

HAIRDRESSING ESTABLISHMENTS

This info pack provides information for those who wish to establish or currently operate a hairdressing establishment in the City of Albany. Approval must be obtained from the Development (planning) Section and Environmental Health Section prior to opening a new establishment.

What is a hairdresser?

A hairdresser is any person who shaves, cuts, trims, dresses, waves, curls, stains or dyes, or treats the hair of any person for reward.

A hairdressing establishment is any premises or place or portion of premises or a place where any of the operations of a hairdresser are carried out.

Structural requirements for a hairdressing establishment

- The floor in the hairdressing section is to have a smooth, impervious, non-slip, washable surface in the working area.
- Every shelf, bench and table on which instruments are placed must be made of durable, smooth, impervious material.
- Cupboards, cabinets, shelves or similar fittings of durable smooth materials shall be provided for the storage of clean towels, neck cloths, neck protectors, throwovers and similar articles.
- A sufficient number of receptacles, constructed of smooth impervious material with tight fitting lids should be kept on the premises for the collection of:
 - a) soiled linen, soiled towels and other soiled cloths; and
 - b) hair, paper and other trade wastes.

Such receptacles must be labelled as "soiled linen" or "waste" as the case may be.

- A wash basin is to be provided for every 3 work stations.
Wash basins are to be provided with a hot (minimum 36°C) and cold water supply with a minimum flow of water of 0.08 litres per second from each tap. Where the water is delivered direct from the tap to the head a mixing valve shall be installed.
- The premises is required to have adequate natural ventilation in accordance with health regulations and Building Code of Australia requirements.

Hygiene Requirements

- It is the duty of the proprietor to ensure that:
 - a) all hair clippings and waste (e.g. shaving lather and paper) are placed in the proper receptacle after each person has been attended; and

- b) the head rest of any chair is covered with a clean cloth or clean white paper before use by each customer.
- A person shall not use any room in which hairdressing or cosmetic practices are conducted for any other purpose.
- Hairdressing shall be separated from the rest of the premises by a wall extending from the floor to the ceiling.
- A hairdresser shall not use on any person, a towel, neckcloth, neck protector or washcloth that has not been laundered since it was last used on a customer. Towel and neck protectors made of paper or cotton wool shall be discarded immediately after use and not used on a second person.
- A hairdresser shall -
 - a) use a clean towel or other protective device about the neck of a customer;
 - b) use a dry neck brush to remove loose hair from around the neck;
 - c) only use liquid soap, shaving cream or shaving powder for producing lather for shaving customers;
 - d) not apply any sponge, powder puff or substance in block form to a customer's skin;
 - e) only arrest bleeding by a suitable styptic in powder or liquid form on sterile cotton wool;
 - f) immediately before attending to each customer and immediately after visiting a toilet, wash their hands;
 - g) while attending a customer, shall wear a clean and properly fitting coat or overall of washable material, with no external pockets;
 - h) not smoke while attending to a customer; and
 - i) ensure that any instrument used on a person shall be disinfected before being used on any other person.

Disinfection

A disinfection solution means -

- 70% ethyl alcohol (changed daily);
- 1% glutaraldehyde solution (changed monthly); and
- 0.5% hypochlorite solution freshly made each day.
- Each work station is to be provided with at least 1.1 litres of disinfecting solution
- An instrument, other than clippers, is considered to be disinfected if it is -
 - a) thoroughly washed in cold water with soap or detergent; or
 - b) immersed in a disinfecting solution for 10 minutes, razors 30 minutes.
- Clippers are to be disinfected by applying a disinfecting solution to the clipper head with a disinfected brush.
- Disinfected instruments shall be stored so they are protected from contamination.
- Any blood stained towel or washable material shall be immersed in a solution of household bleach in water to the ratio of 1:20 for 30 minutes or more and then washed in the normal manner.
- The proprietor shall provide a sufficient number of instruments to enable used instruments to be disinfected.
- A hairdresser suffering from any infection shall not attend to any customer.

Can I serve food at the premises?

- Yes you can, so long as any refreshments provided are prepared in a room completely separate from the hairdressing section.

**** DISCLAIMER ****

This information sheet is a guide only. Verification with original Local Laws, Acts, Planning Schemes, and other relevant documents is recommended for detailed references. The City of Albany accepts no responsibility for errors or omissions.

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