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# MINUTES

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## SPECIAL COUNCIL MEETING

**Monday 21 December 2020**

5.30pm

City of Albany  
Council Chambers

## CITY OF ALBANY COMMUNITY STRATEGIC PLAN (ALBANY 2023)



SPECIAL COUNCIL MEETING  
MINUTES – 21/12/2020

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SPECIAL COUNCIL MEETING  
MINUTES – 21/12/2020

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS:** The Mayor declared the meeting open at 5.30pm.

2. **OPENING PRAYER:**

*“Heavenly Father, we thank you for the peace and beauty of this area. Direct and prosper the deliberations of this Council for the advancement of the City and the welfare of its people. Amen.”*

*“We would like to acknowledge the Noongar people who are the Traditional Custodians of the Land. We would also like to pay respect to Elders past, present and emerging”.*

3. **PUBLIC QUESTION AND STATEMENT TIME:**

Each person asking questions or making comments at the Open Forum will be **LIMITED** to a time period of **4 MINUTES** to allow all those wishing to comment an opportunity to do so.

4. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED):**

<b>Mayor</b>	D Wellington
<b>Councillors:</b>	
Breaksea Ward	R Hammond
Breaksea Ward	P Terry
Frederickstown Ward	R Stephens
Kalgan Ward	E Doughty
Kalgan Ward	M Benson-Lidholm JP
Vancouver Ward	J Shanhun
West Ward	S Smith
Yakamia Ward	R Sutton (Entered meeting at 5.41pm)
Yakamia Ward	C Thomson
<b>Staff:</b>	
Chief Executive Officer	A Sharpe
Acting Executive Director Community Services	N Watson
Manager People and Culture	L Harding
Meeting Secretary	J Williamson
<b>Apologies:</b>	
Vancouver Ward	T Sleeman (Apology)
West Ward	A Goode JP (Apology)
Frederickstown Ward	G Stocks (Apology)

No members of the public or media were in attendance.

5. **DECLARATIONS OF INTEREST:**

Name	Report Number	Nature of Interest
Nil Declared		

**SCM020: APPOINTMENT OF SENIOR DESIGNATED EMPLOYEE - EXECUTIVE DIRECTOR CORPORATE AND COMMERCIAL SERVICES**

- Attachments** : **CONFIDENTIAL – Top Level Organisational Structure and Curriculum Vitae. The Draft Employment Contract will be tabled at the SCM or can be viewed prior to the meeting upon request to the Manager People & Culture.**
- Report Prepared By** : Manager People and Culture (L Harding)
- Responsible Officers:** : Chief Executive Officer (A Sharpe)
- This report was considered as CONFIDENTIAL in accordance with section 5.23(2)(a) of the Local Government Act 1995, as it relates to a matter affecting an employee.*

**STRATEGIC IMPLICATIONS**

1. This item relates to the following elements of the City of Albany Community Strategic Plan or Corporate Business Plan informing plans or strategies:
  - **Theme 1: Leadership.**
  - **Objective 1.2:** To provide strong, accountable leadership supported by a skilled and professional workforce
  - **Community Priority 1.2.1:** Provide positive leadership that delivers community outcomes.

**In Brief:**

- Council is requested to endorse the Chief Executive Officer's determination to fill the vacant position of Executive Director Community Services with the preferred candidate, and offer the successful applicant a negotiated contract within the prescribed salary range for a term of 3 years.

**5.44PM** Acting Executive Director Community Services Mr Nathan Watson left the Chamber.

**5.44pm**

**RESOLUTION**

**VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR SMITH**

**SECONDED: COUNCILLOR SUTTON**

**THAT in accordance with 4.1 of the City of Albany Standing Orders Local Law, the meeting be closed to members of the public to discuss Confidential Item SCM020: Appointment of Senior Designated Employee - Executive Director Community Services.**

**CARRIED 10-0**

**5.52pm**

**RESOLUTION**

**VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR TERRY**

**SECONDED: COUNCILLOR STEPHENS**

**THAT the meeting be RE-OPENED.**

**CARRIED 10-0**

**RECOMMENDATION**

**SCM020: RESOLUTION  
VOTING REQUIREMENT: SIMPLE MAJORITY**

**MOVED: COUNCILLOR SUTTON  
SECONDED: COUNCILLOR HAMMOND**

**THAT:**

- 1) The Selection Committee Report for the position of Executive Director Community Services be NOTED; and**
- 2) The Chief Executive Officer's determination to fill the vacant position of Executive Director Community Services and offer the successful applicant Mr Nathan Watson a negotiated contract within the prescribed salary range for a term of 3 years be ENDORSED.**

**CARRIED 10-0**

**6.0 CLOSURE OF MEETING**

There being no further business the Mayor declared the meeting closed at 5.53pm.

*(Unconfirmed Minutes)*

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Dennis W Wellington  
**MAYOR**