and extension of the library building. This will also ensure that the library is not only accessible, but will also provide plenty of space in which to manoeuvre. Talking books and books in large print are available for those with sight impairment and a battery charger is available to recharge gophers and electric wheelchairs, thanks to Batteries Plus, Albany.

The City of Albany recognises its responsibility to the whole community and will continue to work closely with the Disability Services Advisory Committee to ensure we target our resources to maximise effect and efficiency in meeting the needs of those members of our community with disability.



The majority of Council staff, particularly those with customer service roles and those who deal face to face with the public have been given Disability Awareness Training.

Multi Purpose Youth Recreation Venue



A collaborative approach, by the City of Albany and local youth groups has been successful in attracting a grant of \$500,000 towards the construction of a major youth recreation venue. The proposed building will provide a new and much needed home for Albany PCYC, Southern Edge Arts, CRANK, Aboriginal Youth groups and the City's Youth Advisory Council. It will also provide a drop in and social venue for local youth, with contemporary recreational options such as electronic games, computers, internet access and sound/video recording facilities. Total cost of the project is expected to exceed \$2,000,000 and is dependent upon additional funding being realised.

Aboriginal Accord

Following the adoption of a Statement of Understanding and Commitment between the City of Albany, the wider community and the Aboriginal people of Albany, the City has been active in the development of a comprehensive accord with the Aboriginal community. The Accord is expected to address issues of social disadvantage, land use and management, cross cultural awareness, history and heritage, arts and culture, as well as other relevant issues. This strategic document will assist Council in the provision of services and facilities that impact on the local Aboriginal community and provide a framework for consultation, cooperation and reconciliation.

Community Financial Assistance Program

The City of Albany has continued its commitment to local community based organisations through the provision of a program of financial assistance. This program offers assistance to not for profit community groups by way of relief from Council land rates, waiver of Council fees and charges, provision of in-kind support and the provision of grant funding. The total allocation of financial assistance for 2001/02 exceeded \$340,000 including a \$100,000 grant to the Albany Visitors Centre, \$35,000 to the Hospice relocation project and \$14,000 to the Senior Citizens Centre of Meals on Wheels. A further \$333,000 has been budgeted for 2002/03.

Australia Day Celebrations

The extremely successful Australia Day Free Family Fun Day was again held at Princess Royal Fortress, Mt Adelaide on Australia Day, 26th January 2002. The free sausage sizzle, free games, children's rides, prizes, give-aways, entertainment and craft market

stalls combine with the official Australia Day Ceremony, Citizenship Ceremony and naming of our Citizens of the Year, to make for a very popular family event.

Seniors Computer Training Centre

The establishment of a computer training centre in the Albany Senior Citizens Centre of Meals on Wheels, is another initiative of the Seniors Advisory Committee. Grants from the Lotteries Commission and Department of Veterans Affairs, combined with a contribution from the City of Albany have resulted in this long awaited project coming to fruition. With some 300 seniors already registered for computer training, the success of the training centre is assured.

Youth and Seniors Policies

The ever changing needs of young people and our rapidly growing population of mature aged citizens has led to the necessity for Council to establish policies that will guide the provision of services, facilities, support and advocacy for both the youth and seniors communities. Comprehensive survey questionnaires have been developed and distributed within both sectors, the results of which will provide the baseline data required to develop both policies. The Youth Advisory Council and Seniors Advisory Committee will act as reference groups for the respective policies.

Skate Park Development



Grants from the Lotteries Commission and Office of Youth Affairs, combined with a substantial funding commitment from Council have resulted in an excellent skating facility at the western end of the North Road sporting complex. Additional work on the site has resulted in the stabilisation of some adjacent areas, as well as the creation of an area suitable for the creation of a free form BMX circuit. This should take some pressure off the skaters to provide access to the skate track for the MBX riders. A great result for both groups.

IT System

The City of Albany's IT system was reviewed with work commencing on the overhaul and preparation for the implementation of what will be a much improved information system designed to provide much quicker and more comprehensive information processing aimed at streamlining the City's services.

Albany Leisure and Aquatic Centre



Highlights for the year include:

- A customer focused staff structure was introduced in late 2000 and Staff uniforms designed to incorporate the City logo as well as the new ALAC 'killer whale' logo
- Staff room constructed to allow staff a place out of public view to take breaks uninterrupted.
- Gymnasium upgraded with new carpet, repainted walls (inc a mural), new equipment and a fitness appraisal room constructed.
- Cafeteria upgraded and is now leased to a private operator.
- Outdoor netball courts have been resurfaced
- Administration office built in conjunction with the netball and basketball associations, assisting with the smooth running sporting organisations.
- Murals have been painted in the crèche and swimming pool area
- New recreation centre specific computer software system installed providing improved accounting and statistical data
- Automatic door was installed to the pool area to provide access for people with special needs such as parents with prams and the disabled
- \$330,000 invested in pool plant room upgrades providing improved filtration system, a heating control system and the relocation of the air handling and heating units.
- The pool shell was successfully resurfaced with a system called fibre glazing, the first time this approach was used in WA.
- Management of the Albany Sports Centre was taken on following the demise previous management arrangements. Activities include netball, indoor cricket, functions and school programs with regular activities scheduled six days per week on a regular basis.

- An operational audit was conducted by the Royal Lifesaving Society to look at the aquatic facilities, programs, staff qualifications and training. The results of this audit will be available in August
- A business plan was developed and implemented for the Centre's operations.
- Programs for youth, seniors and disabled people introduced as well as school holiday programs, aqua aerobic, corporate fitness, climbing wall sessions, Life Be In It Games, adult swimming lessons, bronze medallion courses, junior cricket and rollerblading.
- Customer Service Standards developed with the involvement of key customers
- The Western Power Games were hosted following the successful bid in conjunction with the Great Southern Development Commission.
- Statistics for entry to the Centre have been approximately 250,000 with fluctuations between the various sports. Swim lesson enrolments have increased steadily over the past five years.

The centre has a wide range of facilities available to the general public as well as clubs, organisations and schools.

- ✓ Disabled Access
- ✓ Near Public Transport
- ✓ Caters for Tourists
- ✓ Centrally Located



Dry Facilities:

- 4 indoor courts for - basketball, netball, volleyball, indoor soccer, tennis, indoor hockey, badminton, rollerblading.
- Climbing Wall
- Gymnasium
- 4 outdoor netball courts
- Synthetic sports surface
- Sports grounds
- Creche
- Cafe

Pool Facilities:

- 25m heated indoor pool
- Spa and sauna
- Toddler's pool

Programs Available at ALAC

Fab 50's - For the over 50'

Aqua: An extremely popular wet program. Conducted in the pool this program is a low-impact, aerobic workout to music.

Circuit: The format of this program involves a free-weights circuit followed by a session in our gym.

WAlkball: One of the most recent games developed for seniors.

Swimming Lessons

The ALAC Swim School provides swimming lessons to preschool aged through to adults all year round.

Aquarobics

We have nine different aquarobic sessions a week. These classes involve aerobic exercises in waist deep water.

Mad-D

One for the kids every Friday 7pm - 9pm and Sunday 12 - 2pm! Fully supervised, children may play in the pool and/or rollerblade to music.

Gymnasium

The ALAC gymnasium is available to all. The centre provides fitness appraisals and programs tailored for individuals.

Opening Hours

The Leisure and Aquatic Centre is open every day except Christmas and Boxing Day



Australian Olympic Medallist, Todd Pearson during a visit to Albany

Forts

Albany Most Historic Piece of History



The Princess Royal Fortress is undoubtedly Albany's most prized and amazing place to visit. Vested in the City of Albany, and run by volunteers, the historic Fortress is a favourite for locals and visitors alike.

The Princess Royal Fortress, known locally as "The Forts", has been restored to its original state, as it was used during its period of active service.

The Forts are located on the beautiful Mt Adelaide over-looking King George Sound where the ANZAC fleet amassed before leaving Australia for Gallipoli.

Albany Town Hall Theatre



Mission Statement

To maximise the effectiveness of the Albany Town Hall Theatre complex and to enhance the cultural lives of people living in the region.

Objectives

The Albany Town Hall Theatre management has the following key objectives:

- Manage and promote the Theatre complex to maximise use by local and visiting productions for performing arts and other suitable activities.

- Actively pursue and present performing arts options in the Theatre that may otherwise be unavailable to audiences of the region.
- Ensure the Theatre complex operates with maximum efficiency and productivity while achieving financial goals.
- Seek funding, other support and information from sources outside Council to assist in the delivery of performing arts events.
- Strive for continuous improvement and excellence in customer service in the workplace and support and facilitate staff development.
- Maintain high levels of accountability.
- Maintain networking and liaison with all local state and national groups to achieve a high profile for the Theatre complex.

the repertoire of plays for presentation in Albany.

- Continued upgrading of the Theatre's equipment making it one of the most modern and well-equipped venues in the state. This should be considered essential in light of our limited seating capacity with high quality, modern equipment being one of only few inducements for touring acts to come to Albany.
- Increase in production activities with the Celebrate Albany Festival and other outdoors events.
- Completion of a strategic review of services using a random generated survey of the people of Albany. This review demonstrated the importance of remaining integrally involved in community networks and collaborations to ensure continued funding from Lotteries WA and other bodies.

Structure

The Theatre is wholly owned and operated by the City of Albany. The Town Hall Box Office is incorporated within the management of the Theatre and is staffed by council employees.

The Town Hall Theatre Advisory Committee is comprised of volunteers from the community, staff of the Council and Councilors and the Albany City Council oversees management of the Centre. The Advisory Committee discusses all productions available to tour to the centre and, after discussions, decides on productions based on variety, financial viability and community value before recommending council support for the presentation.

Minutes of all meetings go before Council and are subject to approval by Council, the Theatre Manager then works towards facilitating the selected productions in Albany.

The Theatre Manager and/or the Executive Director of Corporate and Community Services for the City of Albany address day-to-day issues regarding the Theatre management.

Year's Highlights

- Continued improvement in Gross Box Office takings for shows held in the Theatre.
- Successful increase in Lotteries Grant application under the Gordon Reid Foundation Access to the Performing Arts Fund to \$20,000 means that the Theatre continues to program to ensure a wide variety of high entertainment can be provided.
- A significant increase in the number of touring plays coming to Albany. Country Arts WA have been very effective at keeping touring plays at an affordable price to small regional venues like Albany, and have also helped develop quality marketing materials delivered in good time. In recent years, concerts have vastly out numbered plays; hopefully the City can continue to increase

Footlights

- Reduction in overall attendance figures. This figure is still on a par with other previous years, but is down significantly on last year. This has been a combination of the lack of a large community show this year and the fact that last year's festival events tended to skew statistics.
- Continued difficulty attracting large and/or high profile acts to Albany owing to the Theatre's limited seating capacity and stage space.
- Significant reduction in attendance of 2281 patrons to shows in the Theatre. This should be offset with the better than expected numbers for events outside of the Theatre that the staff was involved with including Festivals and last summer's outdoor concert events.

Shows by annual comparison

- Number of individual performances 1997/1998 year; 54
- Number of individual performances 1998/1999 year; 49
- Number of individual performances 1999/2000 year; 53 (plus seminars)
- Number of individual performances 2000/2001 year; 55 (plus seminars)
- Number of individual performances 2001/2002 year; 53 across 39 productions, (plus 3 seminars, 2 workshops and 5 outdoor PA jobs)

Sales by annual comparison

- Gross Box Office Income for the year 1997/1998 was \$160,184.
- Gross Box Office Income for the year 1998/1999 was \$125,995.
- Gross Box Office Income for the year 1999/2000 was \$174,431.
- Gross Box Office Income for the year 2000/2001 was \$224,160. (includes GST)
- Gross Box Office Income for the year 2001/2002 was \$240,272.75 (includes GST)

Attendance by annual comparison; (note; many patrons attend more than once per year)

- Attendance for 1997/1998: 10,119 persons
- Attendance for 1998/1999: 11,235 persons
- Attendance for 1999/2000: 11,685 persons
- Attendance for 2000/2001: 11,538 persons
- Attendance for 2000/2001: 13,308+ persons
- Attendance for 2001/2002: 11,027+ persons

Cultural programming

- Number of performances presented by the Theatre (City of Albany underwritten and assisted by Lotteries WA) 1997/1998 year: 10.
- Number of performances presented by the Theatre (City of Albany underwritten and assisted by Lotteries WA) 1998/1999 year: 11.
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Great Southern Regional Cattle Saleyards

The City and the Shire of Plantagenet originally jointly managed the Great Southern Regional Cattle Saleyards when it opened in March 2000. In May 2001, the City was asked to takeover the managerial responsibility for the business unit.

Since that time the City has:

- Develop an effective business plan

- Resolve a number of structural design problems (poor layout of gates and stall areas) and to



- Resolve operational problems caused by inadequate waste water treatment facilities

The Great Southern Regional Cattle Saleyards is an integral part of the cattle industry in Western Australia, providing not only excellent facilities, but also opportunities for value adding and additional products.

The Regional Cattle Saleyards aim to develop, market and maintain a 'state of the art' and self-supporting cattle saleyard for the beef industry in the Great Southern Region. It will provide complementary services to key stakeholders and provide a central location and comprehensive service for the rural sector.

A major objective for the Regional Cattle Saleyards to be recognised as one of the best saleyards in Australia with NSAQ based systems, including high standards of animal welfare; quality effluent disposal; convenience for users and efficient management systems.

The City of Albany and Shire of Plantagenet see the Regional Saleyards as a key priority in their strategic operations.

Sales

Sales are held each Thursday commencing at 1pm and also Friday's during peak season commencing at 10am.

Special breeder and stud bull sales are held periodically. Private sales can be arranged and may be held on any day of the week other than scheduled sale days.

The cafeteria operates on any sale day, stocking a wide range of cool drinks, tea, coffee, sandwiches, pies and cakes.

Sales Records - 7th August 2002

	Top \$ was	No. Head Sold	Weight	Cents/Kg	Top \$/Head
Bull	\$5	778	8	877	\$8
Cow	\$546	787	54	787	\$5487
Grainfed Heifer	\$879	54	642	64	\$87
Grainfed Steer	\$55	75	87	84	\$0
Heifer	\$545	7	878	787	\$8
Steer	\$45	7	7	576	\$4654
Vealer Steer	\$87	8	78	78	\$7
Vealer Heifer	\$5	54	54	5	\$7
Yearling Steer	\$522	44	5	7	\$57
Yearling Heifer	\$57	57	87	87454	\$654
Total Yarding	\$8	8	7	757	\$57



The year also saw the departure of Renny Gardiner Pty Ltd as Primaries of WA Pty Ltd took over the reins from December 2001.

During the year, the GSRCS have been working on the redevelopment of the effluent treatment system, with consultation from a local environmental engineering company. The eventual aim of the \$130,000 redevelopment is to recycle the wastewater for the purpose of yard wash down therefore reducing the amount spent on water that is currently used to supplement the wash down water.

Owing mainly to an inefficient compressor system there was a need to upgrade the system which would not only ensure quicker operating gates on sale day, it also enabled us to use the old compressor as a backup in case of breakdown. We were also able to replace a number of hand valves that had been causing some problems.

There was some pen strengthening undertaken to rectify a design fault from the construction of the yards. There was one section of the receival pens that had the gates swung incorrectly from the initial construction that had caused a few headaches for the stock agents.

A new perimeter fence was constructed around the extremities of the yards to prevent any cattle that escape from running onto Albany Highway. The fencing has proven successful with three escapes since the construction, and all were contained within the saleyards property, without going onto the highway.

Facilities

The Regional Cattle Saleyards were designed as a 'state of the art' facility. These include:

- Administration building
- Storage shed
- Receival pens
- Selling pens
- Delivery yards
- Resting paddocks (currently leased)
- Public canteen (currently leased)
- Pump sheds
- Two (2) bay computerised truck washing facility
- Scales
- Effluent treatment system
- Cattle crush and handling yards



Vancouver Arts Centre

The VAC is the heartbeat of arts in our community

The Vancouver Arts Centre is housed in the former Albany Cottage Hospital, built in 1887 to a design of the Colonial Architect, George Temple Poole.

This building had remained a hospital until 1962, when it became too small to meet the demands of the growing district. For the next ten years it served as a

school hostel and holiday accommodation, and then fell into disuse and for eight years lay neglected and prey to vandals.

Since 1980, the State Government leased the buildings to the City of Albany.

The Vancouver Arts Centre is a focal point for arts experience in Albany. The VAC community arts program aims to provide opportunities for full participation in cultural expression for everyone in our community. The VAC celebrates creativity in all its forms. The staff and community management team are responsive, innovative and embrace change.



The Vancouver Arts Centre is a heritage-listed building that offers a variety of facilities to members and the wider community.

A "B" class gallery hosts locally developed and world class touring shows.

The centre is home to an illustrious list of community arts/craft and is also home to artists in residence and musicians. The VAC offers accommodation for people involved in arts related activity.

The centre has a large gallery and meeting rooms available for hire and is open daily.

The Vancouver Arts Centre is a community managed arts facility that functions as a focal point for arts experience. The Vancouver Arts Centre is run by a volunteer management committee the Albany Arts Advisory Committee, which is comprised of individual members who represent different sectors of the community and have extensive skills and knowledge base. The committee is responsible for the community arts program, events workshops, exhibitions and policy development associated with the Centre.

Community Members/User Groups

- Albany Pottery Group;
- Albany Weavers;
- Albany Spinners;
- Albany Porcelain Art Group;

- Just Us Embroidery Group;
- Albany Lacemakers;
- Rainbow Tapestry Group;
- Albany Art Group;
- Drawing Group;
- Albany Machine Knitters; and
- Albany Dance Group.
- Investors Club; and
- Regional Andelvvia Order of Buffalos.

The Vancouver Arts Centre is the only facility in Albany dedicated to the delivery of an inclusive and diverse arts program for all sectors of the community across all art forms.

The Vancouver Arts Centre has a history of excellence in service delivery. The VAC is highly regarded in the community

Through its community arts program, artists in residence program, exhibitions and partnerships with other organisations the VAC provides a vibrant and dynamic basis for arts in our community and a resource for outlying communities.

The City of Albany undertook the operations of the Centre through the formation of a community based Arts Advisory Committee, which has the following terms of reference:-

- To foster development, appreciation, participation and resourcing across all art forms in Albany and its environs;
- To encourage community use of the Vancouver Arts Centre as a place to meet, socialise and participate in the arts;
- To promote the Vancouver Arts Centre as a community resource, major tourist and regional visitor destination through a varied and stimulating exhibition/performance program;
- To develop a community arts program that includes:
 - i) collaboration between communities and professional artists;
 - ii) development of project that express and identify community and culture.
- To have the ability to second persons with particular qualities to the Committee when required and as appropriate.

The ability to second is extremely important and adds a very flexible approach to the manner in which it may operate.

The State Government owns the building and grounds. It was formerly vested in the Albany Arts Council, however that has changed and it is now vested in the City of Albany for care, control and management. Therefore, a management order has been issued.

The building can only be used for the specific purpose of Arts and Crafts.

The purpose of the Vancouver Arts Centre in Albany is to provide a focal point for arts experience, equitable access to resources and skills development and opportunities for cultural expression.

The VAC and its staff are a significant resource in our community and therefore there is a responsibility to ensure the services are well used and the community maintains a sense of ownership.

The VAC staff and the Albany Arts Advisory Committee are responsible for the design and implementation of the community arts program.

The cultural activity offered through the program will have a lasting effect through:-

- skills development;
- collaborations between communities and professional artists;
- development of projects that express and identify community and culture;
- opportunities to celebrate expressions of cultural diversity in the region; and
- increased understanding of the arts and a broadening of the perception of what art is.

In keeping with the City of Albany's 2020 Strategic Plan, the vision for the Vancouver Arts Centre is to:

'Develop a diverse community and public arts program of general appeal, and to creatively use the Vancouver Arts Centre to its full potential.'

Mission

In order to achieve this vision, the Vancouver Arts Centre and the Albany Arts Advisory Committee agree that the following elements form the basis of the mission statements:-

Albany Arts Advisory Committee - to provide equitable access to the Arts.

Vancouver Arts Centre - to provide a focal point for arts experiences.

Community Arts Program - to provide opportunities for full participation and cultural expression for everyone."

Values

- Pride in Albany and the Vancouver Arts Centre;
- Trust;
- Respect;
- Teamwork;
- Responsibilities;
- Services;
- Best Practice;
- Creativity;
- Inclusiveness; and
- Responsiveness.

The objectives of the Vancouver Arts Centre have been developed with a focus on three areas.

- Albany Arts Advisory Committee

- Vancouver Arts Centre,
- Community Arts Program.

Albany Arts Advisory Committee

The purpose of the AAAC is to provide access to the and equity in the arts through:

- Developing a program reflecting the above ideas, meeting demand;
- Developing partnerships across the community;
- Providing professional expertise; and
- Providing opportunities to the community to work with professional artists.

We recognise the need for:

- Programs that are responsive to community needs, desires, aspirations, creative juices;
- Involvement by the broad cross section of the community;
- Developing community skills;
- Providing facilities/services at the VAC and through the outreach programs.

The current role or purpose of the Vancouver Arts Centre is to provide a focal point for arts experience, equitable access to resources and skills development and opportunities for cultural expression.

Recognising the following important details should not be overlooked but are of no greater importance than the above.

- Heritage value of the Vancouver Arts Centre;
- Sense of place as a building;
- It's unique purpose and that it is actively used.

Community Arts Program

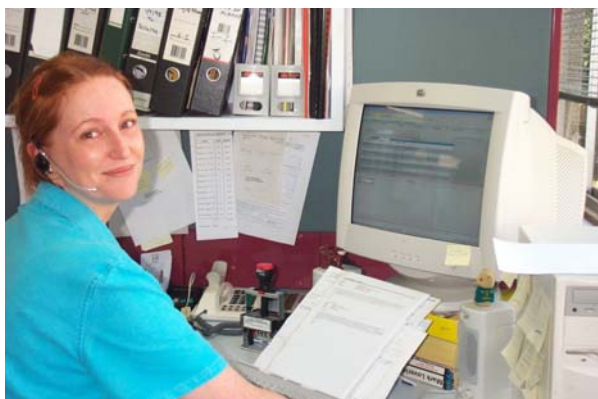
The Community Arts program strives to:

- Encourage participation and involvement
- Unite the community in a commonality of purpose
- Celebrate the unique identity of Albany
- Express diversity in a positive way
- Provide access to arts activity
- Enhance and promote community cultural development
- Enrich the cultural fabric of Albany
- Stimulate debate and interest in the arts
- Be a showcase for the arts
- Development audiences
- Give something back to the community and provide fun

Staffing

Currently the Centre is staffed by a part time co-ordinator (25 hours per week) and it is proposed to introduce a further position of Assistant Co-ordinator (15 hours / week) to provide the administrative support that the growth in activity at the Centre has generated.

Finance and Rates



All our internal service teams have worked hard to improve the way they do business for both internal and external customers. All have established customer service standards and strive hard to meet the operational requirements of other service teams.

The City's Rates Officers have been busy cleaning up the rates and property databases in preparation for the GIS mapping component of the Synergy Soft Property module.

Artificial Dive Reef (Former HMAS PERTH)

The sinking of the former naval destroyer on the 24th November was a big event however its role as an operational dive wreck that this tourism project will bring most benefits to Albany.

This project is also innovative in that it's the first example of:

- A ship's mast being allowed to protrude above the water;
- Divers being able to go through the funnels;
- Vertical access for divers through the bridge; and
- The dive wreck also boasts a complete gun mount— another first.

This all makes for a great and unique diving experience.

Since the sinking of the ship the City has been working on developing the website for the Perth to help tap into the tourism potential. Visitors to the website found at www.perthd38.albany.wa.gov.au can do a virtual tour of the ship underwater.

Albany Public Library and Local Studies

Library Redevelopment Project

Work has commenced on the \$1.32 million extension and renovation of the Albany Public Library. The

existing building is being extended on both floors to adjoin the Alison Hartman Gardens. The additional space will accommodate the UWA Joint Use Library Service; Local Studies Service and Research room; expanded Children's Library and activity area on the ground floor; meeting room; information technology room; study areas and public toilets.

Project Architects are Ian Howard and Associates and Jaxon Constructions are the builders. The project is being jointly funded by the City of Albany and the University of WA Albany Centre. Work is expected to be completed by December 2002.

UWA Partnership

The joint use Library partnership agreement with the University of WA Albany Centre has now been finalised. Under the partnership, library resources and services for UWA's Albany students are provided at the Albany Public Library. Through the partnership, UWA are contributing a \$770,000 grant to the Library Redevelopment Project to fund space for the UWA library collection, study areas and other facilities. This arrangement offers benefits to all members of the community who will also have access to these resources.

Library Website

Further improvements have been made to the Library's website and with more interactive features. Online visitors can now join the library, browse the library's catalogue, reserve items and renew loans. In addition the website offers a host of information on library services, together with numerous links to other useful websites to help users with online research. The Albany Public Library website can be found at: <http://library.albany.wa.gov.au>

SPRUNG the word released (Literary Festival)

The Albany Public Library supported the Vancouver Arts Centre in organising the very successful 2nd annual "*Sprung - the word released*" Literary Festival in September. Featuring Miles Franklin award winning author Kim Scott and several other highly acclaimed authors and poets, participants were treated to a feast of writing, a celebration of reading and the legendary "Your Shout Pub Poetry with Legs".

Other visiting authors hosted by the Library throughout the year were Mark Thompson, Tamara Lee McKinley and Dave Luckett.

Opening Hours

Thanks to customer, ongoing productivity improvements by staff and advances in information technology, the library increased its opening hours from February to include all day Wednesday and earlier opening in the mornings. The additional hours were achieved within existing resources and have proved very popular with the community.

Seniors Week Internet Training

The Library offered "Introduction to the Internet" training sessions during Seniors Week in October.

Participants took the opportunity to get online and learn how to explore the World Wide Web with help from Library staff.

Wellstead Library

The Wellstead Library service is now fully computerised and connected online to the main computer server at Albany Library.

Local Studies

The Local Studies service was kept busy throughout the year with over 2,300 visitors. The collection continues to expand and the City was again successful in receiving a grant from the National Library to assist with preservation of our precious historical resources.

Highlight of the year was a highly successful commemoration of the late historian, Robert Stephens held on April. Mr Stephens extensive collection of papers are a key resource of the Local Studies Collection. Historian Geoffrey Bolton delivered the keynote address to a capacity audience of about 100 people at the Vancouver Arts Centre. A portrait of Robert Stephens was presented to the City by his family and will be hung in the Local Studies Library.

Children's Activities

Young people in our community experienced a range of fun activities and programs designed to encourage their enjoyment of the library. These included Children's Book Week celebrations, School holiday programs and weekly pre-school story-times.

LIBRARY STATISTICS 2001/2002		TOTAL
POPULATION		30,200
MEMBERS		
City of Albany		19,592
Other		2,877
TOTAL MEMBERS		22,469
Total Transactions		741,242
Includes borrowing, inter library loans, Membership enrolments and updates; reference enquiries.		
Staff Numbers (full time equivalent)		12.24
Net Operating Costs		\$678,722
LIBRARY PERFORMANCE INDICATORS:		
ECONOMIC	Cost per head of population	\$22.47
	Cost per transaction	\$0.92
PARTICIPATION	Membership as % of population	64.9%
	Transactions per member	38
CUSTOMER SERVICE	Transactions per staff member	60,559

Albany Regional Day Care Centre

The Albany Regional Day Care Centre is a not for profit community based long day care service. We are situated at 99 Collie Street and are licensed to except 60 children a day. Children are aged 6 weeks to 6 years. The centre boasts four large indoor environments for the children and spacious gardens and outdoor play spaces.

The centre is certified on many levels by several governing bodies. This past twelve months has seen the staff and parents work very hard to achieve several goals.

Firstly we were reviewed by the National Childcare Accreditation Council. The centre was reviewed for two days and after reviewing all our assessment

Documentation and staffing practices we received a 3 year accreditation standing, the highest achievable.

We are current holders of a Foodsafe certification, which is assessed yearly, and also hold a certificate in Start Right Eat Right promotion. Both these certificates are crucial to our operation as we provide morning/ afternoon teas for the children and a two course cooked meal at lunchtime.

The Centres out door environments have under gone some aesthetic changes over the past twelve months. The centre staff and parents raised funds during this time, which ended in a two-day busy bee. Both

parents and staff donated time and materials over the two days. We achieved new and safer play areas for the children Vegetable gardens to help the children learn and discover more about their environment and had lots of fun in the process.

Despite being the most expensive service in town we are still the most sought after centre. Past families refer most of our families to us.

The Albany Regional Day Care is a community based care centre which cares for up to 60 children in four separate nurseries. The priority of access is for families with both parents either working or studying; single parents; children with special needs and Aboriginal/Torres St. Islander children all aged between 0-6 years.

Families can book full-time, part-time, seasonal, hourly and occasional care. All children are provided with morning and afternoon tea, a two-course lunch, snacks and drinks. The Centre has received Foodsafe certification and the Start Right: Eat Right award for its nutritional standards. A nappy service and pre-school pick up/delivery service are both available.

The Albany Regional Day Care provides consistently high quality care, with 3-year accreditation status. It is a place where children can develop their strengths and self esteem in a nurturing, unbiased and unhurried environment. All staff are mature professionals with a wide range of experience and training, many of them mothers themselves. Visitors to the centre are welcome at any time and tours throughout the nurseries or access to information handbooks can be arranged

General Management Services

Economic Development

Albany Boat Harbour

In August 2001, the City received the final demand assessment report from International Marina Consultants on the feasibility of establishing a new small boat harbour on the Albany foreshore. The report recommended there was sufficient demand to establish a facility to accommodate the fishing, tourism, whale-watching and larger recreational vessels unable to berth at other facilities. Community consultation through public workshops, media promotion and personal briefings indicated there was very strong support for the concept of a boat harbour to be established. The project received the unanimous support of Council and the Great Southern Area Consultative Committee, which recommended a Commonwealth grant of \$70,000 be made to the City for detailed implementation studies in 2002/03. In mid-May 2002, the Minister for the Great Southern announced the State Government would support the project to an amount of \$12.6 million over the next four years, to be distributed by the Great Southern Development Commission.

University of Western Australia



A successful partnership with the University of Western Australia saw the opening of the Albany Centre in the historic Old Post Office building on Stirling Terrace on 23 February 2002.

The City has provided significant financial and in-kind assistance to facilitate the establishment and expansion of the centre in Albany. A 20-year peppercorn lease of the 1869 building was provided, with UWA undertaking a \$1 million refurbishment program. Support was also provided in funding a Development Officer position to help build the capacity of the University to expand in Albany and three \$1,000 scholarships were offered to prospective students to encourage enrolments at the centre. A further \$33,000 was provided to help support the establishment of a Centre of Excellence in Natural Resource Management, which was officially established at the Department of Agriculture administration on Albany Highway. The City provided advocacy support for the successful allocation of 20 regional HECS places by the Commonwealth Government to the City and lobbied the Minister for Education for the refurbishment funding.

Tourism at the Albany Wind Farm



The City worked with Western Power to establish tourism facilities at the new Wind Farm at Sand Patch. Funding from the Top Tourism Town Award of 2000 was applied to a pedestrian path, linking Turbine One to the Bibbulmun Track boardwalk offering spectacular coastal scenery.

Funding applications were prepared to the Western Australian Tourism Commission, Great Southern Development Commission and Western Power for assistance to assess the viability of a proposed Wind Discovery Centre at the site. This work will commence in late 2002.

Antarctica Advocacy Project

Albany was heavily promoted as an intercontinental departure point for proposed regular flights to the Antarctic Continent. A promotional brochure *'Albany - Transport connections to the Antarctic'* was distributed to aviation companies who had expressed interest to the Australian Antarctic Division in providing the service. Significant State and National attention was drawn to the bid by Albany. A new Australian airstrip is likely to be built in Western Antarctica in 2003 at which time further advocacy will be undertaken.

Rural Transactions Centres

A funding submission was prepared to the Department for Transport and Regional Services to establish improved banking, postal, business support and information technology services in the City's smaller communities including Youngs Siding, Elleker, Redmond and Wellstead. Financial assistance will enable small rural transactions centres to be established using the existing stores and the proposed new community resource centre at Wellstead.

Wellstead Community Resource Centre

The City took a lead role in supporting the Wellstead Progress Association's efforts to establish a community resource centre at Wellstead, 100km east of Albany. The proposed facility will be a shared building housing services such as the telecentre, library, landcare, visiting specialist services, historical displays and a community centre. Over \$400,000 in funding from a range of State Government agencies has been committed including \$43,000 contribution from Council. The building will be constructed in early 2003.

International Affiliations

The City strengthened its affiliation with Tomioka in Japan by supporting the school exchange program. The opening of the new APEC woodchip mill in March 2002 was the culmination of many years of planning by the plantation timber industry and reinforced the Synergetic Agreement between the City of Albany, Albany Port Authority, Albany Chamber of Commerce and Industry and partner organisations in Nichinan, Japan along with Oji Paper Company. The agreement recognises the strong relationship the two communities have developed through the growth of the plantation timber industry and export of woodchips through the Albany port.

Albany Advantage

Work commenced on updating the City's promotional collateral including the 'Albany Advantage' pictorial booklet, folder and video. A package of promotional

materials will be available in late 2002 for wide distribution to prospective investors, government officials and businesses and considering relocation to Albany.

Other initiatives

A number of local initiatives were supported including:-

- a workshop to promote the establishment of Farmers Markets in Albany. This successful initiative led to markets being developed in Aberdeen Street every Saturday morning with significant public interest and good financial returns for growers of fresh regional produce.
- 2001 Business Awards sponsorship to recognize the value and contribution of small to medium enterprises in the Albany economy
- Financial assistance to the equine industry to prepare and implement a strategic industry plan
- Assistance to the Albany Chamber of Commerce and Industry to promote a series of 'Women Going Places' workshops in November 2001.

Human Resources and Staff Development

Human Resource Management is a vital aspect of the City's operations and paramount to the smooth delivery of services to the City's customers.

Besides the routine activities associated with human resources, namely payroll, industrial relations and training, this function of the city also manages occupational, health and safety including, matters affecting worker's compensation and enterprise bargaining.

The City is currently working towards the second wave of enterprise bargaining agreement which should be completed early in 2002.

One of the City's most important assets is its employees. Council is currently preparing to implement a Human Resource system to manage leave liability, employee training and career development throughout its diverse operations.

In recent months she has reviewed and documented a number of major HR processes. Every Manager now has a HR Policy and Procedures Manual that is kept up to date. A fantastic service for all Managers.

The Performance and Personal Development Review process now provides staff with very clear direction and results in targeted quality training.

Council invested over \$200,000 in staff development last year and is set to match it again this year. Through the central coordination of training staff can now be confident that agreed training needs will be met.

National Competition Policy Implementation

Introduction

The National Competition Policy (NCP) is designed to enhance the efficiency and effectiveness of public sector agencies and lead to a more efficient use of all economic resources

The Competition Principles Agreement is to ensure an inter-governmental agreement between the Commonwealth and State/Territory Governments that stipulates the manner in which government will apply competition policy principles to public sector organizations under their jurisdiction.

The State Government released a Policy Statement, effective from July 1996, which forms part of the Competition Principles Agreement. This Clause 7 Policy document sets out nominated principles of which that Agreement now applies to Local Government.

The provisions of Clause 7 of the Competition Principles Agreement require local government to report annually as to the implementation, applications and effects of Competition Policy.

Competitive Neutrality

The principal of competitive neutrality is that government businesses should not enjoy a competitive advantage, or disadvantage, simply because of their public sector ownership. Measures should be introduced to effectively neutralise any net competitive advantage flowing from government ownership.

Competitive neutrality should apply to all business activities that generate a user pays income of over \$200,000 unless it can be shown it is not in the public interest.

For the City of Albany, the significant business activities are the:

- Day Care Centre;
- Leisure and Aquatic Centre including Cafeteria;
- Waste Disposal (Tip) Operations;
- Waste Collection Services;
- Albany Regional Airport; and the
- Great Southern Regional Cattle Saleyards.

A public benefit test has been undertaken to determine if competitive neutrality is in the public interest.

The public benefit analysis takes into account the tangible economic factors as well as the less tangible (social and environmental) factors to determine whether it is in the public interest to have a Local Government's significant business activity more open to competition.

The Council has endorsed the recommendation of the public benefit testing in accordance with the National Competition Policy Guidelines.

Day Care Centre



The Albany Regional Day Care Centre satisfies a gap in the local market and does not duplicate, to any inappropriate extent, services or facilities provided by the Commonwealth, State or other private centres. It provides accredited childcare for up to 60 children aged between 6 weeks and 6 years. Qualified personnel with extensive childcare experience and First Aid Certificate staff the Centre. The Centre provides all meals, snacks, nappy and laundry service as well as a pre-school pick up and delivery service.

In relation to the Centre:-

- Competition Neutrality Principles have been adopted;
- Efficiency reviews and price and quality comparisons have been carried out; and
- The Centre's pricing policy takes into account the advantages and disadvantages in accordance with competitive neutrality principles.

All associated costs of operating the Centre have been included in the budget including rental provisions for the building.

Overall:

- There is no subsidisation by the Council;
- Fee charges are higher than for other Centres within Albany;
- The Centre has a utilisation rate of 95%.

Albany Leisure and Aquatic Centre (ALAC)

In relation to the Leisure and Aquatic Centre:-

Competitive Neutrality Principles have been adopted; and price comparisons and market testing (including tax equivalent regime) have been undertaken.

Activity Based Costing has continued to be used with all associated costs for operating the Leisure Centre (including nominal building rental) being allocated in the 2001/2002 budget.

Waste Collection



Council provides a waste (refuse and recycling) collection service for all urban properties within the municipality. Council also provides a recycling service for the Shire of Denmark.

As part of the Council's Strategic Management Plan, *Albany 2020*, a waste management strategy is currently being developed and service levels evaluated for current landfill and future transfer station requirements to ensure that the needs of the community are met. The strategy will be environmentally responsible, cost efficient and effective.

Activity based costing has been introduced and all operational associated costs including debt servicing on vehicles, payroll, financial services, management and notional building rental were allocated in the 2001/2002 budget.

The waste team's business plan also incorporates the operational procedures.

Waste Disposal

The City of Albany's two major waste disposal sites at Hanrahan Road and Bakers Junction are nearing the end of their useful lives. A survey of the two sites last year indicated that they had an expected life expectancy of approximately 5 years for Hanrahan Road and 3 years for Bakers Junction left. The City through its waste management strategy is investigating and assessing its future waste disposal options.

In addition to the two major waste disposal facilities, the City operates seven smaller, local disposal sites. These sites are located at Lower Kalgan, Elleker which are also recycling compounds, Cape Riche, Manypeaks, South Stirling, Cheyne Beach and Wellstead.

All City of Albany waste disposal sites are operative under licence and in strict adherence to the Department of Environmental Protection guidelines.

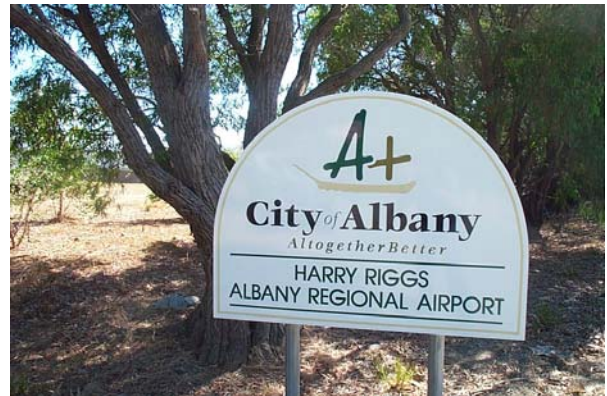
Activity based costing has been introduced and all operational associated costs include debt servicing on vehicles, payroll, financial services, management and notional building rental were allocated in the 2001/2002 budget.

Benchmarking of the current operation, waste charges and tipping fees indicates that the service provided is effective and efficient.

Following a feasibility study on the regional landfill sites undertaken by BSD Consultants and the City, the Great Southern Regional Landfill site in conjunction with the Shires of Plantagenet, Denmark, Gnowangerup and Cranbrook is continuing to be developed.

Council at its meeting back in July 2000 resolved to support the formation of a Regional Council for the purpose of Waste Management with equal representation from the five membership Councils.

Albany Regional Airport



The procedures for the operation of the airport were in accordance with the Airport Business Plan.

Activity based costing is included in all operation associated costs including debt servicing on vehicles, payroll, financial services, management maintenance, depreciation of assets and notional building rental were allocated in the 2001/2002 budget.

Any operating surplus is allocated to the airport reserve for future capital and asset preservation works.



On February 2nd, 2000 Geoff Prosser on behalf of the Deputy Prime Minister and Minister for Transport, Communication, and Regional Services commemorated the operation of the Instrument Landing System (ILS) and Glidescope. The ILS provides the airport with technologically advanced instrument landing systems which offer:

- A safer landing system for aircraft
- A competitive alternative to Perth based training facilities for Instrument Flight Rules Training
- A second navigation aid for use by the air force and general aviation industry.

Regional Cattle Saleyards

The Great Southern Regional Cattle Saleyards satisfies a gap in the local market left by the closing of the Albany and Mt Barker saleyards. It provides the facilities to handle up to 1400 cattle per sale day.

The procedures for the operation of the saleyards are included in the Regional Saleyard Strategic Plan, which is currently in draft form.

Activity based costing has been introduced with all associated costs for operating the saleyard being allocated in the 2001/2002 Budget. The fees charged for using the Saleyards are higher than other similar facilities in the state.

During 2001/2002, 58,161 cattle were sold through the Saleyard which is short of the budgeted figure of 70,000 for the financial year.

The categories of cattle sold comprised of the following:

Prime sales	39,745
Vealer sales	13 807
MSA sales	1926
Store sales	1516
Special Female sales	1111
Stud Bull sale	56
TOTAL	58,161

The performance of the truckwash was better than expected, returning more than 15% than budget predictions.

In addition, other income derived from manure sales, shipper weighs, canteen rent and cleaning fees, amassed to just over double the projected income.

Legislation Review

All local governments are required to assess which of their local laws might affect competition and conduct a review of the Act to determine how many restrictive practices might be overcome.

The review of all local laws has been more extensive than expected, mainly due to the amalgamation of the former Town and Shire of Albany. Local laws affected by this review include:

- Standing Orders
- Extractive Industries
- Prevention and Abatement of Sand Drift
- Local Law Relating to the Former HMAS Perth
- Local Government Property Local Laws
- Animals Local Laws
- Activities in Thoroughfares and Public Places and Trading Local Law
- Local Laws Relating to Fencing
- Health (Eating-Houses and Itinerant Food Vendors)
- Health Local Laws
- Parking and Parking Facilities
- Deletion of Obsolete Local Laws

The Western Australian Municipal Association model local laws are the basis of most of Council's remaining local laws. Public consultation of these local laws has commenced and will continue.

PRINCIPAL ACTIVITIES PLAN

PERFORMANCE

For the four year period from 1 July 2001 to 30 June 2005

Section 5.53 of the Local Government Act 1995 requires Council to include an assessment of the local government's performance in relation to each principal activity noted in the annual budget.

AIRPORT OPERATIONS

Activities:

Provide a safe and effective regional aviation service.

Objectives:

- That the Albany Airport continues to deliver outstanding service to all its clients within and outside of the Great Southern Region, and within that role to provide a prompt and flexible response to all client needs and operational requirements.
- That the Albany Airport operates on a financially sustainable basis, whilst continuing to take a flexible and innovative approach to expanding business operations.
- That the Albany Airport endeavours to maintain a high standard of operating procedures specifically in meeting the requirements of the Civil Aviation Safety Authority Regulations.

Performance Measures:

- Increase in airport passengers.
- Increase in associated users.
- Develop an airport master plan.

Assessment of performance:

- Despite the collapse of Ansett Australia and recent terrorist events in the United States, confidence in air travel to Albany is returning with passenger numbers readily rising to pre-collapse levels.
- The compilation of an Airport Masterplan has recently been completed and is currently under review.
- The Civil Aviation Safety Authority (CASA) carried out an audit in August 2001 with all operations reaching, if not exceeding the required statutory standards.

ALAC OPERATIONS

Activities:

Provision of Leisure and Aquatic Centre facilities for the people of the City of Albany.

Objectives:

- To provide a range of products and services that is required by the community to increase customer satisfaction and attendance.
- To provide accountable, cost effective products and services that promotes "user-pay" to a subsidy level and to monitor this using industry specific computer technology.
- To respond promptly and effectively to the requirements of existing and prospective customers, ensuring that staffing, product, and facility resources are matched appropriately to those needs, and ALAC is capable of fulfilling agreed requirements.
- To conduct market research and promote to current "non-users" of ALAC.
- To promote the positive benefits of exercise and involvement in physical activity.

Performance Measures:

- Business relationships - Customer complaints, suggestions and service problems to be considered and actioned promptly.
- Financial - Operating costs and revenue reviewed quarterly to meet annual levels approved by Council.
- Marketing and promotion - Increases in utilisation of facility during identified "off-peak" times, and comprehensive database of client needs, expectations, and possible requirements matched to target markets.
- Products and services - Increase market share for ALAC's range of core products and services
- Conduct a feasibility study into the future facility requirements at the North Road Complex.

Assessment of performance:

- Business relationships - In the first instance the member of staff attempts to clarify and resolve the issue or suggestion. All major issues are logged as an incident report.

Incidents are then followed up where required by the Centre Manager within Correspondence received is responded to by the appropriate officer within three working days.

- Financial - Quarterly reviews are prepared and reported to Council. A new monthly reporting system is currently being trialled (since July 02). The ALAC budget results for the 2001/2002 financial year were within budget. The Centaman computer software is used to monitor income and attendances.
- Marketing and promotion - New programs that have been developed and implemented are Senior Circuit, Special Education classes and a review of the Aquarobics timetable. A new Program Policy Document has been developed and is used as a basis for the introduction of new programs.
- Products and services - A weekly column is printed in the Albany Weekender that promotes "what's on" in Albany and focuses on ALAC.
- The structure at ALAC ensures that staff training needs are met
- A part time Program Coordinator was employed to develop and promote the Centres activities and programs

LIBRARY OPERATIONS

Activities:

Provision of a public library service for the people of the City of Albany.

Provision of Regional Library Services to the Great Southern.

Objectives:

To plan and provide for equity of access to, and the continual development of library services, which enhance the quality of life for a growing community

Approaches:

- ◆ Implement adopted Strategic Review of Library Services.

Major Projects:

1. Library Redevelopment: Increase floor space to a minimum of 2,100m² and upgrade and refurbish facilities, fittings and furniture - *three year project commencing in 2000/01*
2. UWA: Develop joint use partnership with the University of Western Australia.

- ◆ Maintain an up to date Service plan.
- ◆ Maintain a strong customer focus and develop services that are responsive to community needs, emerging technologies and worldwide trends.

- ◆ Ensure equitable access to library services and facilities.

Major Projects:

1. Rural Service Delivery: Develop and implement strategies for delivery of library services to rural areas within the City of Albany.
2. Wellstead Resource Centre: Contribute to the capital and operational costs of the Wellstead Resource Centre to house the Wellstead Library and other services.

Performance Measures:

Economic

1. Resources committed per head of population.
2. Proportion of budget committed.

Market penetration

1. Registered users as a proportion of population.
2. Participation and usage rates:
Loans (issues and returns);
Reservations; Inter Library Loans;
Enquiries; Membership Enrolments;
Special Services Programs
participation rates; Local Studies
Collection enquiries and access rates.

Service Efficiency and Effectiveness

1. Customer/community satisfaction surveys.
2. Timeliness of supply, delivery and throughput as per service standards.

Regional services

1. As per regional service agreement with the Library Information Service of W.A.

PARKS AND RESERVES MAINTENANCE

Activities:

Maintain a diverse range of passive and active recreational areas.

Objective:

- To manage the City's parks and reserves to provide creative, attractive, safe and enjoyable recreational experiences for the community.

Performance Measures:

- Develop management plans for the City's parks and reserves.
- Community feedback and satisfaction level.

- Annual inspection of all street trees and prune where necessary to meet safety requirements.
- Construct reticulation systems to provide grassed and planted areas with adequate water supply to ensure vigorous growth.

Assessment of performance:

- In 2001-02 Council commenced management plans for Lowlands Beach (regional natural reserve), Frenchman Bay (regional coastal park), Eyre Park (regional park) and Lange Park (district park). Lowlands Beach Plan is still in its early stages of development and community consultation. Lange Park is completed and has been adopted by Council. Frenchman Bay and Eyre Park have completed the public consultation process.
- In order to improve satisfaction levels in relation to community feedback, 756 works requests were fully completed by the parks and reserves team in addition to routine preventative maintenance.
- The annual inspection of trees for western power pruning has been conducted with approx 70% of the work completed. Trees are not inspected annually for structural safety unless alerted to by the public.
- First and second stages of the centrally controlled reticulation system have been completed with 11 reticulated sites upgraded to the system. The third and final stage will be implemented the 2002/03 year with a further six sites brought on line.
- *Battery powered controllers have also been upgraded to increase the reliability of these systems to minimise risk of malfunction.*
- A bio filter was also constructed at Hatelie Lakes to filter the water runoff from feeder drains. This is expected to reduce excavation maintenance by trapping sedimentation before it enters the lakes. Water for the reticulation for the North Rd Sporting Complex is pumped from the lakes.

MAINTENANCE OF ROAD NETWORK

Activities:

The maintenance of the road network in an effective and efficient manner.

Objectives:

- To provide a high quality service
- To meet community expectations
- To minimise whole of life costs of the network

Performance Measures:

- Unsealed road and streets are graded to the appropriate standard for the function of the road.
- Implement annual crack sealing program in major urban roads.
- Implement preventative maintenance programs including resurfacing, re-sheeting and re-sealing.
- Roads and streets are to be swept to Council's standards to remove aggregate, dirt and debris to prevent danger to traffic and pedestrians and to enable free drainage of roadway.
- Sealed road network is inspected on a monthly basis for potholes, edge failures, signs and guide posts.
- All stormwater sumps are cleaned on an annual basis.
- Implement bridge maintenance program to ensure safety.

Assessment of performance:

- Continued maintenance of unsealed roads and streets was undertaken as part of the annual grading program including minor repair and restoration.
- The annual crack-sealing program in major urban roads was included as Council's annual bitumen reseal program.
- The implementation of preventative maintenance consisted of major maintenance in areas such as Perkins Beach Rd, Hunwick Rd, Timewell Rd, Marbellup North Road, Redman West Road and other minor roads. Implementation of Council's Asset management strategy consisted of re-sheeting 18 unsealed roads at a cost in the region of \$1.25 million,
- Roads and streets were swept to Council's current standard contract to remove aggregate, dirt and debris to prevent danger to traffic and pedestrians and to enable free drainage of roadway. The review of the current contract commenced in reflection of the continued development of the Albany area.
- Sealed road network was inspected and repairs/ replacement organised for potholes, edge failures, signs and guideposts. 750 customer enquiries and requests, were investigated and works implemented
- Storm water drainage system underwent continued maintenance including gully education as per contract, pipe clearing, open drain vegetation control and roadside drainage refurbishment.
- Council's bridge maintenance program commenced in June 2001 and completed at the end of the financial year. This included, but not limited to clearing, vegetation

pruning g/ mowing, painting, bolt tightening and other minor works

STREET AND ROAD CONSTRUCTION

Activities:

Provide the City's road transport infrastructure

Objectives:

- Ensure road transport infrastructure is of a high quality
- Take into account community expectations, in alignment with transport plans.

Performance Measures:

- Implementation and review of the City's capital upgrade expenditure program for streets and roads.
- Amount of funds attracted and spent on streets and roads.
- Percentage of gravel roads.
- Percentage of unkerbed urban roads.
- Kilometres of urban streets constructed and sealed.
- Kilometres of rural roads constructed and sealed.
- Kilometres of footpath and shared pathways constructed.
- Development and implementation of Local Area Traffic Management Plan (LATM).

Assessment of performance:

- The adoption of the Asset Management Plan - Roads has seen the implementation of a structured plan for the upgrade of roads, within the City.
- The current construction program outlined significant progress toward ensuring assets meet the established standard. Major upgrades were undertaken on Nanarup Road, Mutton Bird Road, Robinson Road and Marbellup Road.
- The City has been successful in attracting funds through the Great Southern Regional Road Group and other Commonwealth road funding programs. Total grant funding received during 2001/2002 from various government departments for road construction and preservation was \$1.82 million.
- The 2001/2002 roadworks programme completed totalled \$5.1 million, with preservation of existing road assets (gravel

resheet, final/reseals, asphalt and stabilisation) being \$2.7 million.

- The State Black Spot Program assisted with funding for the construction of roundabouts at the intersection of Sanford and Stead Roads and Rufus and Adelaide Streets Milpara.
- Local Area Traffic Management Plans were implemented for Milpara and Middleton Beach.

WASTE MANAGEMENT

Activities:

The collection of domestic refuse from the urban areas of the City.

The collection of recyclable materials from the urban areas of the City and reduce the quantity of refuse disposal of at landfill sites.

The disposal of refuse from the domestic collection service, rural and commercial premises.

Objectives:

- To provide, improve and maintain an efficient and effective refuse collection, disposal and recycling service which embraces environmental considerations and waste minimisation.

Performance Measures:

- Ensure landfill sites meet Department of Environmental Protection requirements.
- Quantity of recyclable material and green waste diverted for landfill.
- Cost of collection service.
- Quality of service provided.
- Develop and implement waste management strategy
- Formation of a regional waste council

Assessment of Performance:

- Post Closure Management Plans have been fully completed for all waste sites. This project has been carried out over the past two years, commencing with the larger landfill sites; it was completed this financial year with the acceptance of Plans for the smaller rural sites.
- The first of the Transfer Stations, located at Mt Manypeaks has been completed and will be commissioned once all other rural Transfer Stations have been completed. It is anticipated that this site will be fully operational in July 2003.

- Waste Cell 1 at Hanrahan Road and Waste Cell 1 at Bakers Junction Landfill Sites have both been completed including clay capping ready for topsoiling and planting in the following financial year. This accounts for a period of approximately 12 months, to allow for weed control programs to take effect, and then these areas will commence the first stages of rehabilitation using vegetation species native to the respective locations.
- Rehabilitation at the former Redmond Waste Site reached the second stage this year, with Greenskills assistance, as well as the commencement of the rehabilitation program for the former Lower King Tyre Dump. Both areas have been planted with species native to their respective areas and it is hoped this will encourage animals native to the localities to repopulate these areas.
- Maintenance and minor rehabilitation works were carried out on all rural landfill sites in preparation for the erection of Transfer Stations and subsequent closure of waste disposal pits.
- Work has continued on the development of a Waste Education Recycling Program for schools, with the expectation of launching the program during 2002/2003 financial years.
- Work has also continued on the development of a waste management strategy with Consultant Sinclair Knight Merz. This strategy is designed to supply direction for the City's waste services over the next few years. The Strategy has been completed ready for Council consideration at the July 2002 meeting.
- Replacement Plant Hire of vehicles to maintain the continuing level of service to customers. This hiring program was introduced to avoid the expense of purchasing and maintaining 'new' vehicles in order to fulfill the City's obligations till the conclusion of the current waste contract.
- Gauging Station at Hanrahan Road was built to DEP specifications to monitor the flow of water and chemicals leaving the Hanrahan Road Landfill Site. The information gathered from the Gauging Station will be used in planning the next stage of the wetlands development on CSBP lands, as per the DEP recommendation. Negotiation for the use of CSBP land is currently under negotiation.
- Bakers Junction Landfill Site - rehabilitation of the south west corner where previous contractors had allowed building rubble to spill over the boundary into CALM reserve. This area has now been cleaned up and batters put in place to prevent a re-occurrence of the problem. The site has been prepared for planting of native vegetation in approximately 12 month time, when weed growth had had a chance to germinate and been eradicated.

- drumMUSTER was introduced to the region, initially at the Wellstead and South Stirling's Waste Sites, to cater for the need of broad acre farming, however it is now planned to introduce the drumMUSTER campaign to other sites over the next 12 months to cater for the horticultural and tree farming industries.
- Weekend Scheduling was introduced for the Sanitation and Litter team, to enable a 7-day a week service to be carried out in both rural and urban areas. This is part of the Sanitation and Litter Team's ongoing commitment to customer service.
- A market for the recycling of Telephone Books, by the City of Albany's recycling contractor, has been identified, so this service can now be offered to residents.

ADMINISTRATION BUILDING AND CIVIC CENTRE

Activities:

To provide a single building to meet the City's future administrative and Civic Centre requirements

Objectives:

- Continually develop Council Services and facilities to meet the needs of all stakeholders by providing a single Administration Building and Civic Centre to meet the long term needs of the City by determining the method of funding the building, and progressing to building design and construction.

Performance Measures

- Consider funding options and provide a recommendation for Council
- Commission architects, design the building, and progress to tender.
- Commence Construction

Assessment Of Performance:

- Financial and construction planning for this project cannot be undertaken until the site has been appropriately zoned to allow for the proposed development.
- The Town Planning Scheme Amendment is before the Minister for Planning and Infrastructure and a decision is not expected before mid-November 2002.



Statement by **CHIEF EXECUTIVE OFFICER**

The attached financial report of the City of Albany being the annual financial report and supporting notes and other information for the financial year ended 30 June 2002 are in my opinion properly drawn up to represent fairly the financial position of the City of Albany at 30 June 2002 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies required by Australian Accounting Standard AAS6 "Accounting Policies" and the accompanying notes to the annual financial report) and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed on the 9th day of September, 2002

.....
Andrew Hammond
Chief Executive Officer

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To: Council
City of Albany
PO Box 484
ALBANY, WA 6331

Scope

I have audited the financial report of the City of Albany for the year ended 30th June 2002 as set out on pages 1-34. The Council is responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the City of Albany.

My audit has been conducted in accordance with Australian Auditing Standards to provide a reasonable level of assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the requirements of the Local Government (Financial Management) Regulations 1996 and Australian Accounting Concepts and Standards so as to present a view of the Council which is consistent with my understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion the financial report presents fairly the financial position of the City of Albany as at 30th June 2002 and the results of its operations for the year then ended in accordance with the requirements of the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996 and Statements of Accounting Concepts and applicable Australian Accounting Standards.

Statutory Compliance

I did not during the course of my audit become aware of any instances where the Council did not comply with the requirements of the Local Government ACT 1995 and the Local Government (Financial Management) Regulations 1996.

Signature: _____ Date: _____

Auditor: Russell Harrison
Firm: Lincolns Accountants and Business Advisers
Address: PO Box 494
ALBANY, WA 6331

Operating Statement

FOR THE PERIOD ENDED 30-Jun-02

(a) Function / Activity	Actual 2001/2002	Budget 2001/2002	Actual 2000/2001
INCOME			
General Purpose Funding	15,024,296	15,047,110	14,596,160
Governance	(8,606)	(46,715)	38,830
Law Order and Public Safety	213,332	209,800	205,818
Health	64,808	33,245	(4,655)
Education and Welfare	515,714	556,436	534,167
Community Amenities	2,035,758	2,810,980	1,716,514
Recreation and Culture	1,781,325	2,169,969	2,242,777
Transport	3,677,016	2,651,168	4,965,768
Economic Services	1,340,428	1,573,612	976,884
Other Property and Services	163,169	122,206	331,124
	24,807,240	25,127,811	25,603,387
EXPENDITURE			
General Purpose Funding	180,942	306,187	305,396.39
Governance	990,245	1,657,529	1,679,703.13
Law Order and Public Safety	1,075,011	1,038,743	961,259.86
Health	281,127	264,112	240,914.69
Education and Welfare	691,811	750,236	691,398.43
Community Amenities	3,335,037	4,184,905	3,100,053.31
Recreation and Culture	5,560,407	5,558,731	5,557,140.74
Transport	8,163,163	8,099,357	7,668,138.89
Economic Services	1,702,895	2,143,820	1,742,261.99
Other Property and Services	710,556	624,669	962,524.27
	22,691,194	24,628,289	22,908,792
Change in net assets from operations	2,116,046	499,522	2,694,595

(b) Nature / Type	Actual 2001/2002	Budget 2001/2002	Actual 2000/2001
INCOME			
Rates	11,552,322	11,550,653	10,953,891.00
Grants and Subsidies	5,774,564	6,255,570	7,948,259.32
Contributions. Reimb and Donations	1,465,079	641,396	718,551.00
Fees and Charges	4,313,644	4,724,894	4,695,744.00
Interest Earned	414,708	445,000	627,323.00
Profit (loss) on asset disposal	(71,623)	(142,574)	(505,707.71)
Other Revenue / Income	6,571,674	7,926,357	2,658,095.00
less: applicable to capital works	(5,213,128)	(6,273,485)	(1,492,768.94)
	24,807,240	25,127,811	25,603,387
EXPENDITURE			
Employee Costs	9,274,873	9,270,668	8,760,747.97
Utilities	908,570	852,207	929,484.65
Interest Expenses	280,319	414,264	301,400.00
Depreciation on non current assets	6,338,574	6,082,520	5,672,682.49
Contracts and materials	6,044,261	13,045,284	4,041,844.12
Insurance expenses	223,571	184,522	206,508.73
Other Expenses	11,436,046	10,788,040	14,438,247.38
less: Applicable to capital works	(11,815,020)	(16,009,216)	(11,442,123.64)
	22,691,194	24,628,289	22,908,792
Change in net assets from operations	2,116,046	499,522	2,694,595

Statement of Financial Position

	Note	Actual 30-Jun-02	Budget 30-Jun-02	Actual 30-Jun-01
CURRENT ASSETS				
Cash	6	883,623.00	425,755	3,470
Restricted Funds - Grants / Loans		142,100.00		120,550
Restricted cash	26	783,127.84	698,055	698,055
Reserve Funds	12	8,509,437.00	3,557,872	6,196,091
Receivables and Other	7	1,677,452.44	1,956,567	2,181,003
Stock on hand	8	42,721.01	50,055	50,055
		12,038,461.29	6,688,304	9,249,224
CURRENT LIABILITIES				
Bank Overdraft				152,730
Borrowings	10	540,849.88	507,751	866,123
Creditors prov - Annual leave and LSL	11	937,246.92	1,223,694	
Trust Liabilities	11	742,441.34	622,949	
Creditors prov and accruals	11	2,406,433.19	2,360,654	3,925,098
		4,626,971.33	4,715,048	4,943,951
NET CURRENT ASSETS		7,411,489.96	1,973,256	4,305,273
NON CURRENT ASSETS				
Receivables	7	305,634.11	291,336	626,007
Pensioners Deferred Rates	7	226,995.56	227,616	
Property, Plant and Equip	9	208,845,613.24	213,491,046	204,897,655
		209,378,242.91	214,009,998	205,523,662
NON CURRENT INVESTMENTS				
Local Govt House Shares	9a	19,501.00	19,501	19,501
NON CURRENT LIABILITIES				
Borrowings	10	8,451,353.61	9,618,293	3,948,836
Creditors and Provisions	11	518,330.66	176,096	176,096
		8,969,684.27	9,794,389	4,124,932
NET ASSETS		207,839,549.60	206,208,366	205,723,504
EQUITY				
Accumulated Surplus		180,555,479.63	184,166,361	180,739,346
Reserves	12	8,509,436.93	3,245,683	6,209,524
Asset Revaluation Reserve		18,774,633.53	18,774,634	18,774,634
		207,839,550.09	206,186,678	205,723,504

Statement of Changes in Equity

FOR THE PERIOD ENDED 30-Jun-02

	Actual 2001/2002	Budget 2001/2002	Actual 2000/2001
RESERVES			
Opening Balance	6,209,524	6,078,038	6,426,463
Transfers to Municipal Fund	(1,878,048)	(2,748,328)	(2,358,491)
Transfers from Municipal Fund	4,177,961	241,598	2,141,551
	8,509,437	3,571,308	6,209,524.00
ASSET REVALUATION RESERVE			
Opening balance	18,774,634	18,774,634	18,774,634
add: Land revaluations Asset revaluation	18,774,634	18,774,634	18,774,634
ACCUMULATED SURPLUS			
Opening Balance	180,739,347	180,834,486	177,827,812
Changes in net assets from Operations	2,116,046	499,522	2,694,595
Transfers from reserves	1,878,048	2,748,328	2,358,491
Transfers to reserves	(4,177,961)	(241,598)	(2,141,551)
	180,555,480	183,840,738	180,739,347.00
TOTAL EQUITY	207,839,551	206,186,680	205,723,505

Statement of Cash Flows

CASH FLOWS FROM OPERATING ACTIVITIES

	Actual 01/02	Budget 01/02	Actual 00/01
RECEIPTS			
Rates	11,472,516	11,550,653	10,977,765
Contributions & Donations	252,657	96,646	718,551
Fees and Charges	4,970,649	4,924,894	3,761,165
Interest Earnings	414,708	445,000	627,323
Other	1,358,546	2,197,622	1,037,515
	18,469,077	19,214,815	17,122,319
EXPENDITURE			
Employee Costs	8,232,392	9,410,954	8,133,254
Materials and Contracts	2,114,701	1,959,594	2,663,255
Utility Charges	843,498	852,207	819,507
Insurance	223,571	184,522	206,509
Interest	294,118	291,187	345,595
Other	3,034,617	5,724,228	4,944,966
	14,742,898	18,422,692	17,113,085
NET CASH PROVIDED BY OPERATING ACTIVITIES	3,726,178	792,123	9,234
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment for purchase and construction of Assets	(10,884,226)	(15,143,093)	(10,134,335)
Proceeds from sale of Assets	526,071	504,384	473,240
Proceeds from self supporting loans	133,020	96,277	90,203
	(10,225,135)	(14,542,432)	(9,570,893)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of loans	(902,864)	(866,123)	(1,307,789)
Proceeds from new loans	5,080,108	6,177,208	1,402,218
	4,177,244	5,311,085	94,429
CASH FLOWS FROM GOVERNMENT			
Grants and Subsidies	5,774,564	6,255,570	7,948,259
	5,774,564	6,255,570	7,948,259
NET INCREASE (DECREASE) IN CASH HELD	3,452,852	(2,183,654)	(1,518,970)
Cash at beginning of year	6,865,436	6,865,336	8,384,406
Cash at end of year	10,318,288	4,681,682	6,865,436
CASH SUMMARY	Actual 01/02	Budget 01/02	Actual 00/01
Municipal Account - unrestricted	880,553	422,385	(152,730)
Municipal Account - restricted	142,100		120,550
Petty Cash	3,070	3,370	3,470
Restricted Cash	783,128	698,055	698,055
Reserve Account	8,509,437	3,557,872	6,196,091
	10,318,288	4,681,682	6,865,436

Statement of Cashflow

RECONCILIATION OF NET CASH IN OPERATING ACTIVITIES TO CHANGES IN NET ASSETS ARISING FROM OPERATIONS FOR THE YEAR ENDED 30 JUNE 2001

	Actual 30-Jun-02	Actual 30-Jun-01
NET CHANGE IN ASSETS FROM OPERATIONS	2,116,046	2,694,595
ADD: ITEMS CLASSIFIED AS GOVERNMENT ACTIVITIES		
Government Grants Received	(5,774,564)	(7,948,259)
Add/(Deduct) Non Cash Items		
Provision for doubtful debts	(13,417)	(97,573)
Depreciation	6,338,574	5,672,682
(Profit) Loss on sale of assets	71,623	505,708
	2,738,262	827,153
CHANGE IN ASSETS AND LIABILITIES		
Debtors - Rates and Service Charges	(93,917)	26,301
Debtors - Sundry	155,602	(620,141)
Stock	7,334	17,007
Rates Received in advance	15,586	3,295
Income received in advance	125,625	(44,870)
Prepaid Expense	28,566	7,726
GST Expenditure	(69,983)	(299,432)
Accrued Interest / Other	312,989	121,768
Accruals - Sundry	(276,383)	(27,190)
Creditors - Sundry	545,145	80,705
less: Capital works Creditors		(858,404)
plus: Capital works Creditors prior year		858,404
Net Movement in Long Service Leave Provision	87,053	1,680
Net Movement in Annual Leave Provision	(31,266)	58,561
Net Movement in Employee Entitlements	2,352	(99,493)
GST Income	74,729	128,171
Net Interest Expense Accrual	(13,799)	(44,195)
Net Accrued Expense	0	0
Consolidation of Trust Controlled Transactions	118,281	(127,811)
NET CASH FROM OPERATING ACTIVITIES	3,726,178	9,234

STATEMENT FOR THE YEAR ENDED 30 JUNE 2002

RATE CATEGORY	Actual	Estimated	Valuations
Town Planning Scheme 1a Former Town Area			
General GRV GRV Rate In \$.09538	6,740,801	6,740,801	70,652,591
Town Planning Schemes 2,3,3.2b & 7 Former Shire Area			
GRV General GRV Rate In \$.09538	2,321,008	2,321,008	24,293,328
GRV Urban Farmland GRV Rate In \$.09538	1,171	1,171	12,272
Loc 103 Area Rates - Water	5,814	5,814	
UV General UV Rate In \$.5883	1,973,810	1,973,810	334,779,020
UV Urban Farmland UV Rate In \$.5883	2,659	2,659	452,000
Minimum Rate GEN-GRV TPIA Group 1 No: Of Assess 525 @ \$390.00	202,800	202,800	1,366,613
Minimum Rate GRV General TPS2,3,3.2b & 7 No: Of Assessments 532 @ \$390.00	203,580	203,580	1,332,841
Minimum Rate UV General No: Of Assessments 670 @ \$390.00	257,010	257,010	29,330,993
TOTAL RATES LEVIED	11,708,653	11,708,653	462,219,658
Plus Interim Rates	80,143	85,000	
Back Rates	(4,454)	5,000	
Instalment Charges *	20,871	20,000	
Instalment Interest **	40,017	35,000	
Late Payment Interest ***	49,419	44,000	
Exgratia Rates	33,909	33,000	
Less Discounts Allowed	(375,506)	(380,000)	
TOTAL MADE UP FROM RATES	11,553,052	11,550,653	
Grants Commission	1,966,675	1,969,872	
Local Roads Grants	1,051,909	1,053,085	
Rates - Street Directories	2,845	2,000	
Rates Written Off	(681)		
Rates Sundry Income	24,215	15,000	
Reserves Interest	196,396	200,000	
T/F Reserves - Interest	(196,396)	(200,000)	
Interest On Investments	218,311	245,000	
Interest On Deferred Pensioner	11,575	11,500	
TOTAL GENERAL PURPOSE FUNDING	14,827,901	14,847,110	

STATEMENT OF RATING INFORMATION 2001/2002

Rate Code	Category	Rate in \$	Total GRV/UCV	Non Min. GRV/UV	Min. GRV/UV	Non Min Levy	Min. Levy	Total No. Properties	No. Non Min. Properties	No: Min Prop	Total Rate Levy	Interim / Back Rates
*****	Town Planning Scheme 1a GRV											
5	Gen-GRV Tp1a	9.53800	72,019,204	70,673,110	1,346,094	6,740,801	202,800	7,640	7,120	520	6,943,601	30,276
Total Levy From Tps 1a			72,019,204	70,673,110	1,346,094	6,740,801	202,800	7,640	7,120	520	6,943,601	30,276
*****	Town Planning Schemes 2, 3, 3.2b & 7											
Gross Rental Valuation												
2	GRV-general	9.53800	25,626,169	24,334,328	1,291,841	2,321,008	203,580	3,846	3,324	522	2,524,588	38,601
	GRV-urban Farmland	9.53800	12,272	12,272		1,171	0	1	1	0	1,171	0
	GRV- Area Rates-loc 103					5,814	0	0	0		5,814	0
	Subtotal		25,638,441	24,346,600	1,291,841	2,327,993	203,580	3,847	3,325	522	2,531,573	38,601
Total Levy From GRV Props.			97,657,645	95,019,709	2,637,935	9,068,794	406,380	11,487	10,445	1,042	9,475,174	68,877
Unimproved Capital Valuation												
3	Uv-urban Farmland	0.588300	452,000	452,001	0	2,659	0	1	1	0	2,659	0
4	Uv-general	0.588300	364,110,013	335,510,741	28,599,272	1,973,810	257,010	2,839	2,180	659	2,230,820	6,812
	Subtotal		364,562,013	335,962,742	28,599,272	1,976,469	257,010	2,840	2,181	659	2,233,479	6,812
Total Levy From Tps 2, 3, 3.2b & 7			390,200,454	360,309,342	29,891,113	4,304,461	460,590	6,687	5,506	1,181	4,765,051	45,413
Grand Totals			462,219,658	430,982,451	31,237,207	11,045,263	663,390	14,327	12,626	1,701	11,708,653	75,689

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2002

(1) SIGNIFICANT ACCOUNTING POLICIES

The significant policies which have been adopted in the preparation of the Financial Statements are:-

(a) Basis of Accounting

These financial statements have been prepared to comply with the Local Government Act of Western Australia 1995 and Local Government (Financial Management) Regulations 1996. In accordance with those legislative requirements, forms and content the financial statements have been prepared to meet the requirements of the applicable Australian Accounting Standards and the Statements of Accounting Concepts.

They have been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

Certain monies held in the Trust Fund are excluded from the Financial statements, but a separate statement of those monies appears at Note 25 to the financial statements.

(c) Non Current Assets

(i) Valuations of Non Current Assets

Acquisition of assets in these statements are capitalised in accordance with the Australian Accounting Standards. As from 1 July 1998 all outlays on the creation of infrastructure assets have been recorded as the acquisition of non current assets.

All non-current assets having a limited useful life are systematically depreciated over their life in a manner which reflects the consumption of the future economic benefits embodied in those assets.

(ii) Depreciation of Non Current Asset

Depreciation will be applied on the following prime cost basis.

Land	n/a
Buildings	2%
Furniture and Office Equipment	15%
Electronic Equipment	20%
Light Vehicles, if replacement is due:	
every year	n/a
every two years	5%
more than two years	10%
Sundry Plant and Equipment	15%
Heavy Plant	10%
Freehold Land for Sale	n/a
Roads and Other Infrastructure	
Sealed	7%
Unsealed	15%
Road Base	2%
Culverts and Bridges	5%

Depreciation on each asset will be charged to the programme to which the asset principally relates or, where possible, to the activity the asset was used. Depreciation is included in expense calculations when assessing service charges to be imposed but has been excluded from calculations when determining the amount of rates to be levied.

(iii) Infrastructure Assets

All infrastructure assets of the City of Albany are recognised in the Statement of Financial Position in accordance with AAS27 Financial Reporting by Local Governments and the Local Government {Financial Management} Regulations 1996.

(d) Non Current Assets - Investments

Local Government House Unit Trust - refer note 9 (a) disclosure.

During the financial year ended 30 June 1998 the above asset class was revalued. The valuation has been provided by the trustees of Local Government House. The valuation is based on the value of equity held in the Local Government House Unit Trust.

There is no policy of regular revaluation.

(e) Capitalisation of Fixed Assets Materiality Level

The materiality threshold for the capitalisation of fixed assets is \$1,000.

(f) Grants, Donations and Other Contributions

All grants, donations and other contributions have been recognised as revenues. Conditional grants received in advance are recorded as income and brought to account upon the performance of the obligations of the grant.

(1) SIGNIFICANT ACCOUNTING POLICIES (cont)

(g) Investments

All cash investments are valued at cost and interest on those investments is recognised when accrued.

(h) Provision for Employee Entitlements

The estimates for employee entitlements relates to amounts expected to be paid to employees for long service leave, annual leave and sick leave and based on legal and contractual entitlements and assessment having regard to experience of staff departures and leave entitlements Current wage rates are used in the calculation of the provisions. Long service leave is accrued on the basis of the number of years employed (continuously) in Local Government.

(i) Superannuation Funds

The City of Albany contributes to the W.A. Local Government Superannuation Scheme at the rate of 2% as a minimum statutory contribution and 8% to the National (Compulsory) Superannuation Scheme.

(j) Stock on Hand

Stock and materials are recorded at the lower of cost and net realisable value including taxes, freight and cartage.

(k) Cash

For the purposes of the Statement of Cash Flows, cash is considered to include cash on hand and in banks, cash floats and investments.

(l) Comparative Information

Comparative figures are shown where appropriate.

(m) Changes in Accounting Policy

The accounting policies adopted are consistent with those of the prior financial year unless otherwise stated.

(n) Materiality

The financial statements have been prepared in accordance with "AAS 5 - Materiality". Information is material if its omission, misstatement or non disclosure has the potential to adversely affect:-

- a) decisions about the allocation of scarce resources made by users of the report, or
- b) discharge of accountability by the manager or governing body of the entity.

(o) Rounding

All monies have been rounded to the nearest dollar and some minor variations between the supporting information and statements may result.

(2) COMPONENT FUNCTIONS/ACTIVITIES

The Operating Statements are presented in a program format using the following titles in accordance with Part 1 of Schedule 1 Reg.3 of the Local Government {Financial Management} Regulations 1996.

(a) General Purpose Income

General purpose grants, untied road grants, interest on deferred rates.

(b) Governance

Members of Council, elections, citizenship ceremonies, receptions/functions general administration and public relations.

(c) Law, Order and Public Safety

Fire prevention/fighting,WA Fire Brigades Levy, contributions to local brigades. Animal control, general ranger duties to ensure public safety.

(d) Health

Health inspections, analytical/bacteriological testing, donations to organisations and clinic operations.

(e) Education and Welfare

Pre school, Day Care Centre operations, Senior Citizens centre and Community Development Officer expenditure.

(f) Community Amenities

Rubbish collections,recycling,refuse site operations, education and compliance control and studies, pollution control, urban drainage and donations to organisations. Public conveniences operations and protection of the environment issues.

(g) Recreation and Culture

Beaches, parks, reserves, boat ramp maintenance, financial assistance grants to sporting bodies, library town hall and community arts programmes operations. Sporting grounds, gardens maintenance and heritage buildings.

(h) Transport

Roads, footpaths, drainage, road verges, street lighting, traffic management and airport.

(i) Economic Services

Building control, saleyards, plant nursery, contributions to tourism bodies and tourist information bays. Economic development and Albany Business Centre.

(j) Other Property and Services

Public works overheads, plant/vehicle operations, stock and materials, depot operations, Strategic planning operations and studies and private works.

(3) COMPONENT NATURE OR TYPE

The Operating Statements are presented in a program format using the following titles in accordance with Part 2 of Schedule 1 Reg.3 of the Local Government {Financial Management} Regulations 1996.

REVENUES**(a) Rates**

General Rate Revenue, instalment interest and administration cost, late payment interest, discount and ex gratia rates.

(b) Grants and Subsidies

Grants and contributions toward operating activities and capital expenditure.

(c) Fees and Charges

Fees and charges for the performance of services eg. private works.

Income from buildings, facilities and equipment i.e. Airport landing fees, Saleyard etc.

(d) Other Fees and Charges

Dog licences, BCITF levies.

(e) Reimbursements

Self Supporting Loan interest repaid legal costs recouped.

(f) Interest Earnings

Investment interest on bank accounts, reserves etc.

EXPENDITURE**(g) Employee Costs**

Direct labour (wages & salaries) leave entitlements, superannuation, allowances vacancy advertising, staff conferences, fringe benefits tax, uniforms, protective clothing, staff training, conference expenses, workers comp. insurance premiums, professional indemnity insurance.

(h) Utilities

Telephone, water, electricity, gas etc.

(i) Insurances

Members, bushfire, public liability, motor vehicles, buildings, plant, multiple risk.

(j) Materials

All materials including fuel, oils, tyres, stationery, equipment maintenance, security cleaning, external plant hire, operating lease payments.

(k) Interest on Loans

Interest on loans, loan overdraft and establishment fees etc.

(l) Depreciation

Depreciation as a single total to disclose the expense on all non current assets.

(m) Other

Civic receptions, postage, valuations, subscriptions, legal fees, bank charges, audit fees, elected members expenses etc.

4. CHANGES IN ACCOUNTING POLICY

From 1 July 1998, the City of Albany adopted Australian Accounting Standard 27 in accordance with a direction from the Minister for Local Government.

5. OPERATING REVENUES AND EXPENSES

(a) The change in net assets resulting from operations was arrived at after charging/(crediting) the following items:

	2001/2002	2000/2001
DEPRECIATION		
Buildings	661,972	634,915
Furniture and Fittings	420,121	335,640
Plant and Machinery	909,364	692,656
Infrastructure	4,347,117	4,009,471
	<u>6,338,574</u>	<u>5,672,682</u>
Proceeds from		
Sale of Fixed Assets:	526,071	473,240

(b) Depreciation Classified by Function and Activity for the Year Ended 30th June 2002

	2001/2002	2000/2001
Governance		
Members	11,247	3,606
Other	204,053	117,594
Law, Order, Public Safety	261,484	174,277
Health	8,997	5,889
Welfare and Education	11,738	11,544
Community Amenities	150,746	135,718
Recreation and Culture	869,829	809,761
Transport - roads etc	4,612,482	4,220,587
Economic Services	195,668	186,387
Other Property and Services	12,330	7,319
	<u>6,338,574</u>	<u>5,672,682</u>

Auditors Remuneration

Audit Services	10,660	12,573
Other Services	1,820	137
	<u>12,480</u>	<u>12,710</u>

** Audit fees include grant acquittals

Interest Expense

Loans	280,319	301,400
	<u>280,319</u>	<u>301,400</u>

5. OPERATING REVENUES AND EXPENSES

(cont)

(c) Assets Classified by Function and Activity.

Governance	2,902,711	2,876,296
Law, Order, Public Safety	1,821,772	1,753,492
Health	196,868	205,865
Welfare and Education	393,281	403,492
Community Amenities	11,876,660	11,606,954
Recreation and Culture	28,224,203	28,396,822
Transport	158,848,471	155,516,584
Economic Services	5,986,392	5,504,737
Other Property and Services	143,298	153,526
Other not reliably attributable	11,023,047	8,355,118
	<u>221,416,703</u>	<u>214,772,886</u>

General Rates debtors and investments for the City of Albany have not been attributed to functions or activities.

6. CASH AND INVESTMENTS

Restricted Trust	783,128	698,055
Restricted Reserves	8,509,437	6,196,091
Restricted Muni Fund (Grants)	142,100	120,550
Unrestricted Municipal Fund	883,623	(149,260)
	<u>10,318,288</u>	<u>6,865,436</u>

7 RECEIVABLES AND OTHER

	2001/2002	2000/2001
Current		
Rates and Charges		
Outstanding	288,253	194,336
Trade Debtors	1,148,420	1,381,728
Provision for		
Doubtful Debts	(8,272)	(21,688)
Prepaid Expenses	108,834	137,400
Accrued Interest		
- Reserve Funds	0	13,435
Other Accrued Income	79,959	379,513
Loans-Clubs, Institutions	60,258	96,279
	<u>1,677,452</u>	<u>2,181,003</u>
Non-Current		
Rates Outstanding		
Pensioners	226,996	224,091
Service Charges	16,687	15,062
Trade Debtors	3,421	4,328
Loans-Clubs, Institutions	285,526	382,525
	<u>532,630</u>	<u>626,007</u>

8. STOCK ON HAND

Construction materials and fuel @ cost	42,721	50,055
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9. PROPERTY, PLANT AND EQUIPMENT

	2001/2002	2000/2001
Land @ Independent Valuation	7,906,574	7,906,574
Land @ Historical Cost	2,841,353	2,841,353
	<u>10,747,927</u>	<u>10,747,927</u>
Paintings @ Council Val.	326,610	326,610
Buildings @ Independent Valuation	2,099,100	2,099,100
Buildings @ Hist. Cost	26,132,605	26,031,961
Less: Accumulated Depreciation	(4,951,886)	(4,289,914)
	<u>23,279,819</u>	<u>23,841,147</u>
Furniture and Equipment	4,567,179	4,252,157
Less: Accumulated Depreciation	(2,375,572)	(2,082,810)
	<u>2,191,607</u>	<u>2,169,347</u>
Plant and Machinery	10,407,466	9,623,541
Less: Accumulated Depreciation	(4,512,121)	(4,058,540)
	<u>5,895,345</u>	<u>5,565,001</u>
Tools	31,095	31,095
Less: Accumulated Depreciation	(31,095)	(31,095)
	<u>0</u>	<u>0</u>
Infrastructure @ Council Valuation	164,720,183	164,720,183
Infrastructure @ Historical Cost	46,668,748	39,008,301
Less: Accumulated Depreciation	(46,064,303)	(41,717,186)
	<u>165,324,628</u>	<u>162,011,298</u>
Total Property, Plant and Equipment Net Book Value	<u>265,700,913</u>	<u>256,840,875</u>
Work In Progress	1,079,678	236,3279

9(a) NON CURRENT ASSETS - INVESTMENTS

Local Government House Unit Trust	19,501	19,501
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During the financial year ended 30 June 1998 the above asset class was revalued. The valuation has been provided by the trustees of Local Government House. The valuation is based on the value equity held in the Local Government House Unit Trust. There is no policy of regular revaluation.

9(b) NON CURRENT ASSETS - DEVELOPER CONTRIBUTIONS

During the financial year ended 30 June 2002 there were developers' contributions for 20 roads in new subdivisions.

New Subdivision Roads - Urban

	Length	Value
Drome Road Extension	0.248	80,476
Beal Lane	0.08	25,960
Brady Corner	0.215	69,767
Todd Road	0.204	66,198
Lakeside Drive	0.373	121,038
Vernon Lane	0.142	46,079
Fenton Way	0.077	24,986
Chauncy Way	0.358	116,171
Camm Cresc	0.035	11,357
Clint Terrace	0.035	11,357
Stokes Terrace	0.096	31,152
Merrifield Street	0.647	209,951
Hume Corner	0.04	12,980
Mears Road	0.04	12,980
Baltic Ridge	0.045	14,602
Barry Court	0.454	147,323

New Subdivision Roads - Rural

Willow Place	0.61	100,650
Kula Rd Extension 0.28 to 0.43	0.15	24,750
Copal Road	0.36	59,400
Maritime	0.153	25,245
		<u>1,212,422</u>

10. BORROWINGS

	2001/2002	2000/2001
Current		
Loans	540,850	866,123
Non-Current		
Loans	8,451,354	3,948,836
	<u>8,992,204</u>	<u>4,814,959</u>

In accordance with Section 6.20 (1) of the Local Government Act 1995 the following items were included in the budget estimates for the reporting period ending 30 June 2002.

	2000/2001	2000/2001
City Database		400,000
Town Jetty		150,000
Plant Purchases	450,000	450,000
PRSC SS Loan (renegotiated)		122,740
Plant Purchases (renegotiated)		189,783
Depot construction (renegotiated)		89,695
Roadworks		
- Asset Upgrade Program	4,523,767	Reduced
RSJV - Saleyards Capital	55,500	Not Drawn
Liquid Waste Program	320,000	
Library Development	684,000	Not Drawn
Renegotiate - Loan 143	37,245	
Renegotiate - Loan 145	106,696	
Total	<u>6,177,208</u>	<u>1,402,218</u>

10. BORROWINGS (cont.)

Details of Loans Raised

Purpose	Financier	Rate	Amount	Term	Loan No.
Liquid Waste Program	WA Treasury Corp	7.03%	320,000		12
Dive Ship	WA Treasury Corp	7.03%	400,000	15	13
Plant Purchases	WA Treasury Corp	6.86%	450,000		14
Renegotiate - Loan 143	WA Treasury Corp	6.86%	37,245		14
Renegotiate - Loan 145	WA Treasury Corp	6.86%	106,696	10	15
Roadworks - Asset Upgrade	Commonwealth Bank	6.51%	3,766,167	5	16
		Total	<u>5,080,108</u>		

There was an unspent balance on Loan 12- Liquid Waste Facility as the project was not completed by the Water Corporation prior to year end. The unspent balance has been isolated in the bank balance as Restricted Funds.

There was an unspent balance on Loan 16 - Roadworks - Upgrade programme at 30th June 2002. An amount of \$649,000 has been included in the carryover balance and transferred to reserves for use in 2002/2003. There were no other unspent balances.

The Dive Ship self supporting loan was approved by Council and advertised locally.

11 CREDITORS, PROVISIONS & ACCRUALS

	2001/2002	2000/2001
Current		
Sundry Accruals	797,464	1,073,847
Creditors	1,244,307	768,499
Provision Annual Leave	701,924	733,189
Provision Long Service Leave	235,323	490,505
Prepaid Rates	58,008	42,421
Income received in advance	159,895	34,270
Trust Bonds and Deposits	742,441	624,161
Accrued Wages	61,153	58,801
Accrued Interest	85,606	99,405
	<u>4,086,121</u>	<u>3,925,098</u>
Non Current		
Provision Long Service Leave	518,331	176,096
	<u>518,331</u>	<u>176,499</u>

12 RESERVES

	2001/2002	2000/2001
Airport Reserve		
To facilitate the future development and improvements at the Albany Airport.		
Opening Balance	201,404	342,629
Transferred to Accumulation	(205,985)	(161,400)
Transferred from Accumulation		
Interest Earned	7,817	20,175
Closing Balance	<u>3,236</u>	<u>201,404</u>

	2001/2002	2000/2001
ALAC - Future Development Reserve		
To facilitate the development, redevelopment of future improvements at the Albany Leisure and Aquatic Centre.		
Opening Balance	9,007	39,665
Transferred to Accumulation	(9,007)	(32,500)
Transferred from Accumulation	26,500	
Interest Earned		1,843
Closing Balance	26,500	9,007
ALAC - Synthetic Surface "Carpet" Reserve		
To provide a replacement of the synthetic surface "carpet"		
Opening Balance	118,527	91,206
Transferred to Accumulation		
Transferred from Accumulation	21,000	21,000
Interest Earned	4,600	6,322
Closing Balance	144,127	118,527
Albany Classic Barriers		
To provide funding for the roadside barriers for the Albany Classic Event.		
Opening Balance	34,654	32,727
Transferred to Accumulation	(7,031)	
Transferred from Accumulation		
Interest Earned	1,345	1,927
Closing Balance	28,968	34,654
Amity Improvements Reserve		
To facilitate maintenance and development works in respect to the Brig Amity.		
Opening Balance	52,012	39,248
Transferred to Accumulation		
Transferred from Accumulation	10,000	10,000
Interest Earned	2,019	2,764
Closing Balance	64,031	52,012
Artwork Restoration Reserve		
To facilitate the restoration of the City of Albany Art collection.		
Opening Balance	5,385	6,073
Transferred to Accumulation	(1,000)	(1,000)
Transferred from Accumulation		
Interest Earned	190	312
Closing Balance	4,575	5,385
Car Parking Reserve		
To provide for the acquisition of land, the development of land for car parking within the Central Business District.		
Opening Balance	58,005	37,011
Transferred to Accumulation		
Transferred from Accumulation	18,000	
Interest Earned	2,251	2,995
Closing Balance	60,256	58,006

12 RESERVES (cont.)

	2001/2002	2000/2001
Concert / Cultural Reserve		
To facilitate and enhance the development of Concert and Cultural facilities.		
Opening Balance	420,340	447,855
Transferred to Accumulation		(51,550)
Transferred from Accumulation		
Interest Earned	16,314	24,035
Closing Balance	436,654	420,340
Council Publications Reserve		
To provide for reprinting of Council Publications.		
Opening Balance	17,332	16,368
Transferred to Accumulation	(15,000)	
Transferred from Accumulation		
Interest Earned	382	964
Closing Balance	2,714	17,332
Day Care Centre Reserve		
For the development, and future improvements at the Albany Regional Day Care Centre.		
Opening Balance	3,356	10,110
Transferred to Accumulation	(3,355)	(7,240)
Transferred from Accumulation		
Interest Earned	(1)	486
Closing Balance	-	3,356
Drainage Reserve		
To facilitate drainage works.		
Opening Balance	17,852	85,961
Transferred to Accumulation		(70,000)
Transferred from Accumulation		
Interest Earned	693	1,891
Closing Balance	18,545	17,852
Economic Development Reserve		
To facilitate the funding of Economic Development issues.		
Opening Balance	27,909	76,613
Transferred to Accumulation	(99,780)	(58,332)
Transferred from Accumulation	231,051	105,270
Interest Earned	3,028	4,358
Closing Balance	262,208	127,909
EDU-Display Room Reserve		
To provide promotional facilities for Economic Development within the City of Albany offices.		
Opening Balance	20,925	19,761
Transferred to Accumulation		
Transferred from Accumulation	(21,650)	
Interest Earned	725	1,164
Closing Balance	-	20,925

	2001/2002	2000/2001
EDU-Promotion Video Reserve		
To provide for the purchase of video stocks, and the reproduction of the video.		
Opening Balance	6,781	6,404
Transferred to Accumulation		
Transferred from Accumulation	(7,016)	
Interest Earned	235	377
Closing Balance	-	6,781
EDU-Exporter Education Reserve		
To provide funding for exporter education on economic matters.		
Opening Balance	1,341	1,266
Transferred to Accumulation		
Transferred from Accumulation	(1,387)	
Interest Earned	46	75
Closing Balance	-	1,341
Emu Point Boat Pens Development Reserve		
To provide for the development/redevelopment of the Emu Point Boat Pens.		
Opening Balance	87,036	68,129
Transferred to Accumulation		
Transferred from Accumulation	14,250	
Interest Earned	3,378	4,657
Closing Balance	90,414	87,036
Joint Use Facilities Reserve		
To facilitate development, redevelopment, or future improvements to facilities of the former Shire and Town.		
Opening Balance	230,411	365,735
Transferred to Accumulation	(17,500)	(153,471)
Transferred from Accumulation	29,750	
Interest Earned	8,603	18,147
Closing Balance	251,264	230,411
Long Service Leave & Gratuities Reserve		
To provide for lump sum and special payments to employees on retirement, resignation and termination.		
Opening Balance	89,462	263,537
Transferred to Accumulation		(189,665)
Transferred from Accumulation		
Interest Earned	3,473	15,590
Closing Balance	92,935	89,462
Lost and Damaged Stock Reserve		
To provide for replacement of lost or damaged library stocks.		
Opening Balance	8,927	8,431
Transferred to Accumulation		
Transferred from Accumulation		
Interest Earned	346	496
Closing Balance	9,273	8,927

12 RESERVES (cont.)

	2001/2002	2000/2001
Waste Trucks Major Maintenance Reserve		
To provide for planned major maintenance on the two rubbish trucks.		
Opening Balance	262,713	242,367
Transferred to Accumulation	(10,311)	
Transferred from Accumulation		6,075
Interest Earned	10,197	14,271
Closing Balance	<u>262,599</u>	<u>262,713</u>

Office Improvements Reserve

To facilitate the development, redevelopment and refurbishment of Council's offices, furnishings and equipment.

Opening Balance	1,036,345	960,466
Transferred to Accumulation		(27,930)
Transferred from Accumulation		45,207
Interest Earned	39,059	58,602
Closing Balance	<u>1,075,404</u>	<u>1,036,345</u>

Parks Development Reserve

To provide for the development/enhancement of parks and park facilities.

Opening Balance	301,043	264,212
Transferred to Accumulation	(208,562)	(113,014)
Transferred from Accumulation	336,402	136,000
Interest Earned	11,684	13,844
Closing Balance	<u>440,567</u>	<u>301,043</u>

Parks, Recreation Grounds and Open Space Reserve

For the purchase of land for parks, recreation grounds or open spaces, in the locality in which the funds were received.

For repaying loans raised for the purchase of any such land with the approval of the Minister, for the improvement or development as parks, recreation grounds or open space.

Opening Balance	65,112	20,883
Transferred to Accumulation	(20,450)	(15,760)
Transferred from Accumulation		55,537
Interest Earned	2,130	4,452
Closing Balance	<u>46,792</u>	<u>65,112</u>

Plant Replacement Reserve

To provide for the future replacement of plant, and reduce dependency on loans for this purpose.

Opening Balance	406,046	369,593
Transferred to Accumulation	(411,370)	(226,616)
Transferred from Accumulation	343,491	250,870
Interest Earned	7,777	12,199
Closing Balance	<u>345,944</u>	<u>406,046</u>

	2001/2002	2000/2001
Property Acquisition-Traffic Management Reserve		
To facilitate traffic management through the strategic acquisition of land.		
Opening Balance	428,957	405,104
Transferred to Accumulation		
Transferred from Accumulation		
Interest Earned	16,649	23,853
Closing Balance	<u>445,606</u>	<u>428,957</u>
Refuse Depot Reserve		
To facilitate the rehabilitation, redevelopment and development of Refuse Sites.		
Opening Balance	402,479	265,832
Transferred to Accumulation	(120,994)	
Transferred from Accumulation	57,400	120,994
Interest Earned	11,333	15,653
Closing Balance	<u>350,218</u>	<u>402,479</u>
Roadworks Reserve		
To facilitate roadworks as noted in the five (5) year plan.		
Opening Balance	1,091,573	1,457,948
Transferred to Accumulation	(192,987)	(884,359)
Transferred from Accumulation	2,316,610	460,413
Interest Earned	28,712	57,570
Closing Balance	<u>3,243,908</u>	<u>1,091,573</u>
Saleyards Agents Levy Reserve		
To facilitate the development of Regional Saleyards joint venture from addl agents levy funds (above70,000/yr)		
Opening Balance	3,917	0
Transferred to Accumulation		
Transferred from Accumulation		3,917
Interest Earned	152	
Closing Balance	<u>4,069</u>	<u>3,917</u>
Saleyards Reserve		
To facilitate the development of Regional Saleyards joint venture.		
Opening Balance	40,278	46,427
Transferred to Accumulation	(41,841)	(8,883)
Transferred from Accumulation		
Interest Earned	1,563	2,734
Closing Balance	<u>-</u>	<u>40,278</u>
SBS Equipment Reserve		
To provide for necessary maintenance, or replacement of the SBS antenna.		
Opening Balance	3,428	3,237
Transferred to Accumulation		
Transferred from Accumulation		
Interest Earned	133	191
Closing Balance	<u>3,561</u>	<u>3,428</u>

12 RESERVES (cont.)

	2001/2002	2000/2001
Software Enhancement Reserve		
To provide for future software development.		
Opening Balance	21,870	0
Transferred to Accumulation		
Transferred from Accumulation		21,870
Interest Earned	849	
Closing Balance	22,719	21,870
Planning Reserve		
Carryover planning funds from prior years		
Opening Balance	330,270	187,981
Transferred to Accumulation	(455,375)	(190,075)
Transferred from Accumulation	598,112	330,270
Interest Earned		2,094
Closing Balance	473,007	330,270
Town Jetty Replacement Reserve		
To facilitate the replacement of part of the Town Jetty as required in the license.		
Opening Balance	178,028	70,116
Transferred to Accumulation		
Transferred from Accumulation	23,800	102,705
Interest Earned	6,909	5,207
Closing Balance	208,737	178,028
Tyre Disposal Reserve		
To facilitate the disposal of tyres deposited on Council land.		
Opening Balance	25,128	68,153
Transferred to Accumulation	(3,000)	(45,000)
Transferred from Accumulation	-	0
Interest Earned	917	1,975
Closing Balance	23,045	25,128
VAC Reserve		
To facilitate future development at the Vancouver Arts Centre Council land.		
Opening Balance	101,673	0
Transferred to Accumulation	(54,500)	(14,000)
Transferred from Accumulation	17,500	113,550
Interest Earned	2,888	2,123
Closing Balance	67,561	101,673
Total		
Opening Balance	6,209,526	6,426,465
Transferred to Accumulation	(1,878,048)	(2,358,491)
Transferred from Accumulation	3,981,563	1,815,928
Interest Earned	196,396	325,623
Closing Balance	8,509,437	6,209,526

12(a) RESERVES SUMMARY

	Balance 1-Jul-01	Interest Earned	Transfer From Muni	Transfer To Muni	Balance 30-Jun-02	Projected Expend '02/03	Balance
Airport Reserve	201,404	7,817		205,985	3,236	3,236	
ALAC-Future Development	9,007		26,500	9,007	26,500	26,500	
ALAC-Synthetic Surface	118,527	4,600	21,000		144,127	144,127	
Albany Classic Barriers	34,654	1,345		7,031	28,968	10,000	As required
Amity Improvements	52,012	2,019	10,000		64,031	1,000	As required
Artwork Restoration	5,385	190	1,000	4,575			As required
Car Parking	58,005	2,251			60,256	0	Per Management Plan
Concert/Cultural Reserve	420,340	16,314			436,654	10,000	Per Cultural Centre Plan
Council Publications	17,332	382		15,000	2,714	0	Unknown
Day Care Centre	3,356	(1)		3,355	(0)	0	
Drainage	17,852	693			18,545		Per Drainage Plan
Economic Development	127,909	3,028	231,051	99,780	262,208	252,999	Unknown
EDU-Display Room	20,925	725	(21,650)		(0)		
EDU-Promotion Video	6,781	235	(7,016)		0		
EDU-Exporters Program	1,341	46	(1,387)		0		
Emu Point Boat Pens Development	87,036	3,378			90,414		Unknown
Joint Use Facilities	230,409	8,603	29,752	17,500	251,264	72,000	Per Management Plans
Long Service Leave	89,462	3,473			92,935	47,000	As Required
Lost and Damaged Stock	8,927	346			9,273		As Required
Waste Truck Major Maintenance	262,713	10,197		10,311	262,599	23,000	If required new contract
Office Improvements	1,036,345	39,059			1,075,404	920,000	New Admin Building
Parks Development	301,043	11,684	336,402	208,562	440,567	326,140	Per Management Plans
Parks, Rec. Grounds & Open Space	65,112	2,130		20,450	46,792	40,000	Per Management Plans
Plant Replacement	406,046	7,777	343,491	411,370	345,944	343,491	
Prop. Acquisition/Traf. Management	428,957	16,649			445,606	50,000	Per Management Plans
Refuse Depot	402,479	11,333	57,400	120,994	350,218	192,400	Per Management Plans
Roadworks	1,091,573	28,712	2,316,610	192,987	3,243,908	2,630,565	Per Management Plans
Saleyards	40,278	1,563		41,841	0		
Saleyards- AGENTS	3,917	152			4,069		When agreed with agents
SBS Equipment	3,428	133			3,561		Unknown
Software Enhancement	21,870	849			22,719		As required
Planning Community Liason	330,270	0	598,112	455,375	473,007	473,007	Contractual requirement
Town Jetty Restoration	178,028	6,909	23,800		208,737		As required
Tyre Disposal	25,128	917		3,000	23,045	5,100	
VAC Reserve	101,673	2,888	17,500	54,500	67,561	40,000	Unknown
Unallocated Interest	0	0			0		
	6,209,524	196,396	3,981,565	1,878,048	8,509,437		

(13) RATING INFORMATION

In accordance with Section 6.2 (1) of the Local Government Act 1995 and Reg. 23 of the Local Government (Financial Management) Regulations 1996, the following General Rates were adopted by the City :-

	Minimum Rate	Rate in Dollar
Gross Rental Value	390.00	9.538c
Unimproved Value	390.00	0.5883c

Discounts, Incentives and Concessions

The City of Albany offered ratepayers the opportunity to claim a 5% discount on current rates, by making payment in full by the due date (i.e. within 35 days of the date of the service of the rate notice). Payment must include all arrears and accrued interest.

Council provided a 20% discount on current rates to owners of property deemed under the previous Act as "Urban Farmland".

Ratepayers who were registered in accordance with the Rates and Charges (Rebates and Deferrals) Act 1992 were eligible for a concession up to 50% of the General Rate, in line with the conditions as set out under that act.

The City of Albany offered the following incentives for those ratepayers who paid their rates in full and within 21 days of the date of the service of the rate notice:-

- (i) Commonwealth Bank-\$2,000 Commonwealth Bank Streamline Account
- (ii) Accommodation Package- Quest Harbour Village Apartments Fremantle incl Travel
- (iii)-(v) Accommodation Packages - Cottesloe Beach Chalets, Travel Inn - Albany and the Esplanade Hotel
- (vi) 12 bottles of Wignalls wines.

Specified Area Rate.

In accordance with Section 6.37 of the Local Government Act 1995, a Specified Area Rate of 0.01 cents in the dollar be imposed on gross rental valuations, in addition to the differential rates imposed, on the following specified properties in Location 103 Little Grove and a minimum specified area rate be set at \$264.28 in addition to the minimum rate set of \$300.00.

Assessment No.	Property Description	Amount	Amount
A73514	Lot 125 The Esplanade	264.28	264.28
A14893	Lot 124 Henry Street	264.28	264.28
A63080	Lot 114 Henry Street	264.28	264.28
A42511	Lot 1 Albert Street	264.28	264.28
A5803	Lot 130 Albert Street	264.28	264.28
A33962	Lot 28 William Street	264.28	264.28
A5693	Lot 110 Albert Street	264.28	264.28
A5976	Lot 109 Henry Street	264.28	264.28
A36760	Lot 27 William Street	264.28	264.28

A5878	Lot 107 George Street	264.28	264.28
A5982	Lot 108 Henry Street	264.28	264.28
A66545	Lot 124 George Street	264.28	264.28
A63062	Lot 121 Henry Street	264.28	264.28
A42309	Lot 9 The Esplanade	264.28	264.28
A5921	Lot 131 Albert Street	264.28	264.28
A5691	Lot 118 George Street	264.28	264.28
A20513	Lot 104 Henry Street	264.28	264.28
A6134	Lot 109 Henry Street	264.28	264.28
A6137	Lot 108 William Street	264.28	264.28
A45771	Lot 100 Albert Street	264.28	264.28
A73258	Lot 126 The Esplanade	264.28	264.28
A45959	Lot 102 Henry Street	264.28	264.28
Total Specified Area Rate		5,814.16	5,814.16

(i) Options for Payment of Rates and Refuse Charge

Section 6.45 (1) Local Government Act 1995 states:

- A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government subject to subsection (3), by-

- (a) 4 equal or nearly equal instalments; or
- (b) such other method of payment by instalments as is set out in the local government budget.

Section 6.45 (3) Local Government Act 1995 states:

- A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.

The date of issue of the rate notices was 14 August 2001 and ratepayers were provided with the following payment options:-

Payment in full

Option 1: Payment in full, including all arrears of rates and charges, by the due date will attract a discount calculated at 5% of the current rate. Due date for payment in full was 14/9/00.

Rates outstanding after 35 days and where no instalment option is taken, attracted late penalty interest of 11% calculated daily at 0.0301%

Due date for payment in full was 18 September 2001.

Payment by 2 instalments

Option 2: First instalment must include payment of all arrears and accrued interest charges.

Second instalment attracts an additional administration charge of \$3.00 and instalment interest calculated at 5.5%.

Instalment dates were:-

18 September 2001 and 18 January 2002

Instalments not paid by the due date attracted a late penalty interest of 11% calculated daily at 0.0301%

(i) Options for Payment of Rates and Refuse Charge (cont)**Payment by 4 instalments.**

Option 3: First instalment must include payment of all arrears and accrued interest charges.

2nd, 3rd and 4th instalments attract an additional admin charge of \$3.00 per instalment and instalment interest of 5.5%.

Instalment dates were:- 18 September 2001, 19 November 2001, 18 January 2002, 18 March 2002
Instalments not paid by the due date attracted a late penalty interest of 11% calculated daily at 0.0301%

(14) MEMBERS OF COUNCIL - ALLOWANCES

The following fees, allowances and expenses were paid to elected members:

	Actuals 2001/2002	Actuals 2000/2001
Mayor - Fees	12,000	12,000
- Allowances	12,000	12,000
Deputy Mayor - Fees	6,000	6,000
- Allowances	3,000	3,000
Councillors - Fees	78,000	78,000
Other expenses	18,522	23,277
	<u>129,522</u>	<u>134,277</u>

(15) DEPRECIATION - NON CURRENT ASSETS

The allowance for depreciation included within the accounts, is by program, as follows:-

	Actuals 2001/2002	Actuals 2000/2001
General Administration	215,300	112,385
Law, Order, Public Safety	261,484	135,327
Health	8,997	6,071
Welfare and Education	11,738	12,087
Community Amenities	150,746	130,894
Recreation and Culture	869,829	778,922
Transport	4,612,482	4,020,146
Economic Services	195,668	85,813
Other Prop. and Services	12,330	10,042
Total Depreciation	<u>6,338,574</u>	<u>5,291,687</u>

(16) INVESTMENTS

The investment interest included within the accounts is as follows:

	Actuals 2001/2002	Actuals 2000/2001
Various Reserve Funds	196,396	325,623
Surplus Municipal Funds	218,312	301,700
	<u>414,708</u>	<u>627,323</u>

(17) FEES AND CHARGES

	Actuals 2001/2002	Actuals 2000/2001
Law, Order, Public Safety	46,867	56,999
Health	60,596	5,860
Education and Welfare	499,342	493,788
Community Amenities	1,518,553	1,465,986
Recreation and Culture	1,032,664	1,097,179
Transport	449,422	771,803
Economic Services	654,460	736,944
Other Prop. and Services	51,740	67,184
Total	<u>4,313,644</u>	<u>4,695,743</u>

(18) FINANCIAL RATIOS

	2001/2002	2000/2001
{a} Current Ratio	59.3%	47.6%
{b} Debt Ratio	6.1%	4.2%
{c} Debt Service Ratio	6.2%	7.6%
{d} Rate Coverage Ratio	42.8%	42.8%
{e} Outstanding Rates Ratio	4.1%	3.6%

Formulae for Calculation of Ratios:

{a} Current Ratio
Purpose: To assess adequacy of working capital and the ability to service short term obligations.

$$\frac{\text{Current assets minus Restricted assets}}{\text{Current liabilities}}$$

{b} Debt Ratio
Purpose: To identify exposure to debts by measuring proportion of assets funded by creditors.

$$\frac{\text{Total liabilities}}{\text{Total assets}}$$

{c} Debt Service Ratio

Purpose: To assess the degree to which revenues are committed to the repayment of debt.

$$\frac{\text{Debt service cost}}{\text{Available operating revenue}}$$

{d} Rate Coverage Ratio

Purpose: To assess the degree of dependence upon revenues from rates.

$$\frac{\text{Rates revenues}}{\text{Operating revenues}}$$

{e} Outstanding Rates Ratio

Purpose: To assess the outstanding revenue from rates.

$$\frac{\text{Rates Outstanding}}{\text{Rates Collectable}}$$

(19) JOINT VENTURE

The City of Albany is a joint venture party in a project for the operations of the Great Southern Regional Cattle Saleyards situated at Plantagenet Location 4900 Albany Highway.

The City of Albany has a 50% interest in the assets, liabilities and output of this joint venture.

The Great Southern Regional Cattle Saleyards was completed in March 2000, and the City of Albany has contracted to meet half of the operating expenses of the saleyards.

The City of Albany component of Saleyards activities forms part of these financial statements.

(20) NON OPERATING INCOME AND EXPENDITURES

The following non operating income and expenditure movements have been excluded from the Operating Statement.

Non Operating Income:-

	Actual	Budget
Transfers from reserves	1,878,048	2,748,328
Contributions from Self Supporting Loans	133,020	96,277
Loans raised during 2001/2002	5,080,108	6,177,208
Total	7,091,176	9,021,813

Non Operating Expenditure:-

Transfers to reserves	4,177,961	241,598
Loan Principal repaid	902,864	866,123
Capital acquisitions	10,912,156	15,143,093
Total	15,992,981	16,250,814

(21) CONTINGENT LIABILITIES

There are no known contingent liabilities.

(22) SUBSEQUENT EVENTS

Nil

(23) CONDITIONS OVER CONTRIBUTIONS

Grants which were recognised as revenues during the reporting period and which were obtained on the condition that they be expended for a specific purpose but had yet to be applied in that manner as at the reporting date were:

Grant-Wellstead Resource	77,478
Grant Remote Area TV	107,891
Grant-Natural Heritage	60,957
T/F Ex Res - Roadwise	600
Albany Boat Harbour Implementation Plan	42,000
Coastal and Clean Seas Fund	90,450
C.A-Other Grants	53,150
Grant-Lake Seppings Mgt	10,863
	<u>43,389</u>

Reserve transfers for each of these grants have been executed in 2001/2002.

Expenditure for these grants is in the 2002/2003 budget.

(24) LOAN LIABILITY - 2001/2002

Sch	Programme/Purpose No.	Loan Category	Loan Principal	Original Code	Lender Rate	Interest Outstand. 1-Jul-01	Principal Repayment 2001/2002	Principal Loans 2001/2002	New Outstand. 1/Jul/02	Principal Date	Maturity Repaid	SS Loan
12	DEPOT CONSTRUCTION	1	C	245000	CBA	6.55%	156,353	48,797		107,556	30-Jun-04	
13	SALEYARDS CONST.	2	BU	325000	WATC	6.63%	318,159	14,371		303,788	1-Jan-15	
13	SALEYARDS CONST.	3	BU	1400000	WATC	6.96%	1,382,579	36,682		1,345,898	1-Jan-20	
12	DEPOT CONSTRUCTION	4	C	210500	WATC	6.92%	195,293	16,277		179,016	17-Apr-09	
12	PLANT PURCHASES	5	C	403000	WATC	6.76%	332,746	75,083		257,663	17-Apr-05	
12	PLANT	6	C	189783	WATC	6.95%	156,828	35,285		121,543	15-Jan-05	
11	S/S P.R.S.CLUB	7	S/S	122740	WATC	6.98%	113,899	9,469		104,430	17-Apr-10	
4	COMPUTER UPGRADE	8	C	400000	WATC	5.45%	400,000	31,032		368,968	17-Apr-11	
12	PLANT PURCH. 2000-2001	9	C	450000	WATC	5.45%	450,000	34,911		415,089	17-Apr-11	
12	DEPOT CONSTRUCTION	10	C	89695	WATC	5.52%	89,695	16,040		73,655	15-Feb-06	
12	JETTY	11	C	150000	WATC	5.95%	150,000	11,360		138,640	17-Apr-11	
10	LIQUID WASTE PROJECT	12	BU	320000	WATC	7.00%			320,000	320,000	28-Jun-17	
13	DIVE SHIP	13	BU	300000	WATC	7.00%			400,000	400,000	28-Jun-17	
12	PLANT	14	C	487245	WATC	6.82%			487,245	487,245	28-Jun-12	
12	AIRPORT-LOAN RENEGOT.	15	BU	106696	WATC	6.86%			106,696	106,696	28-Jun-12	
12	RDWORKS-ASSET UPGRD	16	C	3766167	CBA	6.51%			3,766,167	3,766,167	27-Jun-07	
13	SALEYARDS-Convert to Grant	100	BU	265125	Grant		265,125			265,125		
11	TRACK EXTENSIONS	134	S/S	45000	BW	6.25%	11,799	5,718		6,081	1-Apr-03	6,081
12	PLANT	136	C	302000	BW	5.40%	111,735	35,279		76,456	1-Jan-04	
12	AIRPORT-R/WAY RESEAL	137	BU	140000	BW	5.40%	51,798	16,355		35,443	1-Jan-04	
12	VIB ROLLER	143					37,245	37,245		0	Finalised	
12	TERMINAL EXTENSION	145	BU	180000	BW	7.65%	123,636	123,636		0	Finalised	
5	FIRE UNIT - DEPOT	146					10,862	10,862		0	Finalised	
12	PLANT	147					21,646	21,646		0	Finalised	
12	PLANT	147					26,623	26,623		0	Finalised	
12	VIBRATING ROLLER	148	C	100000	BW	6.60%	33,476	21,953		11,523	31-Dec-02	
11	S/S G.R.C.C.	149	S/S	12000	BW	6.30%	5,250	2,544		2,707	1-Mar-03	2,707
13	WATER EXT LOC 103	150	S/S	30000	BW	6.25%	13,117	6,357		6,760	1-Apr-03	
10	S/S W.A.W.A.	211	S/S	190000	WATC	16.00%	28,414	28,414		0	Finalised	
10	S/S W.A.W.A.	227	S/S	120000	WATC	13.90%	48,312	48,312		0	Finalised	
11	S/S ALBANY SOCCER	258	S/S	50000	CBA	7.75%	16,255	6,134		10,121	15-Oct-03	6,618
8	S/S MEALS ON WHEELS	261	S/S	100000	CBA	8.97%	39,619	12,066		27,553	15-Apr-04	4,791
11	S/S SURF CLUB	262	S/S	40000	CBA	10.88%	18,968	4,722		14,246	15-Oct-04	4,979
11	S/S G.S. HOCKEY ASS	263	S/S	100000	CBA	9.17%	50,904	11,069		39,835	15-Apr-05	11,084
10	WASTE DISPOSAL TRUCK	268	BU	458000	CBA	7.56%	53,816	53,816		(0)	Finalised	
10	RECYCLING EQUIP/SHED	270	BU	264000	CBA	7.21%	30,802	30,802		0	Finalised	
12	ROADWORKS	272					35,002	35,002		0	Finalised	
13	UNDERGROUND POWER	273					35,002	35,002		0	Finalised	
	ROYALS											8,120
	CITY OF ALBANY BAND											5,500
	PRSC											10,141
	Grand Totals						4,814,959	902,864	5,080,108	8,992,203		60,022

(24) LOAN LIABILITY - 2001/2002 (cont.)

Summary by Category

C	Council	2,242,507	492,398	4,253,412	6,003,521
BU	Business Unit	2,225,915	275,661	826,696	2,776,949
S/S	Self Supporting	346,538	134,805	0	211,733
		4,814,959	902,864	5,080,108	8,992,203

Summary by Lender

BW	Bankwest	447,189	308,218	0	138,971
CBA	Commonwealth Bank	436,720	237,409	3,766,167	3,965,478
Grant	State Government	265,125	0	0	265,125
WATC	WA Treasury Corporation	3,665,925	357,236	1,313,941	4,622,630
		4,814,959	902,864	5,080,108	8,992,203

(25) ADDITIONAL INFORMATION ON BORROWINGS

Sch	Programme/Purpose	Loan No.	Principal 1-Jul-01	New Loans 2001/2002	Principal Repaymts Actual	Principal Repaymts Budget	Principal 1/Jul/02	Interest Repayments Actual	Interest Repayments Budget	SS Loan Repaid Actual	SS Loan Repaid Budget
12	DEPOT CONSTRUCTION	1	156,353.09		48,797	48,797	107,556	9,455	9,455		
13	SALEYARDS CONST	2	318,158.51		14,371	14,371	303,788	20,860	20,860		
13	SALEYARDS CONST.	3	1,382,579.15		36,682	36,682	1,345,898	95,600	95,600		
12	DEPOT CONSTRUCTION	4	195,293.09		16,277	16,277	179,016	13,237	13,237		
5	PLANT PURCHASES	5	332,745.98		75,083	75,083	257,663	21,246	21,246		
12	PLANT	6	156,828.07		35,285	35,285	121,543	10,297	10,297		
11	S/S P.R.S. CLUB	7	113,899.01		9,469	9,469	104,430	7,788	7,788		
4	COMPUTER UPGRADE	8	400,000.00		31,032	31,032	368,968	21,383	21,383		
12	PLANT PURCHASES 2000-2001	9	450,000.00		34,911	34,911	415,089	24,056	24,056		
12	DEPOT CONSTRUCTION	10	89,695.00		16,040	16,040	73,655	4,733	4,733		
12	JETTY	11	150,000.00		11,360	11,360	138,640	8,759	8,759		
10	LIQUID WASTE PROJECT	12		320000			320,000	0	0		
13	DIVE SHIP	13		400000			400,000	0	0		
12	PLANT	14		487245			487,245	0	0		
12	AIRPORT-LOANRENEGOTIATED	15		106,696			106,696	0	0		
12	RDWORKS-ASSET UPGRADE	16		3766167			3,766,167	0	0		
13	SALEYARDS-Convert to Grant	100	265,125.00		5,718	5,718	265,125	649	649	5,718	5,718
11	TRACK EXTENSIONS	134	11,799.43		35,279	35,279	76,456	5,564	5,564		
12	PLANT	136	111,735.49		16,355	16,355	35,443	2,579	2,579		
12	AIRPORT-R/WAY RESEAL	137	51,797.89		37,245	37,245	0	2,127	3,288		
12	VIB Roller	143	37,245.10		123,636	123,636	0	9,207	9,140		
12	TERMINAL EXTENSION	145	123,636.19		10,862	10,862	0	627	627		
5	Fire Unit - Depot	146	10,861.54		21,646	21,646	0	1,266	1,266		
12	Plant	147	21,646.03		26,623	26,623	0	1,557	1,557		
12	Plant	147	26,623.46		21,953	21,953	11,523	1,853	1,853		
12	VIBRATING ROLLER	148	33,476.32		2,544	2,544	2,707	291	291	2,544	2,544
11	S/S G.R.C.C.	149	5,250.32		6,357	6,357	6,760	722	722		
13	WATER EXT LOC 103	150	13,117.00		28,414	28,414	0	3,453	3,453	28,414	28,414
10	S/S W.A.W.A.	211	28,413.82		48,312	48,312	0	10,349	6,327	48,312	11,571
10	S/S W.A.W.A.	227	48,312.11		6,134	6,134	10,121	1,143	1,143	6,134	6,134
11	S/S ALBANY SOCCER	258	16,254.90		12,066	12,066	27,553	3,289	3,289	4,388	4,388
8	S/S MEALS ON WHEELS	261	39,619.31		4,722	4,722	14,246	1,939	1,939	4,479	4,479
11	S/S SURF CLUB	262	18,968.11		11,069	11,069	39,835	4,420	4,420	10,134	10,134
11	S/S G.S. HOCKEY ASS	263	50,903.86		53,816	53,816	(0)	2,034	2,034		
10	WASTE DISPOSAL TRUCK	268	53,816.26		30,802	30,802	0	1,110	1,110		
10	RECYCLING EQUIP/SHED	270	30,801.50		35,002	35,002	0	1,262	1,262		
12	ROADWORKS	272	35,001.59		35,002	35,002	0	1,262	1,262		
13	UNDERGROUND POWER	273	35,001.82				0				
11	ROYALS	140								7,725	7,725
11	CITY OF ALBANY BAND									5,500	5,500
11	PRSC									9,469	9,469
	Grand Totals		4,814,958.95	5,080,108	902,864	866,123	8,992,203	294,118	291,189	132,816	96,074

(26) TRUST FUND FOR THE PERIOD ENDING 30 JUNE 2002

Custodial

Funds over which the City of Albany has no control and which are not included in the financial statements.

	Balance 30.06.01	Receipts 01/02	Payments 01/02	Balance 30.06.02
Bushfire Contributions	5		5	-
Amity Trust	21,800	872		22,672
Point King Lighthouse	1,980			1,980
Recycling Committee	3,871			3,871
Retention Bonds	1,722		1,722	-
Townscape Trees	607		607	-
	29,985	872	2,334	28,523

Controlled Trusts

	Balance 30.06.01	Receipts 01/02	Payments 01/02	Balance 30.06.02
Airport Housing Bond	617			617
Contribution to Works	73,309	4,080	7,510	69,879
Contractor Retention Bonds	-	76,966	26,589	50,377
Deposits	22,453		21,000	1,453
Development Bonds	3,865			3,865
Drainage Upgrade	1,358			1,358
Extractive Industry Deposits	70,570	1,700		72,270
Housing Deposits	36,320	30,000	47,000	19,320
Subdivision maintenance Bonds	48,520	59,143	22,743	84,920
Subdivision Contributions/Bonds	366,799	116,162	44,928	438,033
Unclaimed Monies	349		-	349
	624,160	288,051	169,770	742,441

Controlled Trusts - Revenue

	Balance 30.06.01	Receipts 01/02	Payments 01/02	Balance 30.06.02
Anzac 2001 Committee	1,000			1,000
Natural Resource Mgt	33,000		33,000	-
Contribution to Roads	15,672			15,672
Contribution to Works	-	109,070	109,070	-
Lotteries House Management	16,726		3,248	13,478
Lotteries House Photocopier	6,642	3,040		9,682
Mt Clarence Seats	779			779
Nomination Deposits	-			-
Promotion Videos	75			75
	73,894	112,110	145,317	40,687

Custodial Bank Account	29,985	872	2,334	28,523
Trust Bank Account	698,055	400,161	315,088	783,128

(27) ADDITIONAL ASSET RECONCILIATION 2001/2002

Asset Class	Opening Balance 1 July 2001	Plus Asset Additions	Less Disposals	Balance 30/6/2002	Accum. Depreciation	Closing Balance 30/6/2002
Land	10,747,927	-	-	10,747,927		10,747,927
Buildings	28,131,061	100,644	-	28,231,705	4,951,886	23,279,819
Plant and Equip	9,623,541	1,812,835	1,028,910	10,407,466	4,512,121	5,895,345
Furniture and Equip	4,252,157	466,948	151,927	4,567,178	2,375,573	2,191,605
Infrastructure	203,728,484	7,955,447	-	211,683,931	46,064,304	165,619,627
Tools	31,095			31,095	31,095	-
Paintings	326,610			326,610		326,610
Totals	256,840,875	10,335,874	1,180,837	265,995,912	57,934,979	208,060,933

DETAILS OF 2001/2002 DISPOSALS

Asset Class	Historical Cost		Accum. Depreciation		Sale Proceeds		Profit/Loss from Sale	
	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals
Plant and Equip	1,246,971	1,028,910	600,012	455,783	504,385	526,071	(142,574)	(47,056)
Furn and Equip		151,927		127,359				(24,568)
Totals	1,246,971	1,180,837	600,012	583,142	504,385	526,071	(142,574)	(71,624)