

**Policy**

# **Developed Managed Space Parks & Gardens**

<b>Document Approval</b>			
<b>Document Development Officers:</b>		<b>Document Owners:</b>	
Reserves Officer		Executive Director Infrastructure, Development and Environment   Manager City Reserves	
<b>Document Control</b>			
<b>File Reference:</b>	CM.STD.7 – Policy		
<b>Document Reference:</b>	NP24182483		
<b>Status of Document:</b>	<b>Council decision:</b> Adopted.		
<b>Distribution:</b>	Public Document		
<b>Document Revision History</b>			
<b>Version</b>	<b>Author</b>	<b>Version Description</b>	<b>Date Completed</b>
1.0	Reserves Officer	Adoption Reference: OCM 25/06/2024 Resolution DIS400 Minor administrative amendments: _Synergy Reference number applied. Synergy Ref: _Minor formatting _Minor amendments to total park area (m <sup>2</sup> )	04/07/2024
1.1	Manager Governance & Risk	Minor administrative amendments: _Updated to current policy format. _Populated Table of Contents _ Appendix 1: Park List (updated)	08/07/2024

## CONTENTS

Introduction .....	4
Objective .....	4
Scope.....	5
Policy Statement .....	5
Park Hierarchy .....	8
Current Park Distribution.....	10
Future Park Distribution – 5 Year Plan.....	10
Levels of Service (LOS) .....	12
Development and Operational LOS .....	13
Development LOS .....	13
Operational LOS .....	13
Budget Allocations .....	16
Decision Framework .....	17
Considerations for the Decision-Making Process .....	18
Community Engagement Process .....	18
Demand Characteristics .....	18
Play Spaces .....	18
Shade .....	18
Fences .....	18
Fenced Dog-Off Leash Parks .....	19
Outdoor Basketball Courts .....	19
Drainage Reserves .....	19
Review Position and Date .....	19
Legislative and Strategic Context .....	19
Associated Documents.....	19
Definitions .....	20
Appendix 1: Park List .....	21
Appendix 2: Park Inspection Forms.....	22

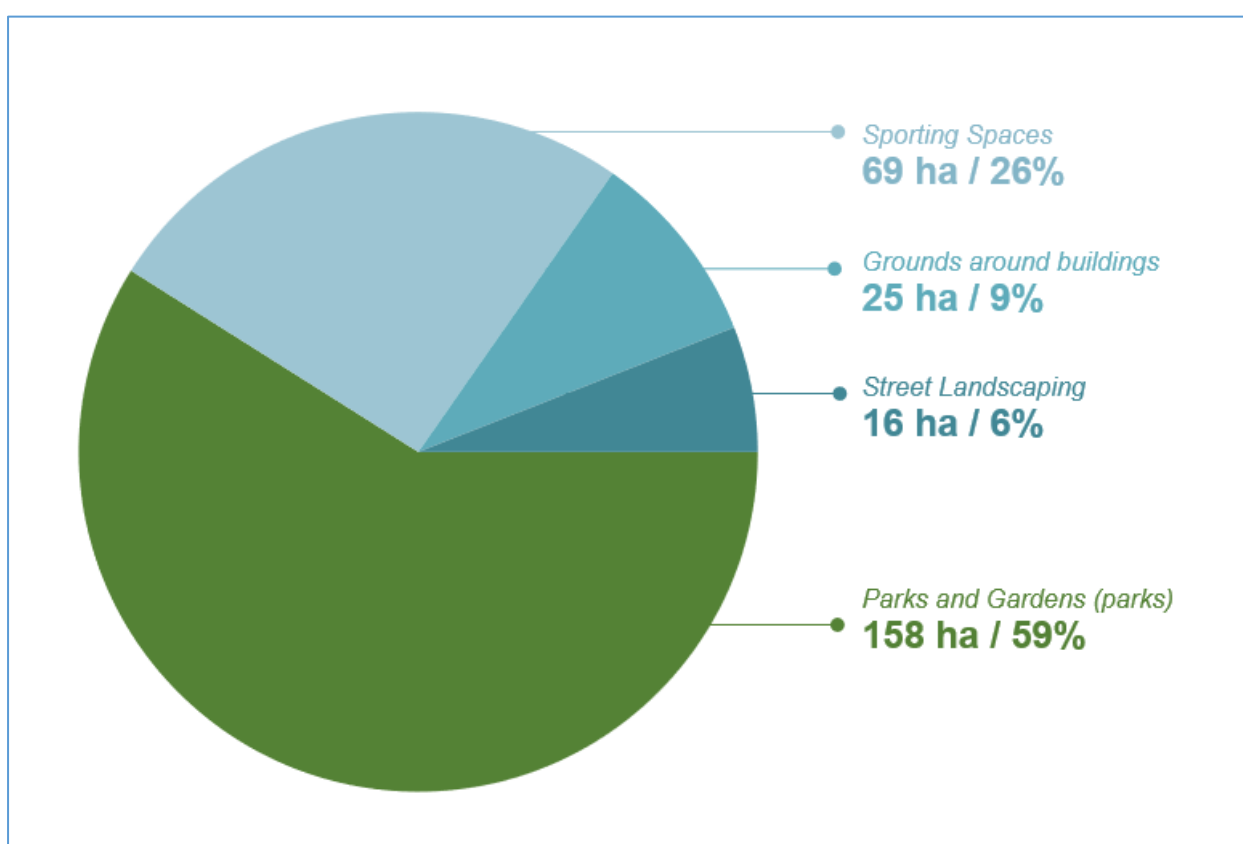
## Introduction

Developed Managed Space (DMS) is defined in the Strategic Asset Management Plan 2017 (SAMP) as *being typically in the urban environment* and includes recreation areas as follows:

- **Parks and Gardens (parks).**
- Sporting fields.
- Grounds around buildings.
- Street landscaping.

The City of Albany (City) is responsible for these four (4) categories of DMS totalling 268 ha within the urban area (refer to Figure 1).

This policy addresses **parks only** and applies to all parks within the urban area under the care and control of the City. This totals 158 ha, spread over 65 parks.



## Objective

The objective of this policy is to ensure the City provides equitable access to a diverse network of recreational experiences that enhance the lives of the whole community, regardless of a resident's address.

This policy will assist in:

- Bringing all parks to a consistent level of service appropriate to size and location.
- Ensuring development and upgrades are considered as part of a City-wide network.
- Communicating to the community the role and provision of their parks.
- Guiding implementation and prioritisation of park upgrades.
- Optimising City resources to meet City and Community needs.

## Scope

This policy addresses ***parks only*** and applies to all parks within the urban area under the care and control of the City – excluding leased areas.

For this policy, parks refer to one component of the public open space (POS) network across the Albany urban area.

This policy provides direction and guidance for the provision of infrastructure and maintenance operations at each of the City's parks based on an associated Level of Service (LOS).

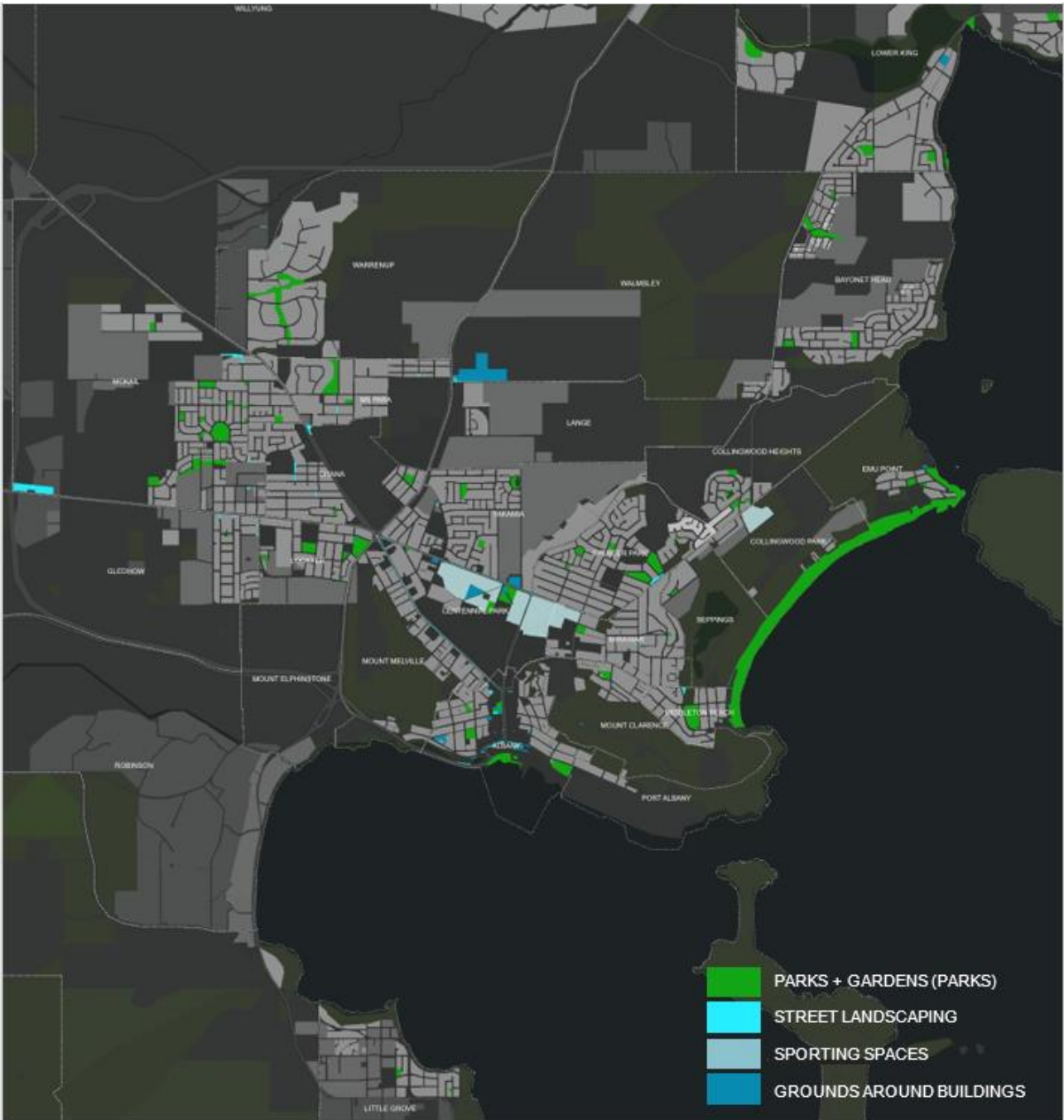
This policy should be read in conjunction with the Public Parkland Policy for determining the allocation, type, and location of new public open space.

## Policy Statement

Parks form one of the vital components of Albany's POS network. This POS network is an integral part of the City's environment – providing access to nature, community meeting places, and recreational opportunities.

Parks generally go hand in hand with a variety of built infrastructure such as lighting, playgrounds, shelters, paths, signage, fencing, bins, barbeques, public toilets, and skate parks.

There is considerable pressure from the community to provide an increasing level of infrastructure in many of the City's parks, however, this is not sustainable. Infrastructure needs to be distributed equitably across Albany, with equal consideration given to the cost of implementing and maintaining that infrastructure in the long term. This is critical to ensure parks remain high-quality, valuable public assets.



**FIGURE 1: DMS CATEGORIES AND THEIR DISTRIBUTION ACROSS THE URBAN AREA**



**FIGURE 2: DMS PARKS + GARDENS (PARKS) COVERED UNDER THIS POLICY**

## Park Hierarchy

Albany's parks are categorised as per an established POS hierarchy defined in the Department of Local Government, Sport, and Cultural Industries (DLGSC) *Classification Framework for Public Open Space (2012)*. This hierarchy is used to achieve a level of consistency across the opportunities and infrastructure available to residents in all suburbs.

The City's SAMP states: *to effectively manage our assets it is important to allocate a hierarchy for categorising and determining what level of service is most appropriate for Albany's Parks. As such, each park in Albany has been allocated a category within the POS hierarchy, which informs the levels of service, and thereby both the infrastructure and maintenance provision for each park.*

A summary of the park hierarchy is included below:

Category	Description	Size & Location
<b>Regional Park</b>	<p>Large reserves including Foreshore Space that have significant active area, high leisure, social, and tourism function. These parks are a destination draw card for tourism and usually have high levels of amenity.</p> <p><i>Example: Binalup/Middleton Beach, Emu Point, Anzac Peace Park</i></p>	Not defined by size or accessibility to proximate residents.
<b>District Park</b>	<p>Designed for neighbourhood interaction encouraging sporting and social events.</p> <p>District Parks are designed to service a cluster of neighbourhoods, accessible by an arterial network and ideally serviced by public transport. As District Parks service multiple neighbourhoods, they reduce the City's number of Parks and allow a higher level of development and amenity more cost efficiently.</p> <p><i>Example: Eyre Park, Foundation Park, Lakeside Park</i></p>	Generally greater than 5ha and accessible to residents within 2km radius.
<b>Neighbourhood Park</b>	<p>Serve a recreational and social purpose for the entire neighbourhood. Ideally located at the edge or between neighbourhoods, providing a variety of options to the local community.</p> <p><i>Example: Lake Weerlara / Apex Park, Lawley Park, Becker Park</i></p>	Generally between 1ha and 5ha and accessible to residents within 800m radius.
<b>Local Park</b>	<p>Local Parks accommodate daily recreation for the community within walking distance. Primarily designed for nature and passive recreation and are dispersed throughout the suburbs.</p> <p><i>Examples: Baltic Ridge, Moon Park, Wansborough Park</i></p>	Generally up to 1ha and accessible to residents within 300m radius.

**Table 1: Park Hierarchy Definitions**



**Note:** Across Albany, some parks may serve multiple functions within the hierarchy if, for example, there is an under allocation of parks in a precinct (i.e. District open space may also function as local open space).



**FIGURE 3: PARK HIERARCHY**

## Current Park Distribution

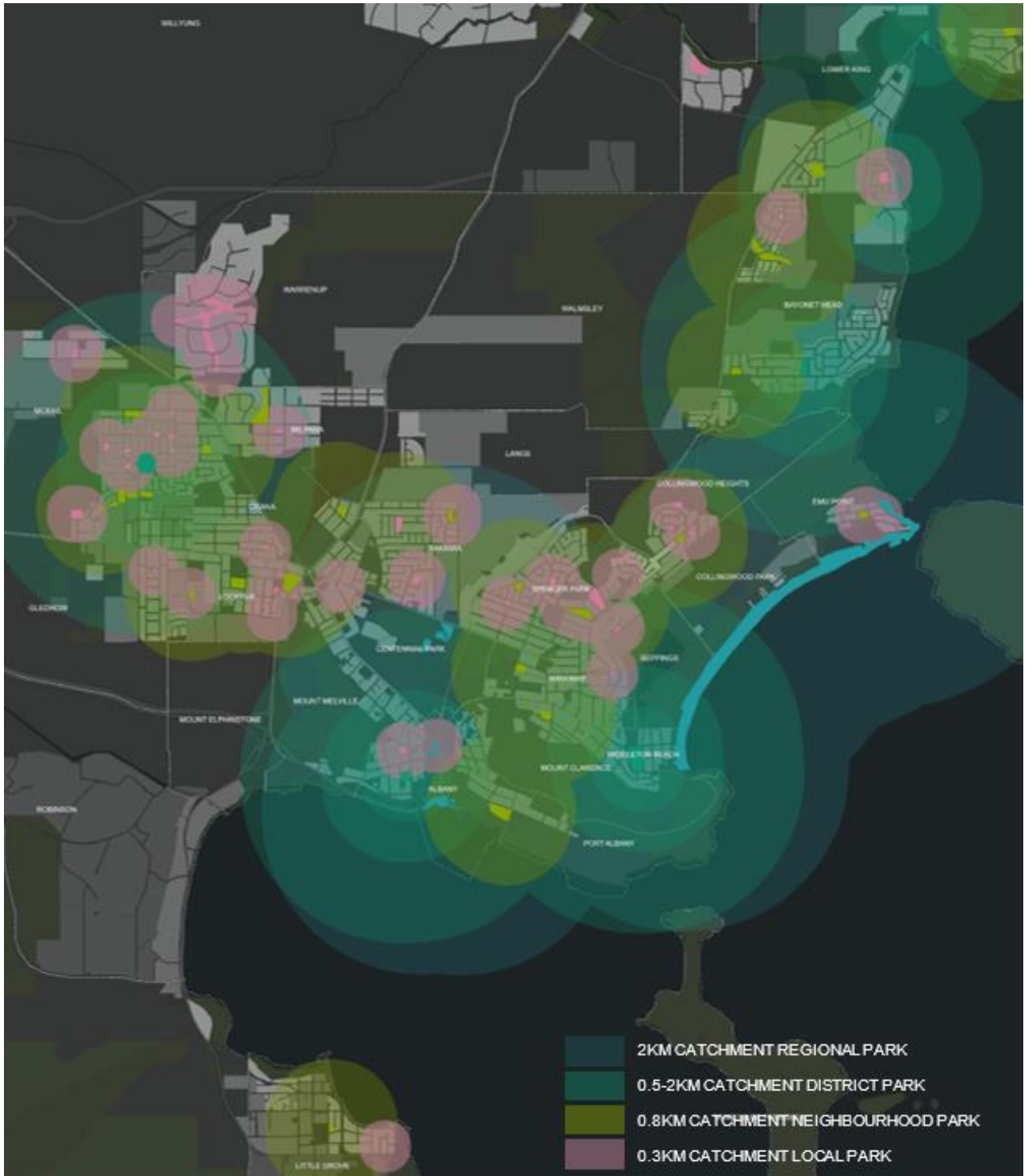
Based on the park hierarchy described in Table 1, the current distribution of parks across Albany offers most local communities' reasonable access to a variety of infrastructure and experiences within a walkable distance (400m radius).

## Future Park Distribution – 5 Year Plan

Substantial park improvement works or redevelopments, including new POS handed over to the City as a result of subdivision development, may impact on overall distribution and access to POS. An updated gaps analysis and audit of infrastructure should be undertaken every 5 years to assess any changes to equitable access and provision.

Park Category	Number of Parks	Area of Parks (ha)
Regional Park	4	74
District Park	6	14
Neighbourhood Park	24	39
Local Park	31	31
<b>Total</b>	<b>65</b>	<b>158</b>

Table 2: Current Park Distribution



**FIGURE 4: PARK CATCHMENT AREAS**

## Levels of Service (LOS)

Levels of Service (LOS) guide what, how, and where services are delivered across the park hierarchy.

The LOS for each park has been determined as either **LOS 1S (High – Seasonally impacted)**, **LOS 1 (Medium)** or **LOS 2 (Low)**.

These levels are utilised to ensure equity and consistency is delivered across City parks. LOS 1S, LOS 1 or LOS 2 are defined by a range of factors including; park hierarchy, level of use, community expectations, whole of life costs, and what amenity and infrastructure is already available nearby.

The below table explains the difference between LOS 1S, LOS 1, and LOS 2.

Level of Service	Quality Standard	Description
LOS 1S*	High	<p><b><i>This level has the smallest number of parks, serviced to the highest quality.</i></b></p> <p>High use/high profile regional parks that people often take visitors to or will travel longer distances to use.</p> <p>This standard has the highest level of asset provision, using quality materials and bespoke designs. Maintenance is undertaken to the highest affordable standards, with quick response times and proactive programmed operations.</p>
LOS 1	Medium	<p><b><i>This level has a larger number of parks, serviced to a standard quality.</i></b></p> <p>Well used district and larger neighbourhood and local parks people will often travel several kilometres to use.</p> <p>This standard has a moderate level of asset provision, using robust materials and simple designs. Maintenance is undertaken to good standards, with standard response times and programmed operations.</p>
LOS 2	Basic	<p><b><i>This level forms the majority of parks, with basic quality assets and maintenance.</i></b></p> <p>Smaller neighbourhood parks and local parks, generally developed to be used by local residents, often within walking distance of their home.</p> <p>This standard has the lowest level of asset provision, using robust materials and simple designs. Maintenance is undertaken to a basic standard, with longer response times and fewer programmed operations.</p>

**Table 3: LOS Definitions**

***\*LOS 1S is allocated to high profile parks that are subject to distinct seasonal conditions that require higher than normal servicing during peak weather events / tourism periods.***

## Development and Operational LOS

The following section provides guidance on asset provision, maintenance operations and standards, and an estimated range of capital and operational costs for each park category.

### Development LOS

Development LOS defines the range of assets provided, their quality, and their quantity.

The table below identifies what infrastructure is considered suitable for each park category. These Development LOS should be used to form the basis of any brief when undertaking park planning or for consultation with the community. However, in all instances, addition of infrastructure is always assessed on a case-by-case basis.

Park Category	LOS	Access for All	Toilet	Shade Shelter	BBQ	Minor Play Equipment	Major Play Equipment	Skate Park	Sport Equip	Furniture	Bins	Drink Fountain	Public Art	Shared Path	Parking	Lighting	Lawn Garden & Irrigation
Regional Park	LOS 1S	✓	✓	✓✓	✓✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
District Park	LOS 1	✓	✓	✓✓	✓✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Neighbourhood Park	LOS 1	✓	✓	✓✓	✓✓		✓	✓	✓	✓	✓	✓	●	✓	✓	✗	✓
	LOS 2	●	✗	●	●	✓	●	✗	✓	✓	✓	●	●	●	✓	✗	✓
Local Park	LOS 1	●	✗	●	●	✓	✗	✗	✓	✓	✗	✗	●	✓	✗	✗	✓
	LOS 2	●	✗	✗	✗	●	✗	✗	●	✓	✗	✗	●	●	✗	✗	●

- ✓ May be provided
- ✓✓ Multiple may be suitable
- ✗ Not recommended
- Considered under special circumstances

**Table 4: LOS Recommended Park Infrastructure**

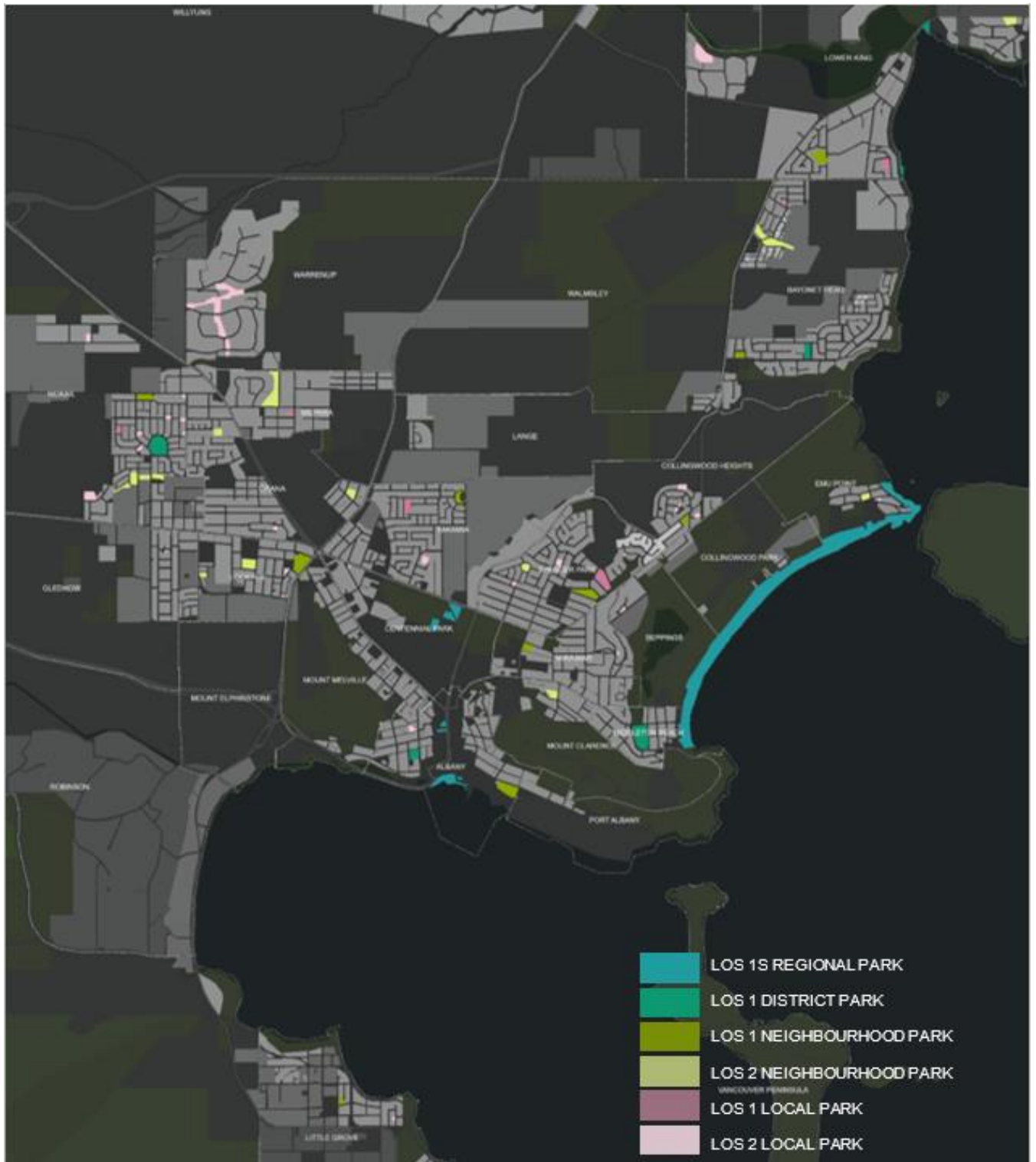
**Note:** Special Residential areas generally do not include large infrastructure such as playgrounds due to the size of yards and proximity to natural areas.

### Operational LOS

Operational LOS defines the standard to which parks and their infrastructure are maintained.

The ability to maintain the assigned LOS relies on ongoing resource availability. Any park improvements or redevelopment must give due consideration to these ongoing operational costs and staff resourcing.

The tables below identify recommended visual inspection frequencies and maintenance performance standards to ensure the park is serviced to the required LOS.



**FIGURE 5: LEVELS OF SERVICE (LOS) HIERARCHY**

Levels of Service (LOS)	Inspection Frequency
LOS 1S	Weekly (Seasonally 2 x week)
LOS 1	Fortnightly
LOS 2	Monthly

**Table 5: LOS Inspection Frequency Standard (refer to Appendix 2 for Park Inspection Forms)**

		Regional	District	Neighbourhood		Local	
Type	Activity	LOS 1S	LOS 1	LOS 1	LOS 2	LOS 1	LOS 2
Turf/grassland	Mowing	40mm	60mm	100mm	150mm	200mm	250mm
	Turf Up keep	Biannually	Annually	As required	As required	As required	N/A
	Fertilising lawn areas	2 x month	Annually	N/A	N/A	N/A	N/A
Gardens/feature areas	Fertilize	Quarterly	Biannually	As required	As required	As required	As required
	Planting	Seasonal	Seasonal	Seasonal	Seasonal	Seasonal	Seasonal
	Mulch/gravels	Biannually	Biannually	Annually	Annually	Annually	Annually
	Pruning	Biannually	Biannually	As required	As required	As required	As required
	Weed management	As required	As required	As required	As required	As required	As required
Beach areas	Sand management	As required	N/A	N/A	N/A	N/A	N/A
	Seagrass management	As required	N/A	N/A	N/A	N/A	N/A
	Boardwalks/paths sweeping	2 x week	N/A	N/A	N/A	N/A	N/A
Irrigation	Turf irrigated	25-40mm / week	10-15mm / week	8-10mm / week	5-8mm / week	N/A	N/A
	Irrigation system maintenance	3 weekly	Monthly	Monthly	Monthly	N/A	N/A
General/ whole park	Arboriculture	Quarterly	Quarterly	2 yearly	2 yearly	5 yearly	5 yearly
	Insect and disease control	As required	As required	As required	As required	As required	As required
	Rubbish Management	3 x week	3 x week	Weekly	Weekly	Weekly	Weekly
	BBQs	3 x week	Weekly	Fortnightly	N/A	N/A	N/A
	Playground equipment/Street furniture	Fortnightly	Monthly	Monthly	Monthly	Monthly	Monthly
	Kerbing/edging	Fortnightly	Monthly	As required	As required	As required	As required
	Path/hardstand	Fortnightly	Monthly	As required	As required	As required	As required

**Table 6: LOS Maintenance Performance Standards**

**Note:** The above tables outline recommended standards for City operational services, however it is acknowledged that climatic conditions can, and often do, affect frequency and/or ability to carry out certain tasks. Activities that are scheduled 'As required' are assessed as per specific maintenance plans and schedules.

## Budget Allocations

Generally, capital expenditure allocated to parks is low in comparison to other City infrastructure, however, the annual operating expenditure for parks is significant due to the continuous upkeep requirements of the asset. As such, an annual budget range is set for each park category to ensure that the infrastructure can be maintained and upgraded as required as per the asset renewal schedule.

The following budget allocations include capital and operational to ensure the ongoing maintenance expenditure for each park is secured.

Category	Levels of Service (LOS)	Capital (Infrastructure / Upgrades) Budget Allocation	Operational (Maintenance) Budget Allocation
Regional Park	LOS 1S	\$250,000 to \$500,000 (Funding opportunities)	\$75,000 to \$95,000
District Park	LOS 1	\$150,000 to \$250,000	\$30,000 to \$75,000
Neighbourhood Park	LOS 1	\$100,000 to \$150,000	\$15,000 to \$30,000
	LOS 2	\$70,000 to \$100,000	\$10,000 to \$20,000
Local Park	LOS 1	\$30,000 to \$70,000	\$10,000 to \$20,000
	LOS 2	Nil or up to \$30,000	Up to \$10K

**Table 7: LOS Allocated Budget Range - Capital and Operational**

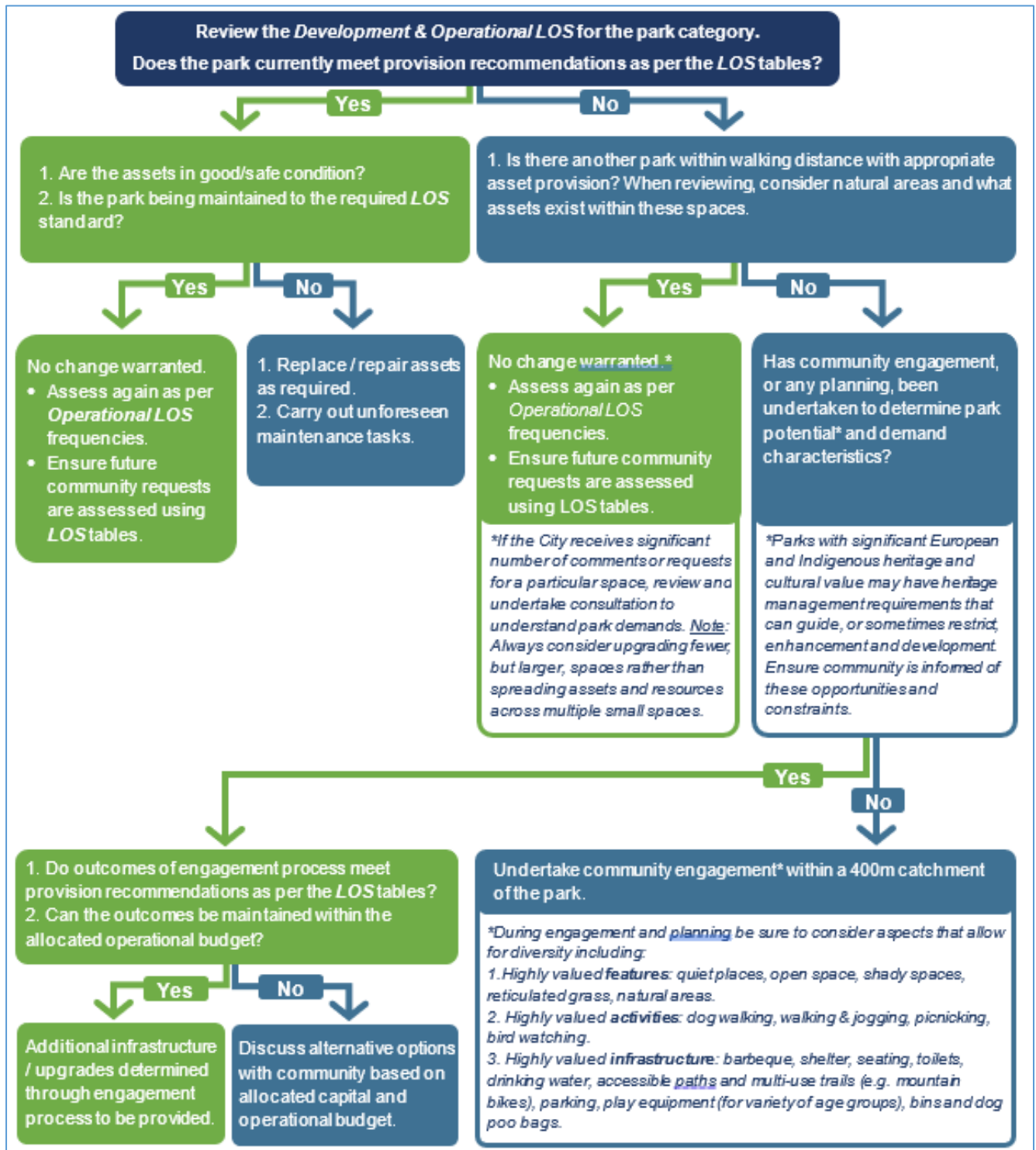


## Decision Framework

The DMS capital and operational budget is delivered to ensure equitable and sustainable provision of infrastructure and upgrades. This is determined by balancing the following factors:

- The allocated LOS for the park (i.e LOS 1S, LOS 1, or LOS 2)
- Community engagement process
- Demand characteristics of the locality (Community demographics and values)

The framework below has been developed to assist in the decision-making process.



## Considerations for the Decision-Making Process

There are several recurring themes that are commonly raised with the City. The following outlines key factors that should be given due consideration in determining park upgrades and infrastructure provision.

### Community Engagement Process

A person's location (as well as their age, gender, ability, or other attributes) can affect their access to the park network. It is essential to adapt to change and ensure a rigorous engagement process to understand the needs of all users in a locality. Engagement provides the opportunity for local users of the park to provide input into how the park is enhanced.

Acknowledging any enhancements will ultimately be determined by both the capital and operational budget, the City utilises budgetary participation. The budget allocation is provided to the community so they can provide input into the upgrades most suitable for their precinct, community, and park. This process ensures the City considers the current demographics, cultures and users of each park.

### Demand Characteristics

The park hierarchy and LOS identify recommended services and infrastructure based on the category, size, and function of the park. However, a community's priorities often shift over time depending on changing demographics in a particular location. For example, consultation outcomes may support removal or reduction of a playground, and replacement with more suitable infrastructure such as shelters and BBQs. Therefore, it is important to provide appropriate infrastructure based on the unique demand characteristics of each location gathered through the consultation process.

### Play Spaces

The City approaches playground provision with the aim to provide modern, imaginative, inclusive, and all-ages playgrounds where feasible.

Renewal and enhancement of all playgrounds is determined as per safety audits and outcomes of the community engagement process. As playgrounds require renewal, the City engages with the local community, generally within 400m of a park, to determine appropriate upgrades.

### Shade

Albany, like most Australian cities, now has a high UV rating for much of the year. Shade cover can be provided by a variety of means including built and natural. The City approaches the requirement for shade provision on a case-by-case basis for each park.

Shade structures over playgrounds are not provided as a standard and are assessed based on existing site characteristics such as wind patterns, trees, and existing infrastructure.

### Fences

Generally, fencing is not provided in City parks. Play Australia note that fences are not seen as inclusive and limit where play can take place, although it is acknowledged that this can assist those with some conditions such as autism.

Fencing around play areas may be considered in situations where a barrier is required between the play space and hazards, or at parks that are designated as off-leash dog exercise areas.

## Fenced Dog-Off Leash Parks

There is increasing demand for fenced dog exercise areas within City parks. These areas require a relatively large, grassed area to enable dogs to run unleashed, good accessibility by car and foot, and adequate parking provision. Additionally, they need to be located where they won't impede on other infrastructure or amenity.

## Outdoor Basketball Courts

Within parks, full size basketball courts are not provided as they are not for the purpose of formal sport. The size of park courts are generally 12 x 18m. There are also opportunities to install multipurpose courts in appropriate parks where the demand is determined. Multipurpose courts facilitate basketball, netball, handball, mini tennis, cricket, and other recreational activities on a hard surface.

## Drainage Reserves

A portion of the City parks are utilised for stormwater management and drainage. The main function of these parks is to manage large flows and assist infiltration and retention of stormwater. Due to their primary function as storage, introduction of vegetation and infrastructure can affect the capacity, as such there are limitations on what may be provided in these locations.

## Review Position and Date

This policy was adopted on 26/06/2024. This policy must be reviewed every year by the document owner on or before 26/06/2025, or earlier if Council considers it necessary.

## Legislative and Strategic Context

The following key legislation, strategies and management plans guide the planning of the City's Parks.



## Associated Documents

Related strategies, procedures, references, guidelines, or other documents that have a bearing on this policy and that may be useful reference material for users of this policy, follow:

- Park Inspection Forms.
- Playground and Skate Park Annual Audits.
- Bike Skills Parks Maintenance Plan.

## Definitions

**Public Open Space (POS) as defined in Public Parkland Policy:** Public parkland contributed free of cost by the owner through the subdivision process (local park, neighbourhood park, district park, community purpose site-community centre, meeting hall).

POS may also include ‘**Restricted Use**’ areas’ (remnant vegetation) where these areas can be demonstrated to provide a high level of public amenity, are appropriately located, and are usable for informal recreation.

**Public Open Space (POS):** In terms of this Policy, POS encompasses a broader definition and considers ‘public open space’ as all recreation and conservation reserves within the City; including parklands, play areas, playing fields, bushland, foreshore, and other similar spaces people use for recreation, sport, and social interaction.

This definition of POS is taken from the *Classification Framework for Public Open Space 2012 (DLSSGC)*.

**Foreshore Reserve:** Refers to land adjacent to a stream, river, lake or coast, or directly influencing a body of water that is managed to protect the body of water and coastal environment.

**Parks and Gardens (Parks):** Land considered recreational space that provides for informal activity to encourage a variety of recreational opportunities for a diverse demographic of residents. These spaces include all public parks, gardens, playgrounds, and skate parks/pump tracks.

**Sporting grounds:** Includes all sporting grounds and playing fields that allow structured sporting activities and include the required infrastructure for those activities.

**Street landscaping:** Street landscaping is defined as the managed space that falls within the road reserve but does not include transport assets such as footpaths and roadways. This includes verge, median and roundabout landscaping.

**Building reserves:** Land adjacent to and surrounding City of Albany owned or managed buildings and facilities.

## Appendix 1: Park List

PARK CATEGORY	PARK NAME	LOCATION	LOS	AREA m <sup>2</sup>
Regional Parks	Emu Point	Emu Point	1S	210636
	Centennial Central Precinct	Centennial Precinct	1S	41984
	York St Precinct	York St Precinct	1S	42261
	Middleton Beach	Middleton Beach	1S	449609
District Parks	Eyre Park	Middleton Beach	1	<b>39737</b>
	Foundation Park	Albany	1	14748
	Lakeside Park	McKail	1	45857
	Lange Park	Bayonet Head	1	15805
	Lower King Boat Ramp	Lower King	1	5813
	Lower King Picnic	Lower King	1	9700
	Neighbourhood Parks	Becker Park	Bayonet Head	1
Bovell Square		Emu Point	2	8491
Callistemon Park		Yakamia	1	10820
Clifton Street Park		Lockyer	2	20770
Clydesdale Road Reserve		McKail	2	9885
Cull Park		Mira Mar	1	11003
Dunn Street Park		Orana	2	11608
Engleheart park		McKail	2	8365
Grenfell Park		Bayonet Head	2	39823
Hare Street Skate Park		Mt Clarence	2	12491
Havoc Road Park		Milpara	2	45355
Hull Park		Collingwood Heights	1	7500
Lake Weerlara Park		Lockyer	1	34927
Lancaster Park		McKail	1	15644
Lawley Park		Albany	1	31804
McGonnell Park		Bayonet Head	1	9599
McNeal Park		McKail	2	7569
Mills Park		Little Grove	1	5472
Mokare Park		Spencer Park	1	23545
Nambucca Park		Lower King	2	14452
Roome Park		McKail	2	13663
Sherwood Park		McKail	2	9355
The Ridge		Lockyer	2	4782
Woodrise Park		Spencer Park	2	8796
Local Parks		Angove Park	Spencer Park	2
	Yoorl Park / Anchorage Park	Bayonet Head	1	12719
	Baltic Ridge Park	Yakamia	1	14071
	Boronia Park	Collingwood Heights	2	7985
	Breaksea Park	Collingwood Heights	2	3477
	Coorinda Park	Albany	2	5992
	Drummond Street Park	Lockyer	2	4741
	Ecology Park	Spencer Park	1	28883
	Edinburgh Park	McKail	2	3467
	Gill Park	Little Grove	2	1560
	Gladville Park	McKail	2	6552
	Herbert Park	Mira Mar	2	1915
	Houghton Park	Bayonet Head	1	3437
	Hunter Street Park	Emu Point	2	2445
	Keyser Park	Mira Mar	2	3218
	Kitcher Pde Park	McKail	2	3447
	McKail Street Park	McKail	2	3037
	Meadow Lake Vista	Lower King	2	34734
	Merlin Park	Collingwood Heights	2	3372
	Milpara Park	Milpara	1	5326
	Moon Parade Park	McKail	1	6544
	Mueller St Park	Lockyer	2	999
	Pines Estate Park	McKail	2	15854
	Pioneer Park	Centennial Park	2	1557
	Pluto Park	McKail	2	4112
	Scorpio Park	McKail	2	4359
	Stall Street Park	Gledhow	2	1116
	Wansborough Street Park	Spencer Park	2	6724
	Warrenup Reserve	Warrenup	2	109234
	Wooderson Park	Spencer Park	2	1165
	Worra Park	Yakamia	2	8066
	<b>TOTAL PARKS / ha</b>	<b>65</b>		

## PARK INSPECTION FORM

PARK NAME:

DR NUMBER:

DATE:

INSPECTED BY:

TYPE	ACTIVITY	LOS 1S REGIONAL Maintenance Standard	CONDITION RATING (Tick appropriate box)			COMMENT
			GOOD Standard met	AVERAGE Some issues with standard being met	POOR Standard not met, requires immediate attention	
Turf/grassland	Mowing	40mm				
	Turf Up keep	Biannually				
	Fertilising lawn areas	2 x month				
Gardens/feature areas	Fertilize	Quarterly				
	Planting	Seasonal				
	Mulch / gravels	Biannually				
	Pruning	Biannually				
	Weed management	As required				
Beach areas	Sand management	As required				
	Seagrass management	As required				
	Boardwalks / paths sweeping	2 x week				
Irrigation	Turf irrigated	25-40mm / week				
	Irrigation system maintenance	3 weekly				
General/ whole park	Aboricultural	Quarterly				
	Insect and disease control	As required				
	Rubbish Management	3 x week				
	BBQs	3 x week				
	Playground equipment / furniture	Fortnightly				
	Kerbing / edging	Fortnightly				
	Path / hardstand	Fortnightly				

# PARK INSPECTION FORM

PARK NAME:

DR NUMBER:

DATE:

INSPECTED BY:

			CONDITION RATING (Tick appropriate box)			
TYPE	ACTIVITY	LOS 1 DISTRICT Maintenance Standard	GOOD Standard met	AVERAGE Some issues with standard being met	POOR Standard not met, requires immediate attention	COMMENT
Turf/ grassland	Mowing	60mm				
	Turf Up keep	Annually				
	Fertilising lawn areas	Annually				
Gardens/feature areas	Fertilize	Biannually				
	Planting	Seasonal				
	Mulch / gravels	Biannually				
	Pruning	Biannually				
	Weed management	As required				
Irrigation	Turf irrigated	10-15mm / week				
	Irrigation system maintenance	Monthly				
General/ whole park	Aboricultural	Quarterly				
	Insect and disease control	As required				
	Rubbish Management	3 x week				
	BBQs	Weekly				
	Playground equipment / furniture	Monthly				
	Kerbing / edging	Monthly				
	Path / hardstand	Monthly				

# PARK INSPECTION FORM

PARK NAME: \_\_\_\_\_

DR NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

INSPECTED BY: \_\_\_\_\_

**CONDITION RATING**  
(Tick appropriate box)

TYPE	ACTIVITY	LOS 1 NEIGHBOUR- HOOD Maintenance Standard	CONDITION RATING			COMMENT
			GOOD Standard met	AVERAGE Some issues with standard being met	POOR Standard not met, requires immediate attention	
Turf/grassland	Mowing	100mm				
	Turf Up keep	As required				
	Fertilising lawn areas	N/A				
Gardens/feature areas	Fertilize	As required				
	Planting	Seasonal				
	Mulch / gravels	Annually				
	Pruning	As required				
	Weed management	As required				
Irrigation	Turf irrigated	8-10mm / week				
	Irrigation system maintenance	Monthly				
General/ whole park	Aboricultural	2 yearly				
	Insect and disease control	As required				
	Rubbish Management	Weekly				
	BBQs	Fortnightly				
	Playground equipment / furniture	Monthly				
	Kerbing / edging	As required				
	Path / hardstand	As required				



# PARK INSPECTION FORM

PARK NAME: \_\_\_\_\_

DR NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

INSPECTED BY: \_\_\_\_\_

			CONDITION RATING (Tick appropriate box)			
TYPE	ACTIVITY	LOS 2 NEIGHBOUR- HOOD Maintenance Standard	GOOD Standard met	AVERAGE Some issues with standard being met	POOR Standard not met, requires immediate attention	COMMENT
Turf/grassland	Mowing	150mm				
	Turf Up keep	As required				
	Fertilising lawn areas	N/A				
Gardens/feature areas	Fertilize	As required				
	Planting	Seasonal				
	Mulch / gravels	Annually				
	Pruning	As required				
	Weed management	As required				
Irrigation	Turf irrigated	5-8mm / week				
	Irrigation system maintenance	Monthly				
General/ whole park	Aborcultural	2 yearly				
	Insect and disease control	As required				
	Rubbish Management	Weekly				
	BBQs	N/A				
	Playground equipment / furniture	Monthly				
	Kerbing / edging	As required				
	Path / hardstand	As required				

# PARK INSPECTION FORM

PARK NAME:

DR NUMBER:

DATE:

INSPECTED BY:

			CONDITION RATING (Tick appropriate box)			
TYPE	ACTIVITY	LOS 1 LOCAL Maintenance Standard	GOOD Standard met	AVERAGE Some issues with standard being met	POOR Standard not met, requires immediate attention	COMMENT
Turf/grassland	Mowing	200mm				
	Turf Up keep	As required				
Gardens/feature areas	Fertilize	As required				
	Planting	Seasonal				
	Mulch / gravels	Annually				
	Pruning	As required				
	Weed management	As required				
General/ whole park	Aboricultural	5 yearly				
	Insect and disease control	As required				
	Rubbish Management	Weekly				
	BBQs*	N/A				
	Playground equipment / furniture	Monthly				
	Kerbing / edging	As required				
	Path / hardstand	As required				

\* Moon Park only

# PARK INSPECTION FORM

PARK NAME: \_\_\_\_\_

DR NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

INSPECTED BY: \_\_\_\_\_

TYPE	ACTIVITY	LOS 2 LOCAL Maintenance Standard	CONDITION RATING (Tick appropriate box)			COMMENT
			GOOD Standard met	AVERAGE Some issues with standard being met	POOR Standard not met, requires immediate attention	
Turf/grassland	Mowing	250mm				
	Turf Up keep	N/A				
Gardens/feature areas	Fertilize	As required				
	Planting	Seasonal				
	Mulch / gravels	Annually				
	Pruning	As required				
	Weed management	As required				
General/ whole park	Aboricultural	5 yearly				
	Insect and disease control	As required				
	Rubbish Management	Weekly				
	Playground equipment / furniture	Monthly				
	Kerbing / edging	As required				
	Path / hardstand	As required				