



MINUTES

WORKS AND SERVICES COMMITTEE

13 May 2015

5.30pm

City of Albany Council Chambers

**CITY OF ALBANY
COMMUNITY STRATEGIC PLAN (ALBANY 2023)**

VISION

Western Australia's most sought after and unique regional city to live, work and visit.

VALUES

All Councillors, Staff and Volunteers at the City of Albany will be...

Focused: on community outcomes

This means we will listen and pay attention to our community. We will consult widely and set clear direction for action. We will do what we say we will do to ensure that if it's good for Albany, we get it done.

United: by working and learning together

This means we will work as a team, sharing knowledge and skills. We will build strong relationships internally and externally through effective communication. We will support people to help them reach their full potential by encouraging loyalty, trust, innovation and high performance.

Accountable: for our actions

This means we will act professionally using resources responsibly; (people, skills and physical assets as well as money). We will be fair and consistent when allocating these resources and look for opportunities to work jointly with other directorates and with our partners. We will commit to a culture of continuous improvement.

Proud: of our people and our community

This means we will earn respect and build trust between ourselves, and the residents of Albany through the honesty of what we say and do and in what we achieve together. We will be transparent in our decision making and committed to serving the diverse needs of the community while recognising we can't be all things to all people.

TERMS OF REFERENCE

(1) Function:

The Works & Services Committee will be responsible for the delivery of the following Clean and Green Objectives contained in the City of Albany Strategic Plan:

- (a) To protect and enhance our pristine natural environment;
- (b) To promote environmental sustainability;
- (c) To promote our region as clean and green.

(2) It will achieve this by:

- (a) Developing policies and strategies;
- (b) Establishing ways to measure progress;
- (c) Receiving progress reports;
- (d) Considering officer advice;
- (e) Debating topical issues;
- (f) Providing advice on effective ways to engage and report progress to the Community ; and
- (g) Making recommendations to Council.

(3) Chairperson: Cr Alan Hortin JP

(4) Membership: Minimum of 4 and a maximum of 7 elected members.

Current Membership: Mayor Wellington, Councillor Hortin JP, Councillor Gregson, Councillor Dowling, Councillor Bowles, Councillor Hollingworth

(5) Meeting Schedule: Monthly

(6) Meeting Location: City of Albany Council Chambers

(7) Executive Officer: CEO or Executive Director Works and Services

(8) Delegated Authority: None

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1. DECLARATION OF OPENING

[5:30:04 PM](#)

The Chair declared the meeting open.

2. PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL LAND OWNERS

“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land.

We would also like to pay respect to Elders both past and present”.

3. RECORD OF APOLOGIES AND LEAVE OF ABSENCE

Mayor Mayor D Wellington (Member)

Councillors:

Member	S Bowles (Deputy Chair)
Member	G Gregson
Member	B Hollingworth
Member	A Hortin JP (Chair)
Member	A Goode JP

Staff:

Executive Director Works and Service	M Thomson
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Meeting Secretary	S Parker H Bell
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Apologies:

Member	C Dowling
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4. DISCLOSURES OF INTEREST

Name	Committee/Report Item Number	Nature of Interest
Nil	Nil	Nil

5. REPORTS OF MEMBERS Nil

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil

7. PUBLIC QUESTION TIME There were no members of the public or media in attendance.

8. APPLICATIONS FOR LEAVE OF ABSENCE Nil

9. PETITIONS AND DEPUTATIONS Nil

10. CONFIRMATION OF MINUTES

RESOLUTION

MOVED: Councillor Bowles
SECONDED: Mayor Wellington

THAT the minutes of the Works and Services Committee Meeting held on 11 March 2015, as previously distributed, be CONFIRMED as a true and accurate record of proceedings.

CARRIED 4-0

11. PRESENTATIONS Nil

12. UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS Nil

WS073: ALBANY REGIONAL HOSPITAL PARKING SCHEME

Land Description	: Albany Regional Hospital Precinct
Owner	: City of Albany
Attachments	: Albany Health Campus Parking Layout Plan “Scheme Plan”
Report Prepared by	: Manager, City Engineering (D King)
Responsible Officer	: Executive Director Works and Services (M Thomson)

Responsible Officer’s Signature:



STRATEGIC IMPLICATIONS

1. This item relates to the following elements of the City of Albany Strategic Community Plan 2023 and Corporate Business Plan 2014-2018:
 - a. **Key Theme:** 3. A connected built environment
 - b. **Strategic Objective:** 3.1 To advocate, plan and build friendly and connected communities.
 - c. **Strategic Initiative:** 3.1.1 Improve connectedness and traffic flows

In Brief:

- Prior to its public advertising and implementation, Council is required to adopt the parking scheme plan for the Albany Regional Hospital.

RECOMMENDATION

WS073: COMMITTEE RECOMMENDATION

MOVED: Councillor Gregson
SECONDED: Mayor Wellington

THAT the Responsible Officer Recommendation be ADOPTED.

CARRIED 5/0

WS073: RESPONSIBLE OFFICER RECOMMENDATION

THAT Council ADOPT the proposed Parking Scheme, as amended, for the Albany Regional Hospital precinct.

BACKGROUND

2. This matter was considered at the Ordinary Council Meeting (OCM) on the 24th March 2015.
3. Indiscriminate parking has been occurring since the completion of the Albany Regional Hospital (ARH).
4. This has created issues within the hospital precinct with respect to traffic and waste collection services. These issues have been sufficient to warrant the City of Albany to initiate a parking scheme to enable parking restrictions to be enforced and better manage the situation.

5. At the OCM Council adopted the Works and Services Committee recommendation as follows:

THAT Council:

- (1) *APPROVE, in principal, the proposed Parking Scheme for the Albany Regional Hospital precinct, and*
- (2) *RESOLVE to action a public consultation period prior to a further item being presented to Council for consideration.*

6. Since consideration by Council at the March OCM, minor amendments resulting from consultation have been made to the parking scheme plan. The amended plan is attached.

DISCUSSION

7. In accordance with the Council resolution, the City has undertaken public consultation in relation to the parking scheme proposal.
8. The attached parking scheme reflects feedback provided during the consultation period.
9. The only notable amendment from the original parking scheme plan is that a time limit would be placed on the no standing area on Andrews Street (6am – 10am) which would enable visitor parking to occur outside these times.

GOVERNMENT & PUBLIC CONSULTATION

10. A survey was distributed to 36 adjacent property owners and residents on 25 March 2015 with 11 surveys returned to the City. Safety was the main concern of those who responded. A site meeting was also held on 13 April 2015 with the following actions agreed to:
- No Standing between 6am-10am would be installed from 4 Andrews Street to the intersection at Warden Avenue (as mentioned above).
 - No Standing on Verge signs would be installed along Warden Avenue (both sides).
 - The City would continue to monitor the situation and meet residents again if problems persisted.
11. Discussions with the ARH have been fruitful with commitment to review its staff parking arrangements to maximise usage within ARH controlled land.

STATUTORY IMPLICATIONS

12. Clause 1.8 of the City's Parking and Parking Facilities Amendment Local Law 2012 stipulates inter alia:
- a. *"The local government may, by resolution, prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle, any class of vehicles or any class of drivers in any part of the parking region but must do so consistently with the provisions of this Local Law."*

POLICY IMPLICATIONS

13. There is no specific Council policy position, as verges are dealt with under Activities on Thoroughfares and Public Places Local Law 2011 and Verge Development Guidelines have been developed to administer verge development.

RISK IDENTIFICATION & MITIGATION

14. The risk identification and categorisation relies on the City's Enterprise Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Community, People Health and Safety. <i>Indiscriminate parking on roads and verges.</i>	<i>Almost Certain</i>	<i>Moderate</i>	<i>High</i>	<i>Implement the parking scheme plan as proposed and provide enforcement as necessary.</i>

FINANCIAL IMPLICATIONS

15. The installation and maintenance of signage within ARH land will be ARH's responsibility.
16. Signs installed on surrounding roads will be installed and maintained by the City of Albany from budgeted maintenance accounts.
17. Any fines resulting from enforcement would be retained by the City.

LEGAL IMPLICATIONS

18. The new scheme must be implemented in accordance with the City of Albany Parking and Parking Facilities Amendment Local Law 2012.
19. Once adopted by Council, public notice must be given prior to enforcement of new or amended parking limitations.
20. The ARH had provided written consent for the creation of a parking scheme which includes part of their land.

ENVIRONMENTAL CONSIDERATIONS

21. Implementation of appropriate parking measures will enable verges to sustain grass and vegetation cover reducing likelihood of soil erosion and improving visual amenity.

ALTERNATE OPTIONS

22. Council may resolve not to support the implementation of a parking scheme, and the current parking arrangements will remain.

SUMMARY CONCLUSION

23. The City of Albany, in collaboration with the Albany Regional Hospital is proposing to implement a parking scheme which will improve ongoing parking issues within the hospital precinct. Public consultation has been undertaken in accordance with previous Council resolutions.
24. This report recommends that the parking scheme plan, as amended, be adopted.

Consulted References	:	Local Government Act 1995 Local Government (Functions and General) Regulations 1996 Access & Inclusion Plan 2012-2017 Parking & Parking Facilities Amendment Local Law 2012
File Number (Name of Ward)	:	CU.PRA.68 (Spencer Park)
Previous Reference	:	OCM 24 th March 2015

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Councillor Hammond – Raised concerns with traffic movement at the corner of Suffolk Street and Middleton Road in Mount Clarence and danger to community. Requested consideration given for a solution (safety barrier or other option) in 2015/16 budget.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil.

16. REPORTS OF CITY OFFICERS Nil

17. MEETING CLOSED TO PUBLIC Nil.

18. CLOSURE: There being no further business the Chair declared the meeting closed at [5:40:27 PM](#)

(Unconfirmed Minutes)

Councillor Alan Hortin
CHAIR