

## Swimming Coaching Activities at the Albany Leisure & Aquatic Centre (ALAC) Policy

### Objective

1. The City of Albany employs qualified and accredited swimming Instructors to provide swimming coaching to the community.
2. The objective of this policy is to ensure that appropriate due diligence checks are conducted by ALAC Centre Management.

### Policy Statement

3. Legitimate none profit or not for profit incorporated bodies such as our swimming clubs and educational institutions are able to book lanes and teach/coach persons.
4. No individual or commercial entity will be able to conduct swim teaching or coaching in the ALAC without the written permission of the Centre Manager.
5. The City of Albany minimum requirement for individual or commercial swim coaching at ALAC are:
  - a. be an accredited swimming instructor;
  - b. hold appropriate public liability insurance;
  - c. hold a current working with children certification (further information at <http://www.checkwwc.wa.gov.au>).
6. Under the Activities on Thoroughfares and Public Places and Trading Local Law 2011:
  - a. Persons coaching students for money are regarded as trading on local government property.
  - b. Persons who identify themselves as a not for profit entity, must provide the organisation's trading name, to allow the Centre Management to apply a charitable organisation status in accordance with clause 6.7.
  - c. Persons who conduct activities without approval from Centre Management are in breach of clause 10.3 (Offences) of this local law.
7. Centre Management are authorised to instruct staff to contact police to ensure compliance with the *Activities on Thoroughfares and Public Places and Trading Local Law 2011*.

### Scope

8. This policy applies to swim coaching at the Albany Leisure & Aquatic Centre.

### Legislative and Strategic Context

9. Use of the ALAC facility is governed by *the Activities on Thoroughfares and Public Places and Trading Local Law 2011*.

### Review Position and Date

10. This policy was approved and revised on 22/07/2015. This policy must be reviewed by the document owner every three years.

<b>Document Approval</b>			
<b>Document Development Officer:</b>		<b>Document Owner:</b>	
Manager Recreational Services		Executive Director Community Services	
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2.1	MGR	Prepared for review and re-approval. Amended: <ul style="list-style-type: none"> <li>• Document Owner updated.</li> <li>• Document Development Officer updated.</li> <li>• Appended with Document Approval &amp; Revision History.</li> </ul>	27/09/2018