



INCOMPLETE WORKS BOND APPLICATION

Prior to completing this form, please contact the City to establish if your bond request is likely to be acceptable. The City may only consider a bonding arrangement for incomplete works once it has been demonstrated that the request meets the outlined requirements.

WAPC Number:	
Subdivision name and stage:	
Name and address of person(s) responsible for payment of the bond:	
Subdividers Name / Company:	
Reasons for requesting the bonding of incomplete works:	
Total bond amount proposed:	

Please attach relevant documentation and details of the works for which the bond shall cover. Bonds shall be provided in the form of cash or cheque. The application may be refused on the basis of insufficient information.

The following information must be provided with the application:

- A plan/drawing depicting the location and the area of the specific works to be covered by the bond.
- A schedule of the bond amount referring to all items for which it shall be utilised (inc. GST). A copy of the awarded contract schedule of costs shall also be submitted.
- Endorsement of the bond amount by the Consulting Engineer.
- A committed timetable or program for the completion of the outstanding works.
- The incomplete works bond shall include a contingency amount of 30% of the contract value.
- Written confirmation that the Local Government engineering supervision fees, defects bonds and any required contributions have been paid.
- Payment of Bond Fee (2% of bond amount, minimum \$110.00 fee inc. GST).

Signature of Applicant: _____

Date: _____