



Offices: 102 North Road  
 Postal Address: PO Box 484, ALBANY WA 6331  
 Phone: (08) 6820 3000  
 Email: cityassets@albany.wa.gov.au  
 Synergy Reference No: NF24187349

## APPLICATION FOR PERMIT TO TRENCH THROUGH/UNDER ROAD RESERVE

APPLICANT'S DETAILS				
Name of Applicant:		Date of Application:		
Postal Address:				
Contact Number:	Home:		Mobile:	
PROPERTY DETAILS				
Lot No.		House No.		Street Name:
DETAILS OF WORK				
Explanation of the works:				
Will the works affect an adjoining property?				
Will the works affect traffic flow?				
Will a footpath be affected by the works?				
Will a kerb be affected by the works?				
Contractor Details:				
Contact Number	Work:		Mobile:	
Date of construction:				

**Important Notes:**

1. Before You Dig Australia must be completed prior to construction [www.byda.com.au](http://www.byda.com.au)
2. The permit is only valid for a period of 3 months from date of issue.
3. The permit applicant/holder must hold a current public liability insurance policy with a cover of not less than \$10 million per claim
4. The permit applicant/holder must have sufficient insurance to cover the cost of any required repairs or damage caused to infrastructure within the verge.

**A plan of the proposed work must accompany this application form.**

**Public Liability Insurance Certificate of Currency must accompany this form.**

\_\_\_\_\_  
 Applicant Signature

\_\_\_\_\_  
 Date

\* Note: Digging a trench through or under council road reserve without a permit will incur a fine as per Local Laws.

OFFICE USE ONLY		
<b>Inspection at the completion of works</b>	<b>Sign</b>	Other comments:
Kerb/Footpath/Road restored to previous condition.		
Verge backfilled, compacted and returned to its original condition.		
<b>Date of inspection:</b>		
AUTHORISATION		
Assessment Number:		Approved by:
Permit Number:		Date permit issued:
Connection inspected by:		
Authorising Officer: .....		Date: ...../...../.....