

Disclosure of Interest Form

(Elected Members/Committee Members/Employees/Contractors)

*Local Government Act 1995 (sections 5.65, 5.66, 5.67, & 5.70)
Local Government (Administration) Regulations 1996 (Regulation 19AD).*

To: Chief Executive Officer

- Ordinary Meeting of the Council, held on the
- Special Meeting of the Council, held on the
- Committee Meeting, held on the
- Tender Selection Panel, held on the
- Other: held on the

Report Reference No:

Title:

Name of Elected Member:

Name of Employee:

Name of Contractor:

Name of Committee Member:

Type of Interest: **Financial** **Proximity** **Impartiality**

Nature of Interest:

.....

Extent of Interest *(if intending to seek Committee approval to be involved with debate and/or vote):*

.....

Signed:

Date:

Notes:

- *For ordinary meetings of Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting.*
- *Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.*
- *Disclosure can be given verbally prior to the matter being discussed.*

Applicable Legislation:

- *5.65. Members' interests in matters to be discussed at meetings to be disclosed*
- *5.66. Meeting to be informed of disclosures*
- *5.67. Disclosing members not to participate in meetings*
- *5.70. Employees to disclose interests relating to advice or reports*