



SUBDIVISION DRAWING SUBMISSION CHECKLIST

This form is to be completed and submitted with the subdivision design drawings. For more information refer to section 4.2.

WAPC Number:	
Subdivision name and stage:	
Details of the Consulting Engineer and person responsible for the subdivision drawings submission:	Name: _____ Company: _____ Contact Number: _____
Subdividers Name / Company:	

- Transmittal document has listed all the items sent to City of Albany.
- Two copies of all drawings.
- Drawings have been certified by a practicing Civil Engineer.
- The Consulting Engineer has confirmed in writing that the drawings have been prepared in accordance with Subdivision and Development Guidelines and other relevant standards.
- Certification by the designer that each of the relevant conditions have been satisfied.
- Where conditions have not been satisfied, additional documentation is attached explaining the reasons why.
- A staging plan is provided.
- All management plans required by WAPC conditions are submitted.
- Copy of specifications is supplied.
- Traffic impact studies have been attached.
- Drainage calculations are included.
- Dust nuisance/site assessment submitted.
- Road pavement calculations included.
- Street lighting design and certification.
- Structural certification where appropriate.

Signature of Applicant: _____

Date: _____