



A G E N D A

SPECIAL MEETING OF COUNCIL

**To be held on
Tuesday 14 February 2012
5.15 pm
City of Albany Council Chambers**

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NOTICE OF A SPECIAL COUNCIL MEETING

His Worship The Mayor and Councillors

The Special Council Meeting of the City of Albany will be held on Tuesday 14 February 2012 in the Council Chambers, North Road, Yakamia commencing at 5.15 pm.

The purpose of the meeting is:

1. Proposed Extended Trading Hours for March 2012 Long Weekend

F James
Chief Executive Officer

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1.0 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

ITEM 1.0: RESOLUTION

THAT Council:

- **SUSPEND Standing Order clause 3.1 to allow recording of proceedings;**

2.0 OPENING PRAYER

“Heavenly Father, we thank you for the beauty and peace of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”

3.0 PUBLIC QUESTION AND STATEMENT TIME

Council’s Standing Orders Local Laws provide that each Ordinary Meeting of the Council shall make available a total allowance of 30 minutes, which may be extended at the discretion of Council, for residents in attendance in the public gallery to address clear and concise questions to His Worship the Mayor on matters relating to the operation and concerns of the municipality.

Such questions should be submitted to the Chief Executive Officer, **in writing, no later than 10.00am** on the last working day preceding the meeting (the Chief Executive Officer shall make copies of such questions available to Members) but questions may be submitted without notice.

Each person asking questions or making comments at the Open Forum will be **LIMITED** to a time period of **4 MINUTES** to allow all those wishing to comment an opportunity to do so.

4.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Mayor

D Wellington

Councillors:

Breaksea Ward

R Hammond

Breaksea Ward

V Calleja

Frederickstown Ward

Vacant

Frederickstown Ward

G Stocks

West Ward

J Gregson

West Ward

D Dufty

Kalgan Ward

Y Attwell

Kalgan Ward

C Holden

Vancouver Ward

D Bostock

Vancouver Ward

S Bowles

Yakamia Ward

R Sutton

Yakamia Ward

A Hortin

Staff:

Chief Executive Officer

F James

Executive Director Community Services

L Hill

Minutes

J Williamson

Public Gallery and Media:

Apologies/Leave of Absence:

5.0 DECLARATION OF INTEREST

[Elected members of Council and staff are asked to use the forms prepared for the purpose, aiding the proceedings of the meeting by notifying the presiding member prior to the conduct of the meeting]

Name	Item Number	Nature of Interest

6.1: EXTENDED TRADING HOURS WITHIN THE CITY OF ALBANY

Land Description : Municipality of Albany
Proponent : Albany Chamber of Commerce and Industry
Owner : N/A
Attachments : Albany Chamber of Commerce and Industry Application dated 2 February 2012
Appendices : Nil
Responsible Officer : Executive Director Community Services (Linda Hill)

IN BRIEF

Extended trading hours are requested for Labour Day long weekend.

ITEM 6.1: RESPONSIBLE OFFICER RECOMMENDATION

VOTING REQUIREMENT: ABSOLUTE MAJORITY

THAT the APPLICATION for extended trading hours on 4 and 5 March 2012 be APPROVED.

BACKGROUND

1. In order to promote trade and to display Albany as a vibrant tourist destination, the Albany Chamber of Commerce and Industry Inc requests extended trading hours for general retail shops on the following days:

Date	Public Holiday	Time
Sunday 4 March	Long Weekend	8am to 6pm
Monday 5 March	Labour Day	8am to 6pm

DISCUSSION

2. The application is for extended trading hours for Labour Day long weekend from 8am to 6pm.
3. This proposal would affect all retailers covered under the *Retail Trading Hours Act 1987* within the municipality of Albany.
4. It will not be compulsory for retailers to trade on this day.

CEO:	RESPONSIBLE OFFICER:
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PUBLIC CONSULTATION

5. The Albany Chamber of Commerce and Industry Inc is a representative of the affected segment of the population and is the proponent of this initiative.

GOVERNMENT CONSULTATION

6. If the motion is approved by a clear majority of Council, The City of Albany will then apply to the Department of Commerce (Consumer Protection) for a temporary/short term adjustment to local trading hours for the dates specified.

STATUTORY IMPLICATIONS

7. Non-metropolitan Local Government may apply to the Department of Commerce (Consumer Protection) to extend the trading hours for local general retail shops beyond those stipulated in the *Retail Trading Hours Act 1987*.

STRATEGIC IMPLICATIONS

8. This item directly relates to the following elements from the City of Albany Strategic Plan 2011-2021.

Key Focus Area

Sustainability and Development

Community Priority

Enhance central business district

A diversified industrial base

Tourism development

Proposed Strategies

To develop a partnership with the Albany Chamber of Commerce Inc to identify opportunities to attract new business and services to the CBD to make it more vibrant and reduce the number of property vacancies.

Advocate and promote Albany as a viable centre for diverse industries

Encourage an increase in Albany's industry base to ensure employment for school leavers and university graduates.

Advocate for and encourage seven day a week trading, especially in the hospitality industry to better meet tourist's needs.

POLICY IMPLICATIONS

9. N/A

RISK IDENTIFICATION & MITIGATION

10. The risk identification and categorisation relies on the City's Risk Management Framework.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
<i>Change to trading hours has the potential to create division amongst local community and small business groups.</i>	<i>Likely</i>	<i>Moderate</i>	<i>High</i>	<i>It will not be compulsory for local retailers to trade on these days.</i>
<i>By not adopting extended trading hours on the nominated dates the City's retailers will miss out on additional consumer expenditure opportunities and diminish Albany's overall attractiveness as a vibrant visitor destination.</i>	<i>Likely</i>	<i>Moderate</i>	<i>High</i>	<i>The Council can adopt extended retail trading on long weekends</i>

FINANCIAL IMPLICATIONS

11. Retailers opening on these days may gain significant economic benefit as it is anticipated there will be a greater number of visitors in Albany over the long weekend.

LEGAL IMPLICATIONS

12. Nil

ALTERNATE OPTIONS

13. Council can decline or modify the application.

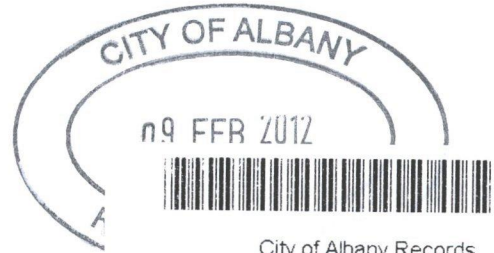
SUMMARY CONCLUSION

14. There is a precedent for a temporary extension of this nature on long weekends and public holidays.

Consulted References	Council Policy – Extended Trading Hours Policy
File Number	Synergy Reference No: CM.STD.7/NP097724_2
Previous Reference	NIL



Albany Chamber of Commerce & Industry Inc.



2 February 2012

Matthew Bird
Manager Tourism Development & Services
City of Albany
PO Box 484
Albany WA 6330

City of Albany Records
Doc No: ICR1258539
File: ED.PRM.1
Date: 09 FEB 2012
Officer: MTDS

Attach:
Box:
Vol:
Box+Vol:

Dear Matthew

RE: Extended Retail Trading for 2012 Public Holidays & Cruise Ship visits

Under provisions of the Retail Trading Hours Act where;
Local government authorities outside the Perth metropolitan area can, subject to Ministerial approval, extend trading hours for General Retail Shops (only) beyond the standard hours,

the ACCI, on behalf of its members, wishes to apply for extended trading hours for General Retail Shops in Albany as per dates below:

Table with 3 columns: Date, Public Holiday, Time. Rows include Long Weekend, Labour Day, Easter, Anzac Day, Albany Car Classic, Queen's Birthday, Cruise Ship - Volendam, and Cruise Ship - Professor Khromonov.

We trust you will give full consideration to our application, and should you require further information, please contact the Chamber on 9845 7888.

Best regards,

Graham Harvey
Chief Executive Officer

76 Collie Street, Albany WA 6330
PO Box 5273, Albany WA 6332

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7.0 CLOSURE OF MEETING

ITEM 7.1: MOTION

THAT Standing Order 3.1 be RESUMED to stop recording of proceedings.