



City of Albany  
**Local Law**

**LOCAL GOVERNMENT ACT 1995**

City of Albany

# **SIGNS LOCAL LAW 2006**

(As Amended)

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# LOCAL GOVERNMENT ACT 1995

City of Albany

## SIGNS LOCAL LAW 2006

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Albany resolved on 19<sup>th</sup> September 2006 to make the “*City of Albany Signs Local Law 2006*”.

### PART 1 - PRELIMINARY

#### Citation

1. This local law may be referred to as the *City of Albany Signs Local Law 2006*.

#### Commencement

2. This Local Law will come into operation 14 days after the day its publication in the *Government Gazetted*.

#### Repeal

3. The following local laws are repealed on the day this local law comes into operation—
  - (a) the Local Law of the Shire of Albany described as “*Local Laws Relating to Signs, Hoardings and Bill Posting (No 13)*” and published in the *Government Gazette* on 12 October 1979 and amended from time to time, are repealed; and
  - (b) the Local Law of the Town of Albany described as “*Local Laws Relating to Signs, Hoardings and Bill Posting (No 38)*” and published in the *Government Gazette* on 30 October 1987 and amended from time to time, are repealed.

#### Application

4. This local law applies throughout the district.

#### Definitions

5. In this local law unless the context otherwise requires—

“**Act**” means the *Local Government Act 1995*;

“**advertisement**” means the publication, display, or presentation of any sign or advertising device;

“**advertising device**” means any object or structure on which words, numbers, figures, designs are written, placed, affixed, painted, projected or otherwise displayed for the purpose of advertising any business, function, operation, event, undertaking, product, or thing whatsoever, and includes an airborne device anchored to any land, building or thing, and also includes any vehicle or trailer or other similar stationary object placed or located so as to serve the purpose herein before referred to;

**“animation”** means the incorporation of movement on, in or associated with a sign or advertising device including but not limited to illumination, rotation, flapping, and any mechanical or electrical device;

**“application”** means the completed form lodged for the purpose of obtaining a sign licence or permit in accordance with this local law;

**“appointed place”** means a place appointed by the local government or the CEO, of the local government to which signs and hoardings, erected and maintained in breach of this local law, may be— placed by the local government; and recovered by the sign owner;

**“authorised person”** means a person authorised by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

**“bill posting”** means the attaching, sticking or posting of a bill, poster or placard, or painting, stencilling or affixing an advertisement on a building, structure, fence, wall, hoarding, sign post, pole, blind, or awning, whether erected on private property or a public place so as to be visible to a person in a street, public place, private property or other land; and to post a bill has a corresponding meaning;

**“CEO”** means the chief executive officer of the local government;

**“direction sign”** means a sign erected in a street or public place by or with the approval of the local government, to indicate the direction to another place but does not include a sign erected or affixed by the local government or the Commissioner of Main Roads or a road direction sign erected or affixed by a duly incorporated association or union of motorists authorised in that regard by the Minister for the time being administering the *Road Traffic Act 1974*;

**“district”** means the district of the local government;

**“election sign”** means a sign which encourages persons to vote for a candidate, political party or matter, relating to any federal, state or local government election;

**“fly posting”** means advertising by means of posters placed on fences, walls, trees, rocks and any like places, or things without authority;

**“hoarding”** means a detached or detachable structure, other than a pylon sign, that is erected for the sole purpose of displaying an advertisement and includes a wall panel or an illuminated panel but does not include a hoarding within the meaning of Section 377 of the *Local Government (Miscellaneous Provisions) Act 1960*;

**“illuminated sign”** means a sign that is so arranged as to be capable of being lighted either from within or without the advertisement by artificial light provided, or mainly provided for that purpose;

**“licence”** means a licence issued under this local law;

**“licensee”** means the holder of a licence;

**“local government”** means the City of Albany;

**“owner”** means the owner of the land or building on which the sign is to be or is erected and includes the owner of the business conducted on the land or building, to which the sign relates, or other person, who in the opinion of the local government is responsible for the sign;

**“permit holder”** means the person issued with a permit;

**“planning approval”** means an approval given under a relevant town planning scheme;

**“private property”** means any real property, parcel of land or lot that has a separate certificate of title, which is in private ownership or subject of a lease or agreement with a company or person enabling its use for private purposes and includes any building or structure thereon;

**“property transaction sign”** means an advertisement indicating that the premises on which they are for sale or for lease or are to be auctioned;

**“public property”** means any real property, land, lot, or reserve which is open and available for use by the public for public purposes, whether through payment of a fee or not and includes any building or structure thereon;

**“rural producer’s sign”** means a sign erected on land lawfully used for rural purposes which advertises goods or products produced, grown or lawfully manufactured on the land within the boundaries of which the sign is located;

**“sign”** means any message, direction or representation whatsoever displayed on a building, structure, board, or clock, other than a clock built into a wall which does not project beyond the face of the wall, or flags and bunting whether they contain a written message or not and includes any display produced by way of video or electronic means and every other type or style of sign defined or referred to in this local law;

**“thoroughfare”** means any street, way or place that is designed and used for the passage of vehicles and includes the shoulders and embayments at the side or centre of the carriageway used for the parking of vehicles;

**“town planning scheme”** means any town planning scheme for the time being applying zoning or classification to land within the district;

**“vehicle”** includes every conveyance, and every object capable of being propelled or drawn, on wheels or tracks, by any means, not being a train, vessel or aircraft while being used as such.

## **Transitional**

6. A sign which—
  - (a) was displayed prior to the commencement date; and
  - (b) immediately prior to the commencement date was the subject of a valid licence issued under a local law repealed by clause 3, is deemed to be the subject of a valid licence issued under this local law on the same terms and conditions as the licence issued under the local laws repealed by clause 3, for so long as the sign is not changed, but otherwise the provisions of this local law shall apply to the sign.

## PART 2—LICENCES AND EXEMPTIONS

### Licence Requirements

7. Subject to clause 16, a person shall not erect, maintain or display, or permit to be erected, maintained or displayed, any sign or hoarding in, on or above any land or building—
  - (a) without a licence; or
  - (b) otherwise than in accordance with the conditions of the licence issued in respect of the sign or hoarding.

### Planning Approval

8. The requirement for a licence under this local law, in respect of a sign or a hoarding, is additional to the requirement if any, for a planning approval for that sign or hoarding.

### Application for Licence

9.
  - (1) Where a person is required under this local law to hold or obtain a licence to display a sign, that person shall apply for the licence in accordance with subclause 2.
  - (2) An application for a licence under this local law shall—
    - (a) be in the form determined by the local government;
    - (b) be signed by the applicant and by the owner or occupier of the land where the sign is to be displayed;
    - (c) provide two (2) copies of plans drawn to scale of not less than 1:50 showing the size, position, design, and inscription thereon, the method of construction and fixing of the sign for which the licence is sought;
    - (d) be forwarded to the local government with the application fee and licence fee;
    - (e) include, where required by the local government, a certificate from a structural engineer or other person approved by the local government or an authorized person, certifying that the building or structure upon which it is proposed to erect the sign is in all respects of sufficient strength to support the sign, under all reasonable conditions, and that the sign is itself of structurally sound design;
    - (f) include, where the application is for a licence for an illuminated sign and if required by the local government or an authorized person, a written consent to the erection of the sign by or on behalf of the person or body having for the time being the management of traffic control lights within the district;
    - (g) include such other information as may be required by the local government or an authorized person to assist in determining the application.

## Determination of Application

10. (1) The local government or an authorised person may refuse an application for a licence that does not comply with the requirements of clause 9, and in any event shall refuse an application for a licence where the required planning approval has not first been obtained, or is inconsistent with the planning approval.
- (2) The local government or an authorised person may, in respect of an application for a licence—
  - (a) refuse the application; or
  - (b) approve the application on such terms and conditions as it sees fit.

## Licence Issue

11. (1) Where the local government approves an application for a licence, then the local government shall issue to the applicant a licence in the form determined by the local government and may include plans or other documents other than the form of the licence.
- (2) A licence shall not be valid until such time as any public liability insurance policy, if required as a condition of the licence, has been put into effect and a certificate of currency covering the period of the licence has been lodged with the local government.

## Term and Validity of Licence

12. Except where otherwise stated in this local law, [or as a condition imposed on a licence, the period of the licence shall be for a maximum of three years and during that period, a licence remains valid until—](#)
  - (a) a public liability insurance policy, where required as a condition of the licence, lapses, is cancelled or is no longer in operation;
  - (b) the sign or hoarding is removed;
  - (c) an alteration is made to the structure or area of the sign for which the licence was issued;
  - (d) change is made in the message of the sign or its illumination which is so significant as to amount to a different sign than that in respect of which the licence was issued;
  - (e) the sign no longer relates to the business conducted in the building to which it is attached; or
  - (f) the licence is cancelled by the local government;

in any of these events an application shall first be made and a new licence issued before the sign or hoarding can be re-erected, changed or altered as the case may be, or a new sign or hoarding erected.

## Renewal

- 12A. [Prior to the expiry of a licence, the licensee may apply for the renewal of a licence without having to resubmit details required at the time of the initial application providing there is no substantial change to the operation of the activity and any associated facilities.”](#)

## Inspection of Licence

13. An owner or licensee shall produce the licence when requested to do so by an authorised person.

## Cancellation of Licence

14. (1) The local government may, without derogation of any penalty to which a person may be liable, cancel a licence if:—
- (a) the licensee has not complied with a term or condition of the licence;
  - (b) the licensee has not complied with a provision of this local law;
  - (c) variations are made to the sign or to its content which may have the effect that the sign is not that approved by the licence;
  - (d) the licensee is convicted of an offence against this local law; or
  - (e) a licensed sign is so altered that it is determined by the local government to be detrimental to the interests of the public, any adjacent property owner or occupier.

## Variation of sign licence

- 14A. (1) Where an application for a licence has been approved subject to conditions, or where a licence is to be taken to be subject to conditions under this local law, the licensee shall comply with each of those conditions.
- (2) The local government may vary the conditions of a licence, and the licensee shall comply with those conditions as varied.
- 14B. (1) A licensee may apply in writing to the local government to amend any of the conditions of the licence.
- (2) The local government may, in respect of an application under subclause (1)—
- (a) amend the licence, either in accordance with the application or otherwise as it sees fit; or
  - (b) decline to amend the licence.
- (3) The local government may, at any time, amend any of the conditions of the licence.
- (4) If the local government amends a licence under this clause, it is to notify the licensee in writing of the amendment as soon as practicable after the amendment is made and, unless otherwise specified in the amendment, the amended condition of the licence applies from the date of the notification.
- (5) If the local government amends a licence otherwise than in accordance with an application from the licensee, it is, as soon as practicable after the decision to amend is made, to give to the licensee written notice of, and written reasons for, its decision to amend.”

## Right of Appeal

15. When the local government makes a decision as to whether it will—

- (a) grant a person a licence under this local law;
- (b) renew, vary or cancel a licence that person has under this local law; or
- (c) impose or amend a condition to which a licence is subject;

the provisions of Division 1 of Part 9 of the Act and regulation 33 of the *Local Government (Functions and General) Regulations 1996* apply to the decision.

## Licence Exemptions

16. (1) The following signs are exempt from the requirements of clause 7—

- (a) a sign erected or maintained in accordance with any Act;
- (b) a property transaction sign not exceeding 1.0m<sup>2</sup> for dwellings or 2.5m<sup>2</sup> for multiple dwellings/commercial/ industrial developments erected on private property or immediately adjacent to the front boundary, where it is not possible to erect it on private property;
- (c) a plate not exceeding 0.6m<sup>2</sup> in area erected or affixed on the street alignment or between that alignment and the building line to indicate the name and occupation or profession of the occupier of the premises;
- (d) a sign used solely for the direction and control of people, animals or vehicles or to indicate the name or street number of a premises, if the area of the sign does not exceed 0.2m<sup>2</sup>;
- (e) an advertisement affixed to or painted on a shop window by the occupier thereof and relating to the business carried on therein;
- (f) a sign displaying solely the name and occupation of any occupier of business premises painted on a wall of those premises;
- (g) a sign within a building;
- (h) a sign not larger than 0.7m x 0.9m on an advertising pillar or panel approved by or with the consent of the local government for the purpose of displaying public notices for information;
- (i) a building name sign on any building, where it is of a single line of letters not exceeding 600mm in height, fixed to the facade of the building;
- (j) newspaper or magazine posters, provided they are displayed against the outside wall of the business premises from which the newspapers or magazines are sold so as to cause no obstruction to pedestrian traffic;
- (k) a rural producer's sign less than 2m<sup>2</sup> in area, which is the only sign on the lot on which it is erected;
- (l) a sign erected by the local government, or with the approval of the local government, on land under the care, control and management of the local government;

- (m) a sign erected and maintained on street furniture, bus shelters or seats in accordance with the terms and conditions of a contract between the local government and the company responsible for those signs;
  - (n) a maximum of 4 garage sale signs, each not greater than 0.25m<sup>2</sup>, advertising the sale of second hand domestic goods in domestic quantities, not being part of a business, trade or profession and only being displayed on the day of the sale and on no more than 2 occasions for the same lot in each 6 month period;
  - (o) a sign erected by the local government for the purpose of—
    - (i) encouraging participation in voting (but not in favour of any candidate, political party, group or thing) at a local government election, provided that the signs are erected no more than 28 days prior to the election; or
    - (ii) advertising a planning proposal; or
    - (iii) indicating the name and location of a polling place for an election;
  - (p) an election sign which is—
    - (i) Erected on private property with the approval of the owner of that property, where such approval has been obtained prior to the erection of the election sign;
    - (ii) not in excess of 0.75m<sup>2</sup> in area per property, except a corner property which may display one sign facing each thoroughfare of the corner;
    - (iii) Erected not more than 28 days prior to the date of the election to which it relates;
    - (iv) Erected in accordance with the restriction provisions of clause 17;
    - (v) removed within 7 days of the date of the election; and
  - (q) a sign permanently affixed or painted on a vehicle to identify a company, business, service or product supplied or sold by that company.
- (2) A person shall not erect or maintain a sign which would otherwise be an exempt sign under sub clause (1), if it contains—
- (a) any illumination or radio;
  - (b) animation or movement in its design or structure; or
  - (c) reflective, retro-reflective or fluorescent materials in its design or structure.

### PART 3—RESTRICTIONS

17. A person shall not erect, maintain or display a sign or hoarding, or suffer or permit a sign or hoarding to be erected, maintained or displayed or to remain on any land or building—
- (a) so as to obstruct the view from a street or public place of traffic in a street or public place;
  - (b) so as to be likely to be confused with or mistaken for an official traffic light or sign or so as to contravene the Road Traffic Act 1974 or the Regulations made under that Act;
  - (c) so as to obstruct access to or from a door, fire escape or window, other than a window designed for the display of goods;
  - (d) except with the approval of the local government or an authorised person on an ornamental tower, spire, dome or similar architectural feature or on a lift machinery room, bulkhead over stairs or other superstructure over the main roof of a building;
  - (e) where the stability of the building is, in the opinion of an authorised person, likely to be affected by the sign;
  - (f) on any light or power pole;
  - (g) on any tree, shrub or plant;
  - (h) which is temporarily or permanently fixed to any vehicle which is parked in one location on private or public property or in a public place, so as to advertise or display a message to the public;
  - (i) which contains glass other than an electric light globe or tube or toughened glass;
  - (j) which contains or has attached to it any paper, cardboard, cloth or other readily combustible material, except posters securely fixed to a signboard or hoarding, flags, banners or canvas awnings;
  - (k) except with the approval of the local government or an authorised person on any street, thoroughfare or other public place, if the sign is an election sign.

#### Fixing of Signs

18. The owner or licensee of a sign must—
- (a) cause it to be securely fixed to the structure by which it is supported, to the satisfaction of an authorised person;
  - (b) maintain the sign in a safe condition; and
  - (c) ensure that the structure on which a sign is fixed is sound and capable of withstanding any forces that it would be reasonably subjected to without collapsing, deforming or moving from the position on which it is erected.

### **Headroom**

19. The owner or licensee of a sign erected over walkways, access ways or other public land, shall cause it to be fixed to provide a clear headway under the sign of not less than 2.75m, unless otherwise permitted by an authorised person.

### **Signs to be Kept Clean**

20. The owner or licensee of a sign shall keep it clean and free from unsightly matter and shall maintain it in good order and condition.

### **Bill Posting**

21. Subject to clause 16, a person shall not post a bill or paint, stencil, place or affix an advertisement on a street or on a building, structure, fence, wall, hoarding, sign post, blind or awning so as to be visible to a person in a street, public place, reserve or other land, except for a hoarding approved for the purpose by the local government or an authorised person.

### **Fly Posting**

22. A person shall not fly post at any place or location within the district.

## **PART 4—REMEDY FOR BREACH**

### **Removal of Signs from Public Property**

23.
  - (1) The local government or an authorised person may remove to an appointed place any sign, advertisement, or other advertising device, placed or erected on any thoroughfare, footpath or other public place under the care control and management of the local government, unless placed or erected in accordance with the provisions of this local law.
  - (2) Where a sign, hoarding, advertisement, or other advertising device is removed to an appointed place in accordance with sub clause (1) and where it is possible to identify the name of the owner of the sign or advertising device, a notice shall be served on the owner advising—
    - (a) the location of the appointed place to where the sign has been removed;
    - (b) that the sign may be collected during such hours and on payment of such fees and charges as may be specified in the notice.

## PART 5—MISCELLANEOUS

### Fees and Charges

24. All fees and charges applicable under this local law shall be imposed and determined by the local government under section 6.16 to 6.19 of the Act.

### Public Liability Insurance and Indemnity

25. (1) Where, as a condition of a sign licence or permit, the owner, licensee or permit holder is required to provide a public liability insurance policy, indemnifying the local government against all actions, suits, claims, damages, losses and expenses made against or incurred by the local government arising from any activity, action or thing performed or erected in accordance with the licence and keep that insurance policy current for the duration of the licence, the owner or licensee shall—
- (a) enter into an agreement with the local government to provide the required public liability insurance protection;
  - (b) take out a public liability insurance policy in the name of the owner or licensee and the local government, for a minimum value of \$10m or such other amount as considered appropriate to the risk involved;
  - (c) include a clause in the policy which prevents the policy from being cancelled without the written consent of the local government;
  - (d) include a clause in the public liability insurance policy which requires the owner or licensee and the insurance company, to advise the local government if the policy lapses, is cancelled or is no longer in operation;
  - (e) on the request of an authorized person, provide for inspection, a certificate of currency for the required insurance policy.
- (2) An owner or licensee who refuses or cannot provide a current certificate of insurance within 2 working days as requested in accordance with sub clause (1) commits an offence.

## PART 6—OFFENCES AND PENALTIES

### Offences

26. (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who fails to comply with a notice given under this local law commits an offence.
- (3) Any person who commits an offence under this local law shall be liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

## Offence Description and Modified Penalty

27. (1) An offence against a clause specified in the First Schedule of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount appearing in the final column of the First Schedule directly opposite an offence described in that Schedule is the modified penalty for that offence.

## Infringement and Infringement Withdrawal Notices

28. For the purposes of this local law—
- (a) the form of the infringement notice referred to in section 9.17 of the Act is form 2 in the First Schedule of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the infringement withdrawal notice referred to in section 9.20 of the Act is form 3 in the First Schedule of the *Local Government (Functions and General) Regulations 1996*.

## Records to be Kept

29. The local government shall cause adequate records to be kept of all infringement notices given under section 9.16(1) of the Act and modified penalties received.

### First Schedule

City of Albany

### SIGNS LOCAL LAW 2006

### OFFENCES AND MODIFIED PENALTIES

Clause	Nature of Offence	Modified Penalty \$
7(a)	Erect or maintain or permit to be erected or maintained, a sign or hoarding without a licence.	100
7(b)	Erect, maintain or display or permit to be erected, maintained or displayed a sign or hoarding otherwise than in accordance with licence conditions.	100
13	Fail to produce a sign licence for inspection when required.	100
16(2)(a)	Erect a sign otherwise exempt under clause 16(1) containing illumination or radio.	100
16(2)(b)	Erect a sign otherwise exempt under clause 16(1) with animation or movement in its design or construction.	100
16(2)(c)	Erect a sign otherwise exempt under clause 16(1) with reflective, retro-reflective or fluorescent materials in design or construction.	100
17(a)	Erect or maintain, suffer or permit a sign or hoarding to obstruct the view of traffic in a street or public place.	100
17(b)	Erect or maintain, suffer or permit a sign or hoarding to be confused or mistaken for official traffic lights or signs.	100

Clause	Nature of Offence	Modified Penalty \$
17(c)	Erect or maintain, suffer or permit a sign or hoarding to obstruct access to or from a door, fire escape or window not designed for display of goods.	100
17(d)	Erect or maintain, suffer or permit a sign or hoarding on an ornamental tower, spire, dome or other super structure over the main roof of a building.	100
17(e)	Erect or maintain, suffer or permit a sign or hoarding on a building which the stability is likely to be affected by the sign.	100
17(f)	Erect or maintain, suffer or permit a sign or hoarding on any light or power pole.	100
17(g)	Erect or maintain, suffer or permit a sign or hoarding on any tree, shrub or plant.	100
17(h)	Erect or maintain, suffer or permit a sign or hoarding temporarily or permanently fixed to any vehicle on private or public property to advertise/display message	100
17(i)	Erect or maintain, suffer or permit a sign or hoarding containing glass, other than an electric light globe or tube, in a sign.	100
17(j)	Form part of or attach, paper, cardboard, cloth or other readily combustible material to any sign.	100
17(k)	Erect or maintain, suffer or permit a sign or hoarding on any street, thoroughfare or public place if an election sign.	100
18(a)	Fail to securely fix a sign to a supporting structure.	100
18(b)	Fail to maintain a sign in a safe condition.	100
19	Fail to fix a sign over walkways, access ways or public land to provide clear headway of not less than 2.75m.	100
20	Fail to keep a sign clean and maintained in good order.	100
21	Post a bill, or fix advertisement visible from a street, public place, reserve except a hoarding approved for the purpose.	100
22	Fly post at any place or location in district.	100
	Other offences not specified.	100

Dated this 21<sup>st</sup> day of November 2006.

The Common Seal of the City of Albany was affixed by authority of a resolution of the Council in the presence of—

ALISON GOODE JP, Mayor.  
ANDREW HAMMOND, Chief Executive Officer.

**Attachments:**

**1. SIGNS AMENDMENT LOCAL LAW 2008**

Document Approval			
Document Development Officer:		Document Owner:	
Manager Governance & Risk (MGR)		Council	
Document Control			
File Number - Document Type:		CM.STD.2 – Local Law	
Document Reference Number:		NLL1775580	
Quality Assurance:		Council	
Distribution:		Public Document	
Document Revision History			
Version	Author	Version Description	Date Completed
1.0	MGR	Local Government: Albany City Gazette Date: 23/02/2007, Page Number: 600-7 Action Type: Adopt / Repeal Title: Signs Local Law 2006 Note: <a href="#">Signs Amendment Local Law 2008 Gazetted on 26/09/2008, Page Number: 4379-80.</a>	19/12/2017

LG301\*

**LOCAL GOVERNMENT ACT 1995**

City of Albany

**SIGNS AMENDMENT LOCAL LAW 2008**

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City Of Albany resolved on 15 July 2008 to make the following local law.

**Title**

1. This local law may be cited as the *City of Albany Signs Amendment Local Law 2008*.

**Operation**

2. This local law will come into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

**Principal Local Law**

3. In this local law, the *City of Albany Signs Local Law 2006* as published in the *Government Gazette* on 23 February 2007 is referred to as the principal local law.

**Principal Local Law Amendment**

4. The principal local law is amended as described below—
  - 4.1 In Clause 12 insert the words “, or as a condition imposed on a licence, the period of the licence shall be for a maximum of three years and during that period” immediately after the word “law” in Clause 12.
  - 4.2 Immediately following Clause 12 and before Clause 13 insert the following new Clause 12A—

**“Renewal**

12A. Prior to the expiry of a licence, the licensee may apply for the renewal of a licence without having to resubmit details required at the time of the initial application providing there is no substantial change to the operation of the activity and any associated facilities.”

- 4.3 Immediately following Clause 14 and before Clause 15 insert the following new Clause 14A and Clause 14B—

**“Variation of sign licence**

- 14A. (1) Where an application for a licence has been approved subject to conditions, or where a licence is to be taken to be subject to conditions under this local law, the licensee shall comply with each of those conditions.  
(2) The local government may vary the conditions of a licence, and the licensee shall comply with those conditions as varied.
- 14B. (1) A licensee may apply in writing to the local government to amend any of the conditions of the licence.

(2) The local government may, in respect of an application under subclause (1)—

- (a) amend the licence, either in accordance with the application or otherwise as it sees fit; or
- (b) decline to amend the licence.

(3) The local government may, at any time, amend any of the conditions of the licence.

(4) If the local government amends a licence under this clause, it is to notify the licensee in writing of the amendment as soon as practicable after the amendment is made and, unless otherwise specified in the amendment, the amended condition of the licence applies from the date of the notification.

(5) If the local government amends a licence otherwise than in accordance with an application from the licensee, it is, as soon as practicable after the decision to amend is made, to give to the licensee written notice of, and written reasons for, its decision to amend.”

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Dated this 26<sup>th</sup> day of August 2008.

The Common Seal of the City of Albany was affixed by authority of a resolution of the Council in the presence of—

ANDREW HAMMOND, Chief Executive Officer.  
MILTON EVANS, JP, Mayor.

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